



**CHINO VALLEY**  
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

# BOARD OF EDUCATION AGENDA

**August 18, 2022**

**BOARD OF EDUCATION**

Donald L. Bridge  
Andrew Cruz  
Christina Gagnier  
James Na  
Joe Schaffer

Maya King, Student Representative

—◆—  
**SUPERINTENDENT**

Norm Enfield, Ed.D.

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5130 Riverside Drive. Chino. California 91710  
[www.chino.k12.ca.us](http://www.chino.k12.ca.us)

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**District Board Room – 5130 Riverside Drive, Chino, CA 91710**  
**4:35 p.m. – Closed Session • 6:00 p.m. – Regular Meeting**  
**August 18, 2022**

**AGENDA**

- The public are invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item are accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

The meeting is live streamed on the District's YouTube channel at [https://www.youtube.com/channel/UCWKinB4PTb\\_uskobmwBF8pw](https://www.youtube.com/channel/UCWKinB4PTb_uskobmwBF8pw).

**I. OPENING BUSINESS**

**I.A. CALL TO ORDER – 4:35P.M.**

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

**Discussion and possible action (times are approximate):**

- a. Student Discipline Matters (Education Code 35146, 48918 (c) & (j):): Expulsion cases 22/23-01 and 22/23-02. (20 minutes)
- b. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA negotiations. Agency designated representatives: Isabel Brenes, Sandra Chen, Eric Dahlstrom, and Richard Rideout. (20 minutes)
- c. Public Employee Appointment (Government Code 54957): Coordinators, Special Education; Elementary School Assistant Principal; Junior High School Assistant Principal; and High School Assistant Principal.(15 minutes)
- d. Public Employee Discipline/Dismissal/Release (Government Code 54957): (10 minutes)
- e. Public Employee Performance Evaluation: Superintendent (Government Code 54957): (20 minutes)

**I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.**

1. Report Closed Session Action
2. Pledge of Allegiance

**I.C. PRESENTATION**

1. Trinity Lizzarago and Matthew Patuano, Security Officers at Chino Hills HS: Heroism Recognition

Proceedings of this meeting are recorded.

**I.D. STAFF REPORT**

- 1. Facilities, Planning, and Operations: Measure G Citizens' Oversight Committee 2021/2022 Annual Report

**I.E. COMMENTS FROM EMPLOYEE REPRESENTATIVES**

**I.F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

**I.G. CHANGES AND DELETIONS**

**II. ACTION**

**II.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**II.A.1. Public Hearing Regarding the Sufficiency of Instructional Materials 2022/2023 and Adoption of Resolution 2022/2023-11 for Cal Aero Preserve Academy K through 6**

Page 8

Recommend the Board of Education conduct a public hearing regarding the Sufficiency of Instructional Materials 2022/2023 and adopt Resolution 2022/2023-11 for Cal Aero Preserve Academy K through 6.

Open Hearing \_\_\_\_\_

Close Hearing \_\_\_\_\_

Motion\_\_\_\_Second\_\_\_\_

Vote: Yes \_\_\_\_\_No \_\_\_\_\_

**II.B. FACILITIES, PLANNING, AND OPERATIONS**

**II.B.1. Public Hearing on the Change (Increase) of Statutory Developer Fees (Level 1) and Adoption of Resolution 2022/2023-07 Approving a Change in Statutory School Fees Imposed on New Residential and Commercial /Industrial Construction Pursuant to Education Code 17620 and Government Code 65995**

Page 12

Recommended the Board of Education:  
 a) Conduct a public hearing on the change of statutory developer fees (Level 1) on residential and commercial/industrial development, and  
 b) Adopt Resolution 2022/2023-07 Approving a Change in Statutory School Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code 17620 and Government Code 65995.

Open Hearing \_\_\_\_\_

Close Hearing \_\_\_\_\_

Motion\_\_\_\_Second\_\_\_\_

Vote: Yes \_\_\_\_\_No \_\_\_\_\_

### **III. CONSENT**

Motion \_\_\_ Second \_\_\_

Vote: Yes \_\_\_ No \_\_\_

#### **III.A. ADMINISTRATION**

##### **III.A.1. Minutes of the July 18, 2022 Regular Meeting**

Page 54 Recommend the Board of Education approve the minutes of the July 18, 2022 regular meeting.

#### **III.B. BUSINESS SERVICES**

##### **III.B.1. Warrant Register**

Page 64 Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

##### **III.B.2. 2022/2023 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students**

Page 65 Recommend the Board of Education approve/ratify the 2022/2023 applications to operate fundraising activities and other activities for the benefit of students.

##### **III.B.3. Fundraising Activities**

Page 67 Recommend the Board of Education approve/ratify the fundraising activities.

##### **III.B.4. Donations**

Page 71 Recommend the Board of Education accept the donations.

##### **III.B.5. Legal Services**

Page 73 Recommend the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo.

#### **III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

##### **III.C.1. Student Expulsion Cases 22/23-01 and 22/23-02**

Page 74 Recommended the Board of Education approve student expulsion cases 22/23-01 and 22/23-02.

##### **III.C.2. School Sponsored Trips**

Page 75 Recommend the Board of Education approve/ratify the school-sponsored trips for Hidden Trails ES.

**III.C.3. Cal Aero Preserve Academy Multi Track Year-Round Student Attendance Calendars for the 2023/2024, 2024/2025, and 2025/2026 School Years**

Page 76

Recommend the Board of Education approve the Cal Aero Preserve Academy Multi Track Year-Round Student Attendance Calendars for the 2023/2024, 2024/2025, and 2025/2026 school years.

**III.C.4. Boys Republic HS, Chino Valley Learning Academy, and Chino Valley Adult School Student Attendance Calendars for the 2023/2024, 2024/2025, and 2025/2026 School Years**

Page 80

Recommend the Board of Education approve the Boys Republic HS, Chino Valley Learning Academy, and Chino Valley Adult School Student Attendance Calendars for the 2023/2024, 2024/2025, and 2025/2026 school years.

**III.C.5. Adoption of the Master Plan for Multilingual Programs 2022/2023**

Page 90

Recommend the Board of Education approve the adoption the Master Plan for Multilingual Programs 2022/2023.

**III.C.6. Revision of Board Policy 6020 Instruction – Parent Involvement**

Page 91

Recommend the Board of Education approve the revision of Board Policy 6020 Instruction – Parent Involvement.

**III.C.7. Revision of Board Policy 6174 Instruction – Education for English Learners**

Page 96

Recommend the Board of Education approve the revision of Board Policy 6174 Instruction – Education for English Learners.

**III.D. FACILITIES, PLANNING, AND OPERATIONS**

**III.D.1. Purchase Order Register**

Page 105

Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

**III.D.2. Agreements for Contractor/Consultant Services**

Page 106

Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

**III.D.3. Notice of Completion for CUPCCAA Projects**

Page 113

Recommend the Board of Education approve the Notice of Completion for CUPCCAA Projects.

**III.D.4. Change Order and Notice of Completion for Bid 20-21-05F, Ayala HS Alterations – Phase 3 (BP 11-01)**

Page 115

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 20-21-05F, Ayala HS Alterations – Phase 3 (BP 11-01).

**III.D.5. Change Order and Notice of Completion for Bid 20-21-05F, Ayala HS Alterations – Phase 3 (BP 22-01)**

Page 119

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 20-21-05F, Ayala HS Alterations – Phase 3 (BP 22-01).

**III.D.6. Change Order and Notice of Completion for Bid 21-22-16F, Classroom Preparation for ViewSonics – Group 3**

Page 123

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 21-22-16F, Classroom Preparation for ViewSonics – Group 3.

**III.D.7. Bid 22-23-01F, Ayala HS Alterations – Phase 4**

Page 127

Recommend the Board of Education award Bid 22-23-01F, Ayala HS Alterations – phase 4, BP 13-01 Pool and Equipment to California Waters, Inc.

**III.E. HUMAN RESOURCES**

**III.E.1. Certificated/Classified Personnel Items**

Page 128

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

**III.E.2. Rejection of Claim**

Page 142

Recommend the Board of Education reject the claims and refer them to the District's insurance adjuster.

**III.E.3. Internship Agreement with Riverside County Office of Education**

Page 143

Recommend the Board of Education approve the internship agreement with the Riverside County Office of Education.

**III.E.4. Student Fieldwork Agreement with the University of St. Augustine**

Page 152

Recommend the Board of Education approve the student fieldwork agreement with the University of St. Augustine.

**IV. INFORMATION**

**IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**IV.A.1. San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Fourth Quarterly Report 2021/2022**

Page 160

Recommend the Board of Education receive for information the San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Fourth Quarterly Report 2021/2022.

**V. COMMUNICATIONS**

**BOARD MEMBERS AND SUPERINTENDENT**

**VI. ADJOURNMENT**

Prepared by: Melissa Martinez, Administrative Secretary, Human Resources

Date posted: August 12, 2022

**Chino Valley Unified School District**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** August 18, 2022

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support  
Luke Hackney, Director, Elementary Curriculum and Instruction  
Troy Ingram, Coordinator, Innovation and Creative Services

**SUBJECT: PUBLIC HEARING REGARDING THE SUFFICIENCY OF INSTRUCTIONAL MATERIALS 2022/2023 AND ADOPTION OF RESOLUTION 2022/2023-11 FOR CAL AERO PRESERVE ACADEMY K THROUGH 6**

=====

**BACKGROUND**

Education Code 60119 states the governing board of a school district shall hold a public hearing at which the board shall encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders.

Cal Aero Preserve Academy K through 6 operates as a year-round campus and for the 2022/2023 school year they opened their doors to begin instruction on July 5, 2022. A separate public hearing for sufficiency of instructional materials is being held for this school site in order to be compliant with Education Code 60119.

At this hearing a determination shall be made, through a resolution, as to whether each pupil has sufficient textbooks or instructional materials, or both, to use in class and to take home. These textbooks or instructional materials shall be aligned to the content standards pursuant to Education Code 60605 or 60605.8 in each of the following subjects, that are consistent with the content and cycles of the curriculum framework adopted by the state board in mathematics, science, history-social science, English language arts, including the English language development component of an adopted program, foreign language and health.

Approval of this item supports the goals identified within the District’s Strategic Plan.



## **RECOMMENDATION**

It is recommended the Board of Education conduct a public hearing regarding the Sufficiency of Instructional Materials 2022/2023 and adopt Resolution 2022/2023-11 for Cal Aero Preserve Academy K through 6.

## **FISCAL IMPACT**

None.

NE:LF:LH:TI:gks

**Chino Valley Unified School District  
Resolution 2022/2023-11  
Sufficiency of Instructional Materials**

**WHEREAS**, the Board of Education of the Chino Valley Unified School District, in order to comply with the requirements of Education Code 60119, held a public hearing on August 18, 2022, at 6:00 pm, which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours;

**WHEREAS**, the Board provided at least 10 days' notice of the public hearing by posting it in at least three public places within the District stating the time, place, and purpose of the hearing;

**WHEREAS**, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing;

**WHEREAS**, information provided at the public hearing detailed the extent to which sufficient textbooks or instructional materials were provided to all students, including English learner, in the Chino Valley Unified School District;

**WHEREAS**, the definition of "sufficient textbooks or instructional materials" means that each student, including each English learner, has a standards-aligned textbook and/or instructional materials to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage;

**WHEREAS**, the definition of "sufficient textbooks or instructional materials" also means that all students who are enrolled in the same course within the Chino Valley Unified School District, have standards-aligned textbooks or instructional materials from the same adoption cycle;

**WHEREAS**, textbooks or instructional materials were provided to each student, including each English learner, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

**English/Language Arts/English Language Development**

TK Houghton Mifflin Harcourt; Big Day Pre K Curriculum, 2015  
K-6 McGraw-Hill School Education; CA Reading Wonders ELA/ELD, 2017

**Mathematics**

TK Houghton Mifflin Harcourt; Big Day Pre K Curriculum, 2015  
K-5 Pearson Scott Foresman; enVision Math, 2015  
6-8 Houghton Mifflin & Harcourt, Big Ideas Math, Course 1, Course 2, and Course 3, 2015

**History/Social Science**

- TK Houghton Mifflin Harcourt; Big Day Pre K Curriculum, 2015
- K-5 Harcourt School Publishers; Reflections: California Series, 2007
- 6-8 Holt, Rinehart and Winston; Ancient Civilizations, 2006

**Science**

- TK Houghton Mifflin Harcourt; Big Day Pre K Curriculum, 2015
- K-5 Twig Education; Twig Science, 2021
- 6 Discovery Education, Inc.; Grade 6 Science Techbook: California Volume 1 Unit 1 and 2, 2019
- 6 Discovery Education, Inc.; Grade 6 Science Techbook: California Volume 2 Unit 3 and 4, 2019

**NOW, THEREFORE, BE IT RESOLVED** that for the 2022/2023 school year, the Chino Valley Unified School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in all courses required by Education Code 60119.

**APPROVED, PASSED, AND ADOPTED** by the Board of Education of the Chino Valley Unified School District this 18<sup>th</sup> day of August 2022 by the following vote:

Bridge	_____
Cruz	_____
Na	_____
Schaffer	_____
Gagnier	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

\_\_\_\_\_  
Norm Enfield, Ed.D., Superintendent  
Secretary, Board of Education

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**Our Motto:**  
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**DATE:** August 18, 2022

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: PUBLIC HEARING ON THE CHANGE (INCREASE) OF STATUTORY DEVELOPER FEES (LEVEL 1) AND ADOPTION OF RESOLUTION 2022/2023-07 APPROVING A CHANGE IN STATUTORY SCHOOL FEES IMPOSED ON NEW RESIDENTIAL AND COMMERCIAL/ INDUSTRIAL CONSTRUCTION PURSUANT TO EDUCATION CODE 17620 AND GOVERNMENT CODE 65995**

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**BACKGROUND**

Pursuant to Education Code 17620, school districts are authorized to levy fees on new residential and commercial/industrial construction to mitigate the impact of new development on school facilities. These fees are generally referred to as basic statutory fees or Level 1 fees. By statute, the developer fees are capped. The caps are adjusted every two years by the State Allocation Board to account for inflation. In February 2022, the developer fee cap for residential development increased by \$0.71 to \$4.79 per square foot. The cap for commercial/industrial construction was increased by \$0.12 to \$0.78 per square foot.

A School Fee Justification Study has been conducted by the District’s consultant, Koppel & Gruber Public Finance, demonstrating the relationship between new residential and commercial/industrial construction and the District’s need for school facilities construction and reconstruction. This relationship is shown in compliance with the requirements for the collection of Level 1 fees.

Government Code 66016 requires the District to hold a public hearing regarding the imposition of developer fees as part of a regularly scheduled Board of Education meeting prior to adopting or increasing such fees in Resolution 2022/2023-07. The resolution will go into effect 60 days after the date of adoption. If this resolution is adopted by the Board of Education, developer fees will increase on October 17, 2022.

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education:

- a) Conduct a public hearing on the change of statutory developer fees (Level 1) on residential and commercial/industrial development, and
- b) Adopt Resolution 2022/2023-07 Approving a Change in Statutory School Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code 17620 and Government Code 65995.

### **FISCAL IMPACT**

Increase of \$0.71 per square foot to \$4.79 for new residential development and room additions in excess of 500 square feet and increase of \$0.12 per square foot to \$0.78 for commercial/industrial development.

NE:GJS:pw

**Chino Valley Unified School District**  
**Resolution 2022/2023-07**  
**Approving a Change in Statutory School Fees Imposed on**  
**New Residential and Commercial/Industrial Construction**  
**Pursuant to Education Code 17620 and Government Code 65995**

**WHEREAS**, the Board of Education (Board) of the Chino Valley Unified School District (District) provides for the educational needs for Grade K-12 students;

**WHEREAS**, in 2020, the Board had previously adopted and the District has imposed statutory school fees pursuant to Education Code 17620 and Government Code 65995(b)(1) and (b)(2) in the amount of Four and 08/100 Dollars (\$4.08) per square foot for assessable space of new residential construction and Sixty-Six Cents (\$0.66) per square foot of chargeable covered and enclosed space for the categories of new commercial/industrial construction;

**WHEREAS**, on February 23, 2022, the State Allocation Board (SAB), authorized an adjustment in the statutory school fee amounts for unified school districts pursuant to Government Code 65995(b)(3) to Four and 79/100 Dollars (\$4.79) per square foot for assessable space of new residential construction ("Residential Statutory School Fees") and Seventy-Eight Cents (\$0.78) per square foot of chargeable covered and enclosed space for the categories of new commercial/industrial construction (Commercial/Industrial Fees) collectively (Statutory School Fees), as long as such increases are properly justified by the District pursuant to law;

**WHEREAS**, new residential and commercial/industrial construction generates additional students for the District's schools and the District is required to provide school facilities (School Facilities) to accommodate those students;

**WHEREAS**, the District does not have sufficient funds available for the construction or reconstruction of the School Facilities, including acquisition of sites, construction of permanent School Facilities, and acquisition of interim School Facilities, to accommodate students from new residential and commercial/industrial construction;

**WHEREAS**, the Board has received and considered a report entitled "School Fee Justification Study" (Study), which includes information, documentation, and analysis of the School Facilities needs of the District, including: (a) the purpose of the Applicable Statutory School Fees; (b) the use to which the Applicable Statutory School Fees are to be put; (c) the nexus (roughly proportional and reasonable relationship) between the residential and commercial/industrial construction and (1) the use for Applicable Statutory School Fees, (2) the need for School Facilities, (3) the cost of School Facilities and the amount of Applicable Statutory School Fees from new residential and commercial/industrial construction; (d) a determination of the impact of the increased number of employees anticipated to result from the commercial/industrial construction (by category) upon the cost of providing School Facilities within the District; (e) an evaluation and projection of the number of students that will be generated by new residential construction; (f) the new School Facilities that will be required to serve such students; and (g) the cost of such School Facilities;

**WHEREAS**, the Study pertaining to the Statutory School Fees and to the capital facilities needs of the District has been available to the public for at least ten (10) days before the Board considered at a regularly scheduled public meeting the change in the Statutory School Fees;

**WHEREAS**, all notices of the proposed change in the Statutory School Fees have been given in accordance with applicable law;

**WHEREAS**, a public hearing was duly held at a regularly scheduled meeting of the Board relating to the proposed change in the Statutory School Fees on August 18, 2022; and

**WHEREAS**, as to the Statutory School Fees, Education Code 17621 provides that the adoption, increase or imposition of any fee, charge, dedication, or other requirement, pursuant to Education Code 17620 shall not be subject to the California Environmental Quality Act, Division 13 (commencing with Section 21000) of the Public Resources Code.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Chino Valley Unified School District:

**Section 1.** Accepts and adopts the Study.

**Section 2.** Finds that the purpose of the Statutory School Fees imposed upon new residential construction are to fund the additional School Facilities required to serve the students generated by the new residential construction upon which the Statutory School Fees are imposed.

**Section 3.** Finds that the Statutory School Fees imposed on new residential construction will be used only to finance those School Facilities described in the Study and related documents, and that these School Facilities are required to serve the students generated by the new residential construction within the District; and that the use of the Statutory School Fees will include construction or acquisition of additional School Facilities, remodeling existing School Facilities to add additional classrooms, and technology, and acquiring and installing additional portable classrooms and related School Facilities, with the specific location of new schools, remodeling of existing School Facilities, and additional portables to be determined based on the residence of the students being generated by such new residential construction, as well as any required central administrative and support facilities, within the District.

**Section 4.** Finds that there is a roughly proportional, reasonable relationship between the use of the Statutory School Fees and the new residential construction within the District because the Statutory School Fees imposed on new residential construction by this Resolution will be used to fund School Facilities that will be used to serve the students generated by such new residential construction.

**Section 5.** Finds that there is a roughly proportional, reasonable relationship between the new residential construction upon which the Statutory School Fees are imposed, and the need for additional School Facilities in the District because new students will be generated from new residential construction within the District and the District does not have student capacity in existing School Facilities in certain areas of the District to accommodate these students.

**Section 6.** Finds that the amount of the Statutory School Fees imposed on new residential construction as set forth in this Resolution is roughly proportional and reasonably related to, and does not exceed the cost of, providing the School Facilities required to serve the students generated by such new residential construction within the District.

**Section 7.** Finds that the purpose of the Statutory School Fees imposed on new commercial/industrial construction is to fund the additional School Facilities required to serve the students generated by the new commercial/industrial construction upon which the Commercial/Industrial Fees are imposed.

**Section 8.** Finds that the Statutory School Fees imposed on new commercial/industrial construction (by category) will be used only to finance those School Facilities described in the Study and related documents and that these School Facilities are required to serve the students generated by such new commercial/industrial construction; and that the use of the Statutory School Fees will include construction or acquisition of additional School Facilities, remodeling existing School Facilities to add additional classrooms and technology, and acquiring and installing additional portable classrooms and related facilities, with the specific location of new schools, remodeling of existing School Facilities, and additional portables to be determined based on the residence of the students being generated by such new commercial/ industrial construction, as well as any required central administrative and support facilities within the District.

**Section 9.** Finds that there is a roughly proportional, reasonable relationship between the use of the Statutory School Fees and new commercial/industrial construction by category within the District because the Statutory School Fees imposed on commercial/industrial construction by this Resolution will be used to fund School Facilities which will be used to serve the students generated by such new commercial/industrial construction.

**Section 10.** Finds that there is a roughly proportional, reasonable relationship between the new commercial/industrial construction by category, upon which the Statutory School Fees are imposed, and the need for additional School Facilities in the District because new students will be generated from new commercial/industrial construction within the District and the District does not have student capacity in the existing School Facilities to accommodate these students.



**Section 11.** Finds that the amount of the Statutory School Fees imposed on new commercial/industrial construction by category as set forth in this Resolution is roughly proportional and reasonably related to and does not exceed the cost of providing the School Facilities required to serve the students generated by such new commercial/industrial construction within the District.

**Section 12.** Finds that a separate fund (Fund) of the District and two or more sub-funds (Sub-Funds) have been created or are authorized to be established for all monies received by the District for the deposit of Statutory School Fees and mitigation payments (Mitigation Payments) imposed on construction within the District and that said Fund and Sub-Funds at all times have been separately maintained, except for temporary investments, with other funds of the District as authorized by law.

**Section 13.** Finds that the monies of the separate Fund or the separate Sub-Funds described in Section 12, consisting of the proceeds of Statutory School Fees and Mitigation Payments have been imposed for the purposes of constructing and reconstructing those School Facilities necessitated by new residential and/or commercial/industrial construction, and thus, these monies may be expended for all those purposes permitted by applicable law. The Statutory School Fees may also be expended by the District for the costs of performing any study or otherwise making the findings and determinations required under subdivisions (a), (b) and (d) of Section 66001 of the Government Code. In addition, the District may also retain, as appropriate, an amount not to exceed in any fiscal year, three percent (3%) of the fees collected in that fiscal year pursuant to Education Code 17620 for reimbursement of the administrative costs incurred by the District in collecting the Statutory School Fees.

**Section 14.** Hereby is justified in levying the Statutory School Fees as a condition of approval of new residential development projects and imposes the Applicable Statutory School Fees on such development projects in the following amounts:

- a. Four and 79/100 Dollars (\$4.79) per square foot of assessable space for new residential construction, including new residential projects, manufactured homes and mobile homes as authorized under Education Code 17625, and including residential construction or reconstruction other than new construction where such construction or reconstruction results in an increase of assessable space, as defined in Government Code 65995, in excess of five hundred (500) square feet.
- b. Seventy-Eight Cents (\$0.78) per square foot of assessable space for new residential construction used exclusively for the housing of senior citizens, as described in Section 51.3 of the Civil Code or as described in subdivision (k) of Section 1596.2 of the Health and Safety Code or a multi-level facility as described in paragraph 9 of subdivision (d) of Government Code 15432 or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

**Section 15.** Hereby is justified in levying Statutory School Fees as a condition of approval of new commercial/industrial construction projects and levies the Applicable Statutory School Fees on such development projects up to Seventy-Eight Cents (\$0.78) per square foot of chargeable covered and enclosed space for all categories of commercial/industrial construction except for properties that are classified as Rental Self-Storage, Hospitality (Lodging), Industrial Parks/Warehousing/Manufacturing, and Community Shopping Center properties. The maximum applicable Statutory School Fees that may be levied on properties classified as rental self-storage properties on a per square foot of chargeable covered and enclosed space is Three Cents (\$0.03). The maximum applicable Statutory School Fees that may be levied on properties classified as Hospitality (Lodging) properties on a per square foot of chargeable covered and enclosed space is Fifty-Four Cents (\$0.54). The maximum applicable Statutory School Fees that may be levied on properties classified as Industrial Parks/Warehousing/Manufacturing properties on a per square foot of chargeable covered and enclosed space is Sixty-Four Cents (\$0.64). The maximum applicable Statutory School Fees that may be levied on properties classified as Community Shopping Center properties on a per square foot of chargeable covered and enclosed space is Seventy-Three Cents (\$0.73).

**Section 16.** Finds that the proceeds of the Statutory School Fees established pursuant to this Resolution shall continue to be deposited into those Sub-Funds of the Funds identified in Section 12 of this Resolution, the proceeds of which shall be used exclusively for the purpose for which the Statutory School Fees are to be collected, including, as to Statutory School Fees, accomplishing any study, findings or determinations required by subdivisions (a), (b) and (d) of Section 66001 of the Government Code, or retaining an amount not to exceed in any fiscal year, three percent (3%) of the fees collected in that fiscal year pursuant to Education Code 17620 for reimbursement of the administrative costs incurred by the District in collecting the Statutory School Fees or in financing the described Study or in defending the imposition of Statutory School Fees.

**Section 17.** Finds that the District's Superintendent, or designee, is directed to cause a copy of this Resolution to be delivered to the building officials of the Cities of Chino, Chino Hills and Ontario (collectively the Cities), the County of San Bernardino (County) and the Office of Statewide Health Planning and Development ("OSHPD"), (reorganized as the Department of Health Care Access and Information) along with a copy of all the supporting documentation referenced herein and a map of the District clearly indicating the boundaries thereof, advising the Cities, the County and OSHPD that new residential and commercial/ industrial construction is subject to the Statutory School Fees changed pursuant to this Resolution and requesting that no building permit or approval for occupancy be issued by any of these entities for any new residential development project, mobile home or manufactured home subject to the Statutory School Fees absent a certification of compliance (Certificate of Compliance) from the District demonstrating compliance of such project with the requirements of the Statutory School Fees, nor that any building permit be issued for any nonresidential construction absent a certification from this District of compliance with the requirements of the applicable Statutory School Fees.

**Section 18.** Hereby adopts and establishes the procedures that permit the party against whom the Commercial/Industrial Fees are imposed the opportunity for a hearing to appeal that imposition of Commercial/Industrial Fees for commercial/industrial construction as stated in Education Code 17621 and Government Code 66020 and 66021.

**Section 19.** Finds that the Superintendent is authorized to cause a Certificate of Compliance to be issued for each residential development project, mobile home, manufactured home and commercial/industrial development project for which there is compliance with the requirement for payment of the Statutory School Fees in the amounts specified by this Resolution. In the event a Certificate of Compliance is issued for the payment of Statutory School Fees for a residential development project, mobile home, manufactured home or commercial/industrial development project and it is later determined that the statement or other representation made by an authorized party concerning the development project as to square footage is untrue or in the event the zoning is declared invalid, then such Certificate of Compliance shall automatically terminate, and the Cities, County, or OSHPD as appropriate shall be so notified.

**Section 20.** Finds that no statement or provision set forth in this Resolution or referred to therein shall be construed to repeal any preexisting fee or mitigation amount previously imposed by the District on any residential or nonresidential construction.

**Section 21.** Finds that if any portion or provision hereof is held invalid, the remainder hereof is intended to be and shall remain valid.

**Section 22.** Finds that the change in the District's Statutory School Fees will become effective sixty (60) days from the date of this Resolution unless a separate resolution changing the fees immediately on an urgency basis is adopted by the Board.

**Approved, Passed, and Adopted** by the Board of Education of the Chino Valley Unified School District this 18<sup>th</sup> day of August 2022.

\_\_\_\_\_  
Christina Gagnier, President

**Attest:**

\_\_\_\_\_  
James Na, Clerk

STATE OF CALIFORNIA                    )  
  ) ss.  
COUNTY OF SAN BERNARDINO        )

I, James Na, Clerk, Board of Education of the Chino Valley Unified School District, do hereby certify that the foregoing was duly adopted by the Board of Education of such District at a regular meeting of said Board held on the 18<sup>th</sup> day of August, 2022, at which a quorum of such Board was present and acting throughout and for which notice and an agenda was prepared and posted as required by law and at which meeting all of the members of such Board had due notice and that at such meeting the attached resolution was adopted by the following vote:

Bridge            \_\_\_\_\_  
Cruz              \_\_\_\_\_  
Na                 \_\_\_\_\_  
Schaffer         \_\_\_\_\_  
Gagnier          \_\_\_\_\_

And further hereby certify that the foregoing is a full, true and correct copy of Resolution 2022/2023-07 of said Board, and that the same has not been rescinded, amended or repealed.

\_\_\_\_\_  
James Na, Clerk



CHINO VALLEY UNIFIED SCHOOL DISTRICT  
**2022 SCHOOL FEE JUSTIFICATION STUDY**

JUNE 20, 2022

PREPARED FOR:

CHINO VALLEY UNIFIED SCHOOL DISTRICT  
5130 RIVERSIDE DRIVE  
CHINO, CA 91710  
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## **EXECUTIVE SUMMARY**

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Education Code Section 17620 authorizes the governing board of a school district to levy school fees to offset the impacts to school facilities from new residential and commercial/industrial construction and reconstruction. In order to levy Level I fees (statutory fees), a school district must prepare and adopt a school fee justification study pursuant to the provisions of Education Code Section 17620 and Sections 65995 and 66001 of the Government Code. The school fee justification study serves as the basis for justifying the levy of Level I fees and presents and documents the nexus findings required by State law.

This School Fee Justification Study (“Study”) has been prepared for the Chino Valley Unified School District (“School District”) to demonstrate the relationship between new residential and commercial/industrial development and the School District’s need for the construction of school facilities, the cost of the school facilities, and the Level I fees per square foot (“School Fees”) that may be levied by the School District on residential and commercial/industrial development in accordance with applicable law.

The State Allocation Board (“SAB”) reviews and may adjust the maximum authorized School Fees in even-numbered years. The SAB increased the Level I fee on February 23, 2022, and the maximum School Fees authorized by Education Code Section 17620 are currently \$4.79 per square foot for residential construction/reconstruction and \$0.78 per square foot for commercial/industrial construction. The School District currently collects Level I school fees in the amount of \$4.08 per square foot for residential construction/reconstruction and up to \$0.66 per square foot for commercial/industrial construction. The levy of such Level I school fees were justified by the findings presented in the Developer Fee Justification Study prepared for the School District and dated June 8, 2020 (“2020 Fee Study”). Based on the findings presented in this Study, the School District is justified in collecting Level I school fees at an amount equal to the maximum authorized School Fees of \$4.79 per square foot for residential construction/reconstruction and up to \$0.78 per square foot for categories of commercial/industrial development. The findings are summarized below:

### **RESIDENTIAL DEVELOPMENT**

New residential development in the School District is projected over the next ten (10) years. Based on historical student generation rates, such development could generate an estimated 2,023 new students over the next ten (10) years. The estimated school facilities cost impact per residential square foot to house students due to new residential development as determined in this Study is shown in the following table. The school facilities cost impacts per residential square foot as determined in this Study and shown in Table E-1 exceed the current maximum authorized residential School Fee of \$4.79; therefore, the School District is reasonably justified in levying a Level I school fee in an amount up to but not exceeding \$4.79 per square for residential development (“Applicable Residential School Fee”).

**TABLE E-1  
RESIDENTIAL SCHOOL FACILITIES COST IMPACTS/  
APPLICABLE SCHOOL FEE PER SQUARE FOOT**

IMPACT PER SQUARE FOOT	APPLICABLE RESIDENTIAL SCHOOL FEE PER SQUARE FOOT
\$5.70	<b>\$4.79</b>

**COMMERCIAL/INDUSTRIAL DEVELOPMENT**

As commercial/industrial properties develop within the School District’s boundaries, there is an increased need for new residential development for the employees that will fill the jobs that such properties demand. Thus, the development of commercial/industrial property has an increased impact on the School District’s facilities. In cases where the fees levied on residential development are insufficient to provide adequate school facilities for students generated due to new development, School Fees may be imposed on commercial/industrial development. The following nexus findings presented justify the imposition of the commercial/industrial school fee.

Section 17621(e)(1)(B) of the Education Code requires that the Study determine the impact of the increased number of employees anticipated to result from commercial/industrial development upon the cost of providing school facilities within the School District. This code section further adds that employee generation estimates shall be based on the applicable employee generation estimates set forth in the January 1990 edition of “San Diego Traffic Generator Study” (“Traffic Study”), a report by San Diego Association of Governments (“SANDAG”). The school facilities cost impacts per commercial/industrial square foot as determined in this Study are shown in Table E-2 by commercial/industrial land use type (each commercial/industrial category is further described in Appendix “A”). The cost impacts per square foot for each category of commercial/industrial development are equal to or exceed the maximum authorized School Fee of \$0.78 per square foot, except for development categorized as Rental Self-Storage, Community Shopping Center, Industrial Parks/Warehousing/Manufacturing and Hospitality (Lodging). Therefore, the School District is justified in levying commercial/industrial School Fees on new commercial/industrial development in an amount up to but not exceeding the maximum authorized School Fee of \$0.78 per square foot (“Applicable Commercial/Industrial School Fees”). The Applicable Commercial/Industrial School Fees may be imposed on new commercial/industrial construction or reconstruction, up to the respective net cost impact per square foot determined herein or \$0.78, whichever is less.



**TABLE E-2  
COMMERCIAL/INDUSTRIAL SCHOOL FACILITIES COST IMPACTS/  
APPLICABLE SCHOOL FEE PER SQUARE FOOT**

COMMERCIAL/INDUSTRIAL CATEGORY	IMPACT PER SQUARE FOOT	APPLICABLE SCHOOL FEE PER SQUARE FOOT
Banks	\$1.34	<b>\$0.78</b>
Community Shopping Center	\$0.73	<b>\$0.73</b>
Neighborhood Shopping Center	\$1.33	<b>\$0.78</b>
Industrial Business Parks	\$1.67	<b>\$0.78</b>
Industrial Parks/Warehousing/ Manufacturing	\$0.64	<b>\$0.64</b>
Rental Self-Storage	\$0.03	<b>\$0.03</b>
Research & Development	\$1.44	<b>\$0.78</b>
Hospitality (Lodging)	\$0.54	<b>\$0.54</b>
Commercial Offices (Standard)	\$2.27	<b>\$0.78</b>
Commercial Offices (Large High Rise)	\$2.16	<b>\$0.78</b>
Corporate Offices	\$1.27	<b>\$0.78</b>
Medical Offices	\$2.03	<b>\$0.78</b>

## **SECTION I. INTRODUCTION**

---

### **A. PURPOSE OF THE STUDY**

The purpose of this Study is to determine if a reasonable relationship exists between new residential and commercial/industrial development and the School District's need for the construction and/or reconstruction of school facilities. The findings presented in this Study have been made pursuant to and in compliance with Education Code Section 17620 and Government Code Section 66001 *et seq.* and serve as a basis for determining such a relationship.

### **B. GENERAL DESCRIPTION OF THE SCHOOL DISTRICT**

The School District serves areas within the Cities of Chino, Chino Hills and Ontario (collectively the "Cities) and the County of San Bernardino ("County") and educates a total of 25,851 students in grades kindergarten through twelve. The School District currently operates twenty (20) Elementary schools, five (5) Junior High schools, two (2) K-8 schools, (3) alternative schools and five (5) High school sites.

## SECTION II. LEGISLATION AND LEGAL REQUIREMENTS

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This section discusses the legislative history of the Level I Fee.

Assembly Bill (“AB”) 2926 enacted by the State in 1986, also known as the “1986 School Facilities Legislation” granted school districts the right to levy fees in order to offset the impacts to school facilities from new residential and commercial development. Originally set forth in Sections 53080 and 65995 of the Government Code, AB 2926 authorized statutory school fees to be levied, commencing January 1, 1987, in the amount of \$1.50 per square foot of new residential assessable space and \$0.25 per square foot of enclosed commercial or industrial assessable space. AB 2926 also provided for an annual increase of the statutory fees based on the Statewide cost index for Class B construction, as determined by the SAB. The provisions of AB 2926 have since been amended and expanded.

AB 1600 was enacted by the State legislature in 1987 and created Government Code Sections 66000 *et seq.* These sections require a public agency to satisfy the requirements as further discussed in Section VII herein when establishing, increasing or imposing a fee as a condition of approval for a development project.

AB 181, enacted in 1989, established new requirements for school districts levying school fees and re-codified Government Code Section 53080 *et seq.* as Education Code Section 17620 *et seq.* The additional provisions established by AB 181 imposed more stringent nexus requirements which must be satisfied by school districts prior to levying school fees, especially with respect to commercial/industrial school fees. Additionally, AB 181 provided that the maximum school fees for residential and commercial/industrial development be subject to an increase every two (2) years rather than annually.

In 1998, Governor Wilson signed into law Senate Bill 50 (“SB 50”), the Leroy F. Greene School Facilities Act of 1998, which reformed State’s School Building Program and developer school fee legislation. A significant provision of SB 50 provides school districts the option of adopting alternative school fees (also known as Level II and Level III fees) in excess of the Level I fee upon meeting certain requirements. SB 50 also placed a \$9.2 billion State Bond measure on the November 3, 1998 ballot (Proposition 1A). With the passage of Proposition 1A in November 1998, SB 50 became operative.

SB 50 also limited the power of cities and counties to require mitigation of school facilities impacts as a condition of approving new development and suspended the court cases known as Mira-Hart-Murrieta. The Mira-Hart-Murrieta cases previously permitted school districts to collect mitigation fees in excess of school fees under certain circumstances.

On November 5, 2002, California voters passed Proposition 47, which authorized the issuance of \$13.05 billion in State bonds and enacted AB 16, which provided for additional reformation of the School Building Program. AB 16, among other items, clarified that if the SAB is no longer approving apportionments for new construction due to the lack of funds available for new school facilities construction, a school district may increase its Level II Fee to the Level III Fee. With the issuance of the State bonds authorized by the passage of Proposition 47, this section of AB 16 became inoperable.

Furthermore, Proposition 55 was approved on March 2, 2004, which authorized the sale of \$12.3 billion in State bonds. In addition, California voters approved Proposition 1D in the general election held on November 7, 2006. Proposition 1D authorized the issuance of \$10.4 billion in State bonds.

California voters approved Proposition 51 (the California Public School Facility Bonds Initiative) in the general election held on November 8, 2016, authorizing the issuance of \$9 billion in bonds to fund the improvement and construction of school facilities for K-12 schools and community colleges.

Effective January 1, 2022, AB 602 amended certain standards and procedures relevant to “impact fee nexus studies” prepared by local agencies. As of the current date, school impact fee justification studies are included within the requirements of AB 602. AB 602 added Government Code section 66016.5 to the code to require, among other items, that “when applicable, the nexus study “shall identify the existing level of service for each public facility, identify the proposed new level of service, and include an explanation of why the new level of service is appropriate.”

“Level of service” is not a commonly applied measure of the suitability or condition of school programs and buildings in California. Like all school districts, the School District follows California state standards related to public education and is mandated to serve all children that live within their boundaries and choose to attend, regardless of age or circumstance. The School District is charged with ensuring that sound and safe facilities are ready and available to accommodate all children when needed and often without advance notice.

State-imposed minimum requirements for school facilities are contained in Title 5 of the California Code of Regulations. The information contained in this Study is based upon all of the foregoing concepts and standards, as further informed by local school board policy, preferences, and educational specifications for school design, which evolve over time. The information contained in this Study is based on the School District’s assessment of existing facility capacity (i.e., its existing levels of service) and the degree to which residential and commercial development increases need and demand for new, expanded or refurbished school facilities (i.e., new or improved levels of service) that meet state and local educational specifications. Thus, the analysis provided in this Study addresses the “level of service” analysis required by AB 602.

## SECTION III. PROJECTED UNHOUSED STUDENTS AND FACILITY REQUIREMENTS

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The objective of this Study is to determine if a nexus exists between future residential and commercial/industrial development and the need for school facilities. In addition, the Study aims to identify the costs of such required school facilities and determine the amount of School Fees that can be justifiably levied on residential and commercial/industrial development according to the estimated impacts caused by such development. This section evaluates whether existing school facilities can accommodate students generated from future residential development, projects student enrollment based on anticipated residential growth, and estimates the costs of school facilities required to accommodate new residential growth. The findings determined in this section are used in following sections to evaluate the cost impact per square foot for new residential and commercial/industrial property. Although many of the figures in this section are primarily derived from residential development projections and impacts, they are adjusted in Section V. to evaluate the impact of commercial/industrial development.

### A. SCHOOL DISTRICT CAPACITY AND CURRENT STUDENT ENROLLMENT

The School District’s existing school facilities capacity and student enrollment were evaluated in order to determine if there is available capacity to house students generated by new residential and commercial/industrial development.

The School District currently operates twenty (20) Elementary schools, five (5) Junior High schools, two (2) K-8 schools, (3) alternative schools and five (5) High school sites. Per Education Code Section 17071.10, these facilities have a capacity to accommodate 34,444 students, 16,806 seats of which are at the elementary school level, 6,054 seats at the junior high school level and 11,584 seats are at the high school level. Appendix “B” provides a calculation of the updated facility capacity.

Based on October 2021 California Basic Educational Data System (CBEDS) data, the student enrollment of the School District is 25,851 students. A summary of the October 2021 student enrollment is included in Appendix “C”. The current available capacity is calculated by subtracting current student enrollment from existing school facilities capacity for each school level. This operation results in available seats at all school levels. The available capacity determination is shown in Table 1.

**TABLE 1  
FACILITIES CAPACITY AND STUDENT ENROLLMENT**

SCHOOL LEVEL	EXISTING FACILITIES CAPACITY	STUDENT ENROLLMENT (OCTOBER 2021)	AVAILABLE/ (DEFICIT) CAPACITY
Elementary School (K-6)	16,806	12,764	4,042
Junior High School (7-8)	6,054	4,034	2,020
High School (9-12)	11,584	9,053	2,531
TOTAL	34,444	25,851	8,593

As shown in Table 1, existing school facilities have a net available capacity of 8,593 seats. It should be noted that these capacities are driven by State loading standards and do not necessarily reflect the School District’s program goals or the potential need for new school campuses in higher student growth areas of the School District.

**B. PROJECTED UNHOUSED STUDENTS**

**1. Projected Residential Units**

Based on information obtained from the Planning Departments of the Cities and the County, it is estimated the School District could experience the development of an estimated 4,654 residential units over the next ten (10) years (“Total Projected Units”). None of the projected units have mitigated their impact on the School District through participation in a community facilities district or through the execution of a mitigation agreement (which for the purpose of this study are deemed “mitigated”). The total number of projected residential units are summarized by residential category in Table 2 below. The types of residential units considered include (i) single family detached (“SFD”), (ii) single family attached (“SFA”), and (iii) multi-family units (“MFA”). Units classified as SFD are those units with no common walls; SFA are those units sharing a common wall each having a separate and unique assessor’s parcel (e.g. townhouses, condominiums, etc.); and MFA are those units which share a single assessor’s parcel and share a common wall (e.g. apartments, duplexes, etc.).

**TABLE 2  
PROJECTED UNITS BY RESIDENTIAL CATEGORY**

<b>RESIDENTIAL CATEGORY</b>	<b>TOTAL PROJECTED UNITS</b>	<b>MITIGATED PROJECTED UNITS</b>	<b>UNMITIGATED PROJECTED UNITS</b>
Single-Family Detached (SFD)	2,545	0	2,545
Single-Family Attached (SFA)	1,092	0	1,092
Multi-Family Attached (MFA)	1,017	0	1,017
<b>TOTAL</b>	<b>4,654</b>	<b>0</b>	<b>4,654</b>

**2. Student Generation Rates**

To calculate student generation rates (“SGRs”), K&G Public Finance obtained property characteristic data from the County Assessor’s Office. The property characteristic database contains property information for parcels within the School District, including land use class designations (i.e. condominiums, single family dwellings, etc.), physical address (situs), and number of units for many but not all parcels. Parcels in the database were classified by unit type (SFD, SFA and MFA) and the number of units applicable to these properties were researched and inputted as needed. Since the County property data was missing unit counts for many of the residential parcels contained therein, K&G Public Finance relied on housing information from the U.S. Census Bureau<sup>1</sup> to

<sup>1</sup> 2016-2020 American Community Survey 5-Year Estimates: DP04 - Selected Housing Characteristics

estimate the total number of residential units located within the School District by residential category.

K&G Public Finance then obtained a student database from the School District, which contained the school attended, grade level and physical address information for each student enrolled in the School District. The student database is reflective of student enrollment information as of October 2021. The student enrollment address information was matched to parcels in the County property characteristic database. Students were not matched if they were inter-district or they did not have a valid residential address. The number of students matched was then queried by school level and residential category. Table 3 provides a summary of the SGRs by school level and residential category. A more detailed analysis of the SGR determinations is contained within Appendix “D”.

**TABLE 3  
STUDENT GENERATION RATES SUMMARY**

SCHOOL LEVEL	SFD UNITS	SFA UNITS	MFA UNITS
Elementary School (K-6)	0.2263	0.2441	0.1713
Junior High School (7-8)	0.0732	0.0660	0.0524
High School (9-12)	0.1643	0.1564	0.1041
<b>TOTAL</b>	<b>0.4638</b>	<b>0.4665</b>	<b>0.3278</b>

### 3. Projected Student Enrollment

Projected student enrollment was determined by multiplying the SGRs in Table 3 by the number of unmitigated residential units anticipated to be constructed within the School District over the next ten (10) years. A total of 2,023 students are estimated to be generated from Projected Units. The projected student enrollment is summarized by school level in Table 4.

**TABLE 4  
PROJECTED STUDENT ENROLLMENT BY SCHOOL LEVEL**

SCHOOL LEVEL	TOTAL PROJECTED STUDENTS
Elementary School (K-6)	1,017
Junior High School (7-8)	311
High School (9-12)	695
<b>TOTAL</b>	<b>2,023</b>

### 4. Projected Unhoused Students

As shown in Table 1, existing facilities capacity exceeds enrollment across all school levels based on current student enrollment and existing capacity at the School District. While these findings indicate the School District’s collective capacity per school level is available to accommodate projected students from new development over the course of the planning period, the analysis the capacity analysis is driven by State classroom loading standards and does not consider (i) the availability of capacity within areas of the School District where a greater and disproportionate amount of new development is

expected (ii) the condition and adequacy of existing capacity, (iii) the service and educational goals of the School District.

As further described in this Study, capital improvements are necessary for the long-term use to adequately house the existing student population and future enrollment growth at all school levels. The facilities needs exist regardless of the availability of capacity to house student enrollment, inclusive of student enrollment generated from new development. Therefore, for the purpose of this analysis, projected student enrollment from Projected Units (“Projected Student Enrollment”) as identified in Table 4, has not been adjusted by available capacity and student enrollment attributable to new housing that requires a seat (facilities), including new facilities and/or facilities to be reconstructed for their continued useful life (“Projected Unhoused Students”) is equal to Projected Student Enrollment. Table 5 shows the number of Projected Unhoused Students at each school level.

**TABLE 5  
PROJECTED UNHOUSED STUDENTS**

SCHOOL LEVEL	PROJECTED STUDENT ENROLLMENT	AVAILABLE SEAT ADJUSTMENT	PROJECTED UNHOUSED STUDENTS
Elementary School (K-6)	1,017	0	1,017
Junior High School (7-8)	311	0	311
High School (9-12)	695	0	695
<b>TOTAL</b>	<b>2,023</b>	<b>0</b>	<b>2,023</b>

**C. FACILITY NEEDS AND ESTIMATED PER-STUDENT COST**

**1. Facilities Needs**

On June 15, 2016, the School District conducted a Facilities Master Plan (the “2016 Plan”). The 2016 Plan identifies both the short- and long-range facilities needs and strategic goals of the School District and focuses on improvements that are necessary to provide adequate housing and the continued use of the School District’s existing facilities. The estimated costs of the short- and long-range master plan projects amount to \$1,029,786,803.

The 2016 Plan demonstrates capital improvement projects are necessary for the long-term use and adequate housing of student enrollment within the School District. While the findings in Table 1 of this Study show available capacity, the 2016 Plan outlined plans to replace portable classrooms with permanent facilities where needed, classroom and instructional technology updates to support 21<sup>st</sup> century instruction, and security improvements.

In November 2016, a ballot measure (“Measure G”) was approved by the electors and authorized the issuance of general obligation bonds in an amount not to exceed \$750 million to finance modernization updates, and technology and safety improvements to the School District. As of the date of this Study, the School District



has issued three (3) series of bonds under in the Measure G authorization in the aggregate principal amount approximating \$606.5 million, of which approximately \$349.4 million<sup>1</sup> has been spent towards projects detailed in the 2016 Plan.

The facilities improvement needs demonstrate capital improvement projects that are necessary for the long-term use and adequate housing of student enrollment at the School District’s existing facilities and to meet the educational goals of the School District. The proposed capital improvements will benefit student enrollment as a result of new development. Therefore, without implementation of the capital improvement projects, adequate facilities do not exist within the School District to house student enrollment as a result of new development.

## 2. Estimated Cost per Student

To estimate capital improvement project costs per seat at each school level, K&G Public Finance utilized estimated eligible project costs reported in the 2016 Plan. K&G Public Finance then estimated the Facilities Cost Impact per Seat/Student by school level by dividing the eligible 2016 Plan project costs by the facilities capacity determined for Fiscal Year 2021/2022. The results of this operation are shown in Table 6.

**TABLE 6  
ESTIMATED FACILITIES COSTS PER STUDENT**

SCHOOL LEVEL	ELIGIBLE COSTS <sup>1</sup>	EXISTING FACILITIES CAPACITY	FACILITIES COST IMPACT PER SEAT/STUDENT
Elementary School (K-6)	\$462,471,445	16,806	\$27,518
Junior High School (7-8)	\$130,977,344	6,054	\$21,635
High School (9-12)	\$352,620,122	11,584	\$30,440

<sup>1</sup>2016 Facilities Master Plan

<sup>1</sup> As of December 2021. Includes expenditures from Fund 25.

## SECTION IV. PROJECTED IMPACT OF RESIDENTIAL DEVELOPMENT

The following section presents the school facility impact analysis for new residential development and provides a step-by-step calculation of the estimated per residential square foot cost impact.

Government Code Section 66001 (g) allows School Fees to include the costs attributable to the increased demand for public facilities reasonably related to the development projects(s) in which the fee is imposed in order to (1) refurbish existing facilities to maintain the existing level of service or (2) achieve an adopted level of service that is consistent with the general plan. The proposed capital improvement projects outlined in the 2016 Plan are recommended because the existing facilities require upgrade or replacement for their continued long-term use, and such upgrades will benefit both existing student enrollment and student enrollment generated as a result of new residential construction; thus it is deemed reasonable and appropriate to include estimated costs as described in Section III.C when evaluating the impact per square foot as a result of Projected Unhoused Students. To determine the school facilities cost impact per square foot of residential development, first the Facilities Cost Impact per Seat/Student determined in Table 6 is multiplied by the Projected Unhoused Students as shown in Table 5 for each school level. The result of this computation is shown in Table 7 and reflects the estimated school facilities cost impact to house Projected Unhoused Students.

**TABLE 7  
FACILITIES COST IMPACT**

SCHOOL LEVEL	FACILITIES COST IMPACT PER SEAT/STUDENT	PROJECTED UNHOUSED STUDENTS	FACILITIES COST IMPACT PER RESIDENTIAL UNIT
Elementary School (K-6)	\$27,518	1,017	\$27,985,806
Junior High School (7-8)	\$21,635	311	\$6,728,485
High School (9-12)	\$30,440	695	\$21,155,800
<b>TOTAL</b>			<b>\$55,870,091</b>

The total school facilities impact shown in Table 7 above was then divided by the number of Unmitigated Projected Units shown in Table 2 to determine the school facilities cost per residential unit. The costs per residential categories are shown in Table 8.

**TABLE 8  
SCHOOL FACILITIES COST PER RESIDENTIAL UNIT**

TOTAL FACILITIES COST IMPACT	UNMITIGATED PROJECTED UNITS	FACILITIES COST IMPACT PER RESIDENTIAL UNIT
\$55,870,091	4,654	<b>\$12,005</b>

The school facilities cost impact per residential square foot was calculated by dividing the school facilities cost per residential unit determined in Table 8 by the weighted average square footage

of each residential unit type. This calculation is shown in Table 9 below. The weighted average square footage is estimated based on information obtained from the Cities and the County.

**TABLE 9**  
**SCHOOL FACILITIES COST PER RESIDENTIAL SQUARE FOOT**

FACILITIES COST IMPACT PER RESIDENTIAL UNIT	WEIGHTED AVERAGE SQUARE FOOTAGE	FACILITIES COST PER RESIDENTIAL SQUARE FOOT
\$12,005	2,106	<b>\$5.70</b>

The school facilities impact per residential square foot determined in Table 9 is greater than the current maximum authorized residential School Fees of \$4.79 per square foot; therefore, the School District is justified in levying up to but not exceeding the maximum authorized amount for residential construction and reconstruction.

## SECTION V. COMMERCIAL/INDUSTRIAL SCHOOL IMPACT ANALYSIS

The following section presents the school facilities impact analysis for new commercial/industrial development and provides a step-by-step calculation of the estimated per commercial/industrial square foot cost impact.

### A. EMPLOYEE GENERATION

As part of the process of establishing the nexus findings to justify School Fees levied on commercial/industrial development, Education Code Section 17621(e)(1)(B) requires that the Study determine the impact of the increased number of employees anticipated to result from commercial/industrial development upon the cost of providing school facilities within the School District. As mentioned in the Executive Summary, for purposes of making such determination this code section further sets out that the employee generation estimates be based on the applicable estimates set forth in the Traffic Study published by SANDAG.

The employee generation estimates per 1,000 square feet of development derived from the Traffic Study are listed by commercial/industrial land use category in Table 10. The land use categories listed are based on those categories described in the Traffic Study and include all land uses recommended by the provisions of Education Code Section 17621(e)(1)(B).

**TABLE 10**  
**EMPLOYEE GENERATION PER 1,000 SQUARE FEET**  
**OF COMMERCIAL/INDUSTRIAL DEVELOPMENT**

COMMERCIAL/INDUSTRIAL CATEGORY	AVERAGE SQUARE FOOTAGE PER EMPLOYEE	EMPLOYEES PER 1,000 SQUARE FEET
Banks	354	2.8253
Community Shopping Center	652	1.5348
Neighborhood Shopping Center	357	2.7985
Industrial Business Parks	284	3.5156
Industrial Parks/Warehousing /Manufacturing	742	1.3473
Rental Self-Storage	15,541	0.0643
Research & Development	329	3.0408
Hospitality (Lodging)	883	1.1325
Commercial Offices (Standard)	209	4.7897
Commercial Offices (Large High Rise)	220	4.5442
Corporate Offices	372	2.6848
Medical Offices	234	4.2654

Source: San Diego Traffic Generator Study, January 1990 Edition; SANDAG.

## B. RESIDENTIAL IMPACT

### 1. Households

To evaluate the impact of commercial/industrial development on School District facilities, the employee generation estimates listed in Table 10 above were first used to determine the impact of commercial/industrial development on a per household basis. Based on information provided by the U.S. Census Bureau<sup>1,2</sup>, there are approximately 1.56 employed persons per household on average for households located within the School District. Dividing the employee generation estimates listed in Table 10 by 1.56 results in the estimated number of households per 1,000 square feet of commercial/industrial development (“Total Household Impact”).

The Total Household Impact determined in the preceding paragraph takes into consideration all employees generated from commercial/industrial development. Since some of those employees will live outside the School District and will therefore have no impact on the School District, the figures are adjusted to reflect only those households within the School District occupied by employees generated from commercial/industrial development built within the School District. Based on information derived from U.S. Census Bureau data<sup>1</sup>, it is estimated that approximately 19.9% of employees both live and work within the School District. Multiplying the Total Household Impact by 19.9% results in the households within the School District impacted per 1,000 square feet commercial/industrial development. The results of these computations are shown in Table 11.

**TABLE 11  
IMPACT OF COMMERCIAL/INDUSTRIAL DEVELOPMENT ON  
HOUSEHOLDS WITHIN THE SCHOOL DISTRICT**

COMMERCIAL/INDUSTRIAL CATEGORY	SCHOOL DISTRICT HOUSEHOLDS PER 1,000 SQUARE FEET COM./IND.
Banks	0.3604
Community Shopping Center	0.1958
Neighborhood Shopping Center	0.3570
Industrial Business Parks	0.4485
Industrial Parks/Warehousing/ Manufacturing	0.1719
Rental Self-Storage	0.0082
Research & Development	0.3879
Hospitality (Lodging)	0.1445
Commercial Offices (Standard)	0.6110
Commercial Offices (Large High Rise)	0.5797
Corporate Offices	0.3425
Medical Offices	0.5441

<sup>1</sup> 2016-2020 American Community Survey 5-Year Estimates; S0801 - Commuting Characteristics (Worked in place of residence).

<sup>2</sup> 2016-2020 American Community Survey 5-Year Estimates; DP04 - Selected Housing Characteristics and DP03 – Selected Economic Characteristics.

## 2. Household Student Generation

The student generation impacts per 1,000 square feet of commercial/industrial development were calculated by multiplying the household impacts shown in Table 11 by the blended student generation rates determined for each school level. The blended student generation rates are summarized in Appendix D. The result of this calculation is shown in Table 12.

**TABLE 12**  
**HOUSEHOLD STUDENT GENERATION IMPACT**  
**PER 1,000 SQUARE FEET OF**  
**COMMERCIAL/INDUSTRIAL DEVELOPMENT**

<b>COMMERCIAL/INDUSTRIAL CATEGORY</b>	<b>ELEMENTARY SCHOOL</b>	<b>JUNIOR HIGH SCHOOL</b>	<b>HIGH SCHOOL</b>	<b>TOTAL STUDENT GENERATION</b>
Banks	0.0787	0.0241	0.0538	<b>0.1566</b>
Community Shopping Center	0.0428	0.0131	0.0292	<b>0.0851</b>
Neighborhood Shopping Center	0.0780	0.0239	0.0533	<b>0.1552</b>
Industrial Business Parks	0.0980	0.0300	0.0670	<b>0.1950</b>
Industrial Parks/Warehousing/ Manufacturing	0.0376	0.0115	0.0257	<b>0.0748</b>
Rental Self-Storage	0.0018	0.0005	0.0012	<b>0.0035</b>
Research & Development	0.0848	0.0260	0.0579	<b>0.1687</b>
Hospitality (Lodging)	0.0316	0.0097	0.0216	<b>0.0629</b>
Commercial Offices (Standard)	0.1335	0.0409	0.0912	<b>0.2656</b>
Commercial Offices (Large High Rise)	0.1267	0.0388	0.0865	<b>0.2520</b>
Corporate Offices	0.0748	0.0229	0.0511	<b>0.1488</b>
Medical Offices	0.1189	0.0365	0.0812	<b>0.2366</b>

### 3. Inter-District Student Impact

Based on information provided by the School District, 744 students were enrolled at the School District on an inter-district basis as of October 2021, including 338 students at the elementary school level, 86 students at the Junior High School level and 320 students at the high school level. Many of those inter-district students attend the School District due to their parents or guardians being employed at businesses located within the School District boundaries. To determine the inter-district impact of new commercial/industrial development, the number of inter-district students was first divided by the estimated number of employees within the School District's area. Employment was estimated at 90,299 based on information obtained from U.S. Census Bureau<sup>1</sup>. The ratio of inter-district students to estimated employment for each school level was then multiplied by the employee generation factors for each of the commercial/industrial categories as shown in Table 11. The calculation results in the Inter-District Student Impacts shown in Table 13.

**TABLE 13**  
**INTER-DISTRICT IMPACT PER 1,000 SQUARE FEET OF**  
**COMMERCIAL/INDUSTRIAL DEVELOPMENT**

COMMERCIAL/INDUSTRIAL CATEGORY	ELEMENTARY SCHOOL	JUNIOR HIGH SCHOOL	HIGH SCHOOL	INTER-DISTRICT STUDENT IMPACT
Banks	0.0105	0.0028	0.0099	<b>0.0232</b>
Community Shopping Center	0.0057	0.0015	0.0054	<b>0.0126</b>
Neighborhood Shopping Center	0.0104	0.0028	0.0098	<b>0.0229</b>
Industrial Business Parks	0.0130	0.0035	0.0123	<b>0.0288</b>
Industrial Parks/Warehousing/ Manufacturing	0.0050	0.0013	0.0047	<b>0.0110</b>
Rental Self-Storage	0.0002	0.0001	0.0002	<b>0.0005</b>
Research & Development	0.0113	0.0030	0.0106	<b>0.0249</b>
Hospitality (Lodging)	0.0042	0.0011	0.0040	<b>0.0093</b>
Commercial Offices (Standard)	0.0177	0.0048	0.0168	<b>0.0393</b>
Commercial Offices (Large High Rise)	0.0168	0.0045	0.0159	<b>0.0373</b>
Corporate Offices	0.0099	0.0027	0.0094	<b>0.0220</b>
Medical Offices	0.0158	0.0043	0.0149	<b>0.0350</b>

<sup>1</sup> 2016-2020 American Community Survey 5-Year Estimates; DP03-Selected Economic Characteristics (Employment).

#### 4. Total Student Generation Impact

The Total Student Generation Impact is determined by adding the Student Generation Impacts shown in Table 12 to the Inter-District Impacts determined in Table 13. The Total Student Generation Impacts are listed in Table 14 below.

**TABLE 14**  
**TOTAL STUDENT GENERATION IMPACT**  
**PER 1,000 SQUARE FEET OF**  
**COMMERCIAL/INDUSTRIAL DEVELOPMENT**

COMMERCIAL/INDUSTRIAL CATEGORY	ELEMENTARY SCHOOL	JUNIOR HIGH SCHOOL	HIGH SCHOOL	TOTAL STUDENT GENERATION IMPACT
Banks	0.0892	0.0269	0.0637	<b>0.1798</b>
Community Shopping Center	0.0485	0.0146	0.0346	<b>0.0977</b>
Neighborhood Shopping Center	0.0884	0.0267	0.0631	<b>0.1781</b>
Industrial Business Parks	0.1110	0.0335	0.0793	<b>0.2238</b>
Industrial Parks/Warehousing/ Manufacturing	0.0426	0.0128	0.0304	<b>0.0858</b>
Rental Self-Storage	0.0020	0.0006	0.0014	<b>0.0040</b>
Research & Development	0.0961	0.0290	0.0685	<b>0.1936</b>
Hospitality (Lodging)	0.0358	0.0108	0.0256	<b>0.0722</b>
Commercial Offices (Standard)	0.1512	0.0457	0.1080	<b>0.3049</b>
Commercial Offices (Large High Rise)	0.1435	0.0433	0.1024	<b>0.2893</b>
Corporate Offices	0.0847	0.0256	0.0605	<b>0.1708</b>
Medical Offices	0.1347	0.0408	0.0961	<b>0.2716</b>



## C. NET IMPACT PER COMMERCIAL/INDUSTRIAL SQUARE FOOT

### 1. Cost Impact

To estimate the school facilities costs required to house new students due to additional commercial/industrial development, the total school facilities cost per student is determined by multiplying the Facilities Cost Impact per Seat/Student determined in Table 6 by the Total Student Generation impacts for each school level shown in Table 14. The total school facilities cost impacts are shown in Table 15 by commercial/industrial development category and school level.

**TABLE 15**  
**SCHOOL FACILITIES COSTS PER 1,000 SQUARE FEET OF**  
**COMMERCIAL/INDUSTRIAL DEVELOPMENT**

COMMERCIAL/INDUSTRIAL CATEGORY	ELEMENTARY SCHOOL	JUNIOR HIGH SCHOOL	HIGH SCHOOL	TOTAL SCHOOL FACILITIES COSTS
Banks	\$2,453	\$583	\$1,939	<b>\$4,975</b>
Community Shopping Center	\$1,334	\$317	\$1,052	<b>\$2,703</b>
Neighborhood Shopping Center	\$2,431	\$578	\$1,921	<b>\$4,930</b>
Industrial Business Parks	\$3,055	\$725	\$2,414	<b>\$6,194</b>
Industrial Parks/Warehousing/ Manufacturing	\$1,172	\$278	\$926	<b>\$2,376</b>
Rental Self-Storage	\$56	\$12	\$43	<b>\$112</b>
Research & Development	\$2,643	\$628	\$2,086	<b>\$5,358</b>
Hospitality (Lodging)	\$985	\$234	\$778	<b>\$1,997</b>
Commercial Offices (Standard)	\$4,161	\$989	\$3,286	<b>\$8,436</b>
Commercial Offices (Large High Rise)	\$3,949	\$938	\$3,117	<b>\$8,004</b>
Corporate Offices	\$2,332	\$554	\$1,841	<b>\$4,727</b>
Medical Offices	\$3,706	\$882	\$2,926	<b>\$7,514</b>

### 2. Residential Fee Offsets

New commercial/industrial development within the School District will generate new employees, thereby increasing the need for new residential development to house those employees living in the School District. Residential school fees adopted by the School District under applicable law will also be imposed by the School District on such new residential development. To prevent new commercial/industrial development from paying the portion of impact that is mitigated by the applicable residential school fees, this amount has been calculated and deducted from the school facilities impact costs calculated in Table 15.

The residential fee offsets are first calculated by using the School District's proposed Level I Fee of \$4.79 per square foot as determined and multiplying that amount by the

weighted average square footage of a residential unit in the School District, which is 2,106 square feet. This calculation provides the average residential revenues from a residential unit of \$10,087 (\$4.79 x 2,106). The average residential revenues from a residential unit multiplied by Household Impacts per 1,000 square feet of commercial/industrial development, as shown in Table 11, results in the residential school fee revenues per 1,000 square feet of commercial/industrial development (“Residential Fee Offset”). This computation is shown in Table 16.

**TABLE 16  
RESIDENTIAL FEE OFFSET**

<b>COMMERCIAL/INDUSTRIAL CATEGORY</b>	<b>SCHOOL DISTRICT HOUSEHOLDS PER 1,000 SQUARE FEET COM./IND.</b>	<b>RESIDENTIAL FEE PER UNIT</b>	<b>RESIDENTIAL FEE OFFSET PER 1,000 SQUARE FEET COM./IND.</b>
Banks	0.3604	\$10,087	\$3,635
Community Shopping Center	0.1958	\$10,087	\$1,975
Neighborhood Shopping Center	0.3570	\$10,087	\$3,601
Industrial Business Parks	0.4485	\$10,087	\$4,524
Industrial Parks/Warehousing/ Manufacturing	0.1719	\$10,087	\$1,734
Rental Self-Storage	0.0082	\$10,087	\$83
Research & Development	0.3879	\$10,087	\$3,913
Hospitality (Lodging)	0.1445	\$10,087	\$1,458
Commercial Offices (Standard)	0.6110	\$10,087	\$6,163
Commercial Offices (Large High Rise)	0.5797	\$10,087	\$5,847
Corporate Offices	0.3425	\$10,087	\$3,455
Medical Offices	0.5441	\$10,087	\$5,488

### **3. Net School Facilities Costs**

Subtracting the Residential Fee Offset determined in Table 16 from the total school facilities costs listed in Table 15 results in the net school facilities costs per 1,000 square feet of commercial/industrial development (“Net School Facilities Costs”). The Net School Facilities Costs are listed in Table 17.

**TABLE 17  
NET SCHOOL FACILITIES COSTS  
PER 1,000 SQUARE FEET COMMERCIAL/INDUSTRIAL DEVELOPMENT**

<b>COMMERCIAL/INDUSTRIAL CATEGORY</b>	<b>TOTAL SCHOOL FACILITIES COSTS</b>	<b>RESIDENTIAL FEE OFFSET</b>	<b>NET SCHOOL FACILITIES COSTS (PER 1,000 SQUARE FEET COM./IND.)</b>
Banks	\$4,975	\$3,635	\$1,340
Community Shopping Center	\$2,703	\$1,975	\$728
Neighborhood Shopping Center	\$4,930	\$3,601	\$1,329
Industrial Business Parks	\$6,194	\$4,524	\$1,670
Industrial Parks/Warehousing/ Manufacturing	\$2,376	\$1,734	\$642
Rental Self-Storage	\$112	\$83	\$29
Research & Development	\$5,358	\$3,913	\$1,445
Hospitality (Lodging)	\$1,997	\$1,458	\$539
Commercial Offices (Standard)	\$8,436	\$6,163	\$2,273
Commercial Offices (Large High Rise)	\$8,004	\$5,847	\$2,157
Corporate Offices	\$4,727	\$3,455	\$1,272
Medical Offices	\$7,514	\$5,488	\$2,026

The Net School Facilities Costs determined in Table 17 were then divided by 1,000<sup>1</sup> to provide the cost impact on a square foot basis. These cost impacts are listed in Table 18.

**TABLE 18  
NET COST IMPACTS  
PER SQUARE FOOT OF COMMERCIAL/INDUSTRIAL DEVELOPMENT**

<b>COMMERCIAL/INDUSTRIAL CATEGORY</b>	<b>NET IMPACTS</b>
Banks	<b>\$1.34</b>
Community Shopping Center	<b>\$0.73</b>
Neighborhood Shopping Center	<b>\$1.33</b>
Industrial Business Parks	<b>\$1.67</b>
Industrial Parks/Warehousing/ Manufacturing	<b>\$0.64</b>
Rental Self-Storage	<b>\$0.03</b>
Research & Development	<b>\$1.44</b>
Hospitality (Lodging)	<b>\$0.54</b>
Commercial Offices (Standard)	<b>\$2.27</b>
Commercial Offices (Large High Rise)	<b>\$2.16</b>
Corporate Offices	<b>\$1.27</b>
Medical Offices	<b>\$2.03</b>

<sup>1</sup> The Employee Generation rates derived from the SANDAG study are estimated per 1,000 square feet of development.

The net cost impacts shown in Table 18 are greater than the School District's share of the current maximum authorized commercial/industrial School Fees of \$0.78 per square foot, except for the categories of Rental Self-Storage, Community Shopping Center, Industrial Park/Warehousing/Manufacturing and Hospitality (Lodging). Therefore, the School District is justified in levying school fees on commercial/industrial in amount up to but not exceeding the School District's share of the maximum authorized statutory fee.

#### **D. COMMERCIAL/INDUSTRIAL DEVELOPMENT NOT IN PRESCRIBED CATEGORIES**

In cases where new commercial/industrial development does not fit within the prescribed categories shown in Table 18, the School District shall evaluate such development on a case-by-case basis to determine if the imposition of the School Fees on the development meets the nexus requirements set forth under Government Code Section 66000 et seq. The School District may levy School Fees on such development in an amount up to but not exceeding the cost per square foot impact determined through such evaluation.

#### **E. AGE-RESTRICTED (SENIOR) HOUSING**

The School District must exercise discretion in determining whether a particular project qualifies as "senior citizen housing" for the purpose of imposing developer fees. (See California Ranch Homes Development Co. v. San Jacinto Unified School Dist. (1993) 17 Cal.App.4th 573, 580–581.) The School District acknowledges Section 65995.1 and will levy its share of School Fees on qualifying senior citizen housing projects at the current commercial/industrial rate of \$0.78 per square foot as justified herein. The School District will require proof that such senior units are indeed restricted to seniors (i.e. a copy of the recorded CC&Rs or deed(s)) and reserves the right to revoke a Certificate of Compliance and/or require payment of difference of the amount per square foot paid to the then current amount of School Fees being levied on residential development per square foot should such CC&Rs or deed(s) be modified to allow students to reside in such the housing units. If there is any uncertainty as to whether a project qualifies as senior citizen housing or will, in fact, remain senior citizen housing beyond initial approval, the School District may wish to seek cooperation from the developer as a condition of levying the commercial/industrial School Fee rate. Such cooperation could take the form of an agreement by the developer to include a restriction in the recorded CC&Rs conditioning subsequent changes in residency requirements on the owner's payment of applicable developer fees, and to notify the School District of changes in residency requirements and/or to provide current residency data upon School District's request

## **SECTION VI. REDEVELOPMENT**

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Government Code Section 66001, subdivision (a)(3) and (4) requires that a school district, in imposing school-impact fees, establish a reasonable relationship between the fee's use, the need for the public facility and the type of development project on which the fee is imposed. This section addresses and sets forth general policy when considering the levy of school fees on new construction units resulting from redevelopment projects within the School District.

Redevelopment means voluntarily demolishing existing residential, commercial, and/or industrial structures and subsequently replacing them with new construction (“Redevelopment”). The School District is aware of Redevelopment projects completed within the School District boundaries and anticipates similar Redevelopment projects may be completed in the next ten (10) years and beyond. School fees authorized pursuant to Education Code Section 17620 and Government Code Sections 65995 et seq. shall be levied by the School District on new construction resulting from Redevelopment projects, if there is a nexus between the School Fees being imposed and the impact of new construction on school facilities, after the impact of pre-existing development has been taken into consideration. In determining such nexus, the School District shall review, evaluate and determine on a case-by-case basis, the additional impact of the proposed new development by comparing the projected square footage, student generation and cost impacts of the proposed new construction and the pre-existing residential, commercial and/or industrial development. Such analysis shall utilize the student generation rates identified in Table 5 of this Study, as applicable.

The School District may levy school fees, authorized under applicable law, on new construction resulting from Redevelopment projects in an amount up to the additional impact cost per square foot as determined in accordance with the preceding paragraph, but not exceeding the applicable school fees.

## **SECTION VII. GOVERNMENT CODE SECTION 66000**

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Government Code Sections 66000 *et seq.* were enacted by State Legislature in 1987. In any action establishing, increasing, or imposing a fee as a condition of approval of a development project, such as the Applicable Residential School Fee and Applicable Commercial/Industrial School Fees described herein (collectively referred to as the “Applicable School Fees”), these Government Code sections require the public agency to satisfy the following requirements:

1. Determine the purpose of the fee;
2. Identify the use to which the fee is to be put;
3. Determine how there is a reasonable relationship between the fee’s use and the type of development project on which the fee is imposed;
4. Determine that there is a reasonable relationship between the need for the public facilities and the type of development project on which the fee is imposed;
5. Determine that there is a reasonable relationship between the amount of the fee and the cost, or portion of the cost of the public facility attributable to the development on which the fee is imposed; and
6. Provide an annual accounting of any portion of the fee remaining unspent or held for projects for more than five (5) years after collection.

The information set forth herein, including the information contained in the Appendices attached hereto, provide factual evidence establishing a nexus between the type of development projected to be built within the School District and the amount of Applicable School Fees levied upon such development based on the need for such Applicable School Fees. The determinations made in this Study meet the requirements of Government Code Section 66000. The findings are summarized as follows:

### **Purpose of the School Fee**

The Board of the School District will levy and collect school fees on new residential and commercial/industrial development to obtain funds for the construction and/or reconstruction of school facilities to accommodate students generated as a result of such development. In accordance with Education Code Section 17620, “construction or reconstruction of school facilities” **does not** include any item of expenditure for any of the following:

1. Regular maintenance or routine repair of school buildings and facilities;
2. Inspection, sampling, analysis, encapsulation or removal of asbestos-containing material, except where incidental to school facilities construction or reconstruction for which the expenditure of fees or other consideration collected pursuant to Education Code Section 17620 is not prohibited; and,
3. Deferred maintenance as described in Education Code Section 17582.

## **Identify the Use of the School Fee**

The School District has determined that revenues collected from Applicable School Fees imposed on residential and commercial/industrial developments will be used for the following purposes:

1. Construction or reconstruction of school facilities required to accommodate students generated by new residential and commercial/industrial development in areas of the School District where existing school facilities are needed;
2. Construction or reconstruction of administrative and operations facilities required in response to new student growth from new development;
3. Acquisition or lease of property for unhoused students generated from new development;
4. Purchase or lease of interim and/or temporary school facilities in order to accommodate student capacity demands;
5. Costs associated with the administration, collection, and justification for the Applicable School Fees;
6. Provide local funding that may be required if the School District applies for State funding through SB 50.

The 2016 Plan outlined proposed improvement plans to a number of existing school facilities and the proposed development and construction of new school facilities. As previously noted and described herein, the Alternative Fees will be used to fund school facilities necessary to accommodate Projected Unhoused Students generated by Projected Units to the extent described in this Study and permitted by applicable law. Such Alternative Fees will be used to fund, in part, the school facilities identified in the 2016 Plan, inclusive of those school facilities described in this Study.

## **Relationship Between the Use of the Fee, the Need for School Facilities and the Type of Development on Which the Fee is Imposed**

As determined in the preceding sections, existing school facilities are in need of upgrade or replacement for their continued long-term use and to provide adequate and safe housing for existing student enrollment and students generated from new residential and commercial/industrial development. The fees imposed on such new development will be used, in part, to finance a portion of the construction and/or reconstruction of school facilities required to accommodate student enrollment growth generated by new residential and commercial/industrial development.

**Determination of the Relationship Between the Fee Amount and the School Facilities Costs Attributable to Type of Development on Which the Fee is Imposed**

The imposition of the Applicable Residential School Fee of \$4.79 per square foot of residential development is justified, as this fee is below the per square foot cost impact to provide adequate school facilities required as a result of such new residential development.

Similarly, the imposition of the Applicable Commercial/Industrial School Fees of \$0.78 per square foot of commercial/industrial development are justified as the fees are equal to or below the estimated per square foot net cost impact to provide adequate school facilities required as a result of such new commercial/industrial development, except for Rental Self-Storage development.

**Accounting Procedures for the Fees**

The School District will deposit, invest, and expend the school fees imposed and collected on residential and commercial/industrial development in accordance with the provision of Government Code Section 66006.



**APPENDIX A**  
**COMMERCIAL/INDUSTRIAL DEVELOPMENT DESCRIPTIONS**

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Banks	Include small branch offices to regional offices used for banking. Properties under this category allow customers to conduct banking on-site.
Shopping Center	Broadly include regional, community and neighborhood shopping centers which sell merchandise and services to consumers. Include grocery stores, restaurants, retail centers, automotive sales.
Industrial Business Parks	Include any combination of facilities engaged in manufacturing/assembly, warehousing, and/or storage with 15% or more of the total area designated for commercial use.
Industrial Parks/Warehousing/Manufacturing	Include any combination of facilities engaged in manufacturing/assembly, warehousing, and/or storage with limited or no commercial use (less than 15% of the total area designated for commercial use).
Rental Self-Storage	Include warehouse developments which rent small storage vaults and often termed “mini-storage”.
Research & Development	Include scientific research and development laboratories, office and/or their supporting facilities.
Hospitality (Lodging)	Include establishments which provide lodging to the general public. Lodging types include hotels, motels, resort hotels and inns. The maximum term of occupancy for establishment within this category shall not exceed 30 days.
Commercial Offices (Standard) <sup>1</sup>	Include general office space occupying less than 100,000 square feet with multiple tenants.
Commercial Offices (Large High Rise) <sup>1</sup>	Include general office space occupying 100,000 square feet and greater with multiple tenants.
Corporate Offices	An office or office building with a single tenant.
Medical Offices	Include medical offices that serve a wide range of medical needs and may include a pharmacy. Medical offices are generally operated by one or more physicians.

<sup>1</sup> Office space used for activities described under banks, research and development, or medical offices should be classified under those categories.

**APPENDIX B**  
**FACILITIES CAPACITY UPDATE**

**CLASSROOM INVENTORY/BUILDING CAPACITY**

Site Name	Portable Classrooms	Permanent Classrooms	Total Classrooms	Special Use Classrooms	General Education Classrooms
Elementary School (K-6) Totals	273	564	837	90	747
Junior High School (7-8) Totals	65	191	256	31	225
High School (9-12) Totals	125	358	483	49	434
<b>Total (K-12)</b>	<b>463</b>	<b>1,113</b>	<b>1,576</b>	<b>170</b>	<b>1,406</b>

**DETERMINATION OF EXISTING BUILDING CAPACITY**

Description	General Education			Special Use		Total
	K-6	7-8	9-12	Non-Severe	Severe	
I. Total Classroom Inventory	747	225	434	167	3	1,576
II. Permanent Classrooms						993
III. Portable Classrooms						413
IV. 25% of Permanent Classrooms						248
V. Adjustment (III. Minus IV.)	118	15	32	-	-	165
IV. Total (I. minus V.)	629	210	402	167	3	1,411
<b>Building Capacity<sup>1</sup></b>	<b>15,734</b>	<b>5,667</b>	<b>10,854</b>	<b>2,171</b>	<b>27</b>	<b>34,444</b>

<sup>1</sup> School capacities are determined based on loading factors of 25 pupils per classroom for grades K through 6, 27 pupils per classroom for grades 7 through 12, 9 pupils per classroom for severe pupils and 13 pupils per classroom for non-severe pupils as set forth in the California Code of Regulation, Title II, Section 1859.35.

**BUILDING CAPACITY BY SCHOOL LEVELS**

Description	K-6	7-8	9-12	TOTAL
General Education	15,734	5,667	10,845	32,246
Proration of Non-Severe Capacity	1,059	382	730	2,171
Proration of Severe Capacity	13	5	9	27
<b>Total</b>	<b>16,806</b>	<b>6,054</b>	<b>11,584</b>	<b>34,444</b>

# APPENDIX C ENROLLMENT SUMMARY

School Name/Program	Enrollment												Total		
	School Level/Grade														
	TK	K	1	2	3	4	5	6	7	8	9	10		11	12
Alicia Cortez Elementary School	-	59	72	66	75	77	77	88	-	-	-	-	-	-	514
Anna Borba Fundamental School	-	41	51	47	52	46	65	61	-	-	-	-	-	-	363
Buena Vista High School	-	-	-	-	-	-	-	-	-	-	-	56	109	-	165
Butterfield Ranch Elementary School	-	70	62	89	83	101	96	88	-	-	-	-	-	-	589
Cal Aero Preserve Academy Elementary	-	182	174	165	165	202	180	191	-	-	-	-	-	-	1,259
Cal Aero Preserve Academy Junior High	-	-	-	-	-	-	-	-	203	177	-	-	-	-	380
Canyon Hills Junior High School	-	-	-	-	-	-	-	-	498	536	-	-	-	-	1,034
Chaparral Elementary School	48	99	90	107	80	90	75	98	-	-	-	-	-	-	687
Chino High School	-	-	-	-	-	-	-	-	-	-	433	514	455	451	1,853
Chino Hills High School	-	-	-	-	-	-	-	-	-	-	788	687	696	687	2,858
Country Springs Elementary School	-	57	92	86	99	96	80	86	-	-	-	-	-	-	596
Don Antonio Lugo High School	-	-	-	-	-	-	-	-	-	-	365	449	375	355	1,544
Doris Dickson Elementary School	24	82	73	81	82	79	72	71	-	-	-	-	-	-	564
Eagle Canyon Elementary School	-	80	79	96	88	94	89	80	-	-	-	-	-	-	606
Edwin Rhodes Elementary School	-	136	133	128	142	121	125	123	-	-	-	-	-	-	908
EJ Marshall Elementary School	-	70	46	61	55	52	62	61	-	-	-	-	-	-	407
Gerald F Litel Elementary School	-	70	87	83	79	76	82	89	-	-	-	-	-	-	566
Glenmeade Elementary School	38	61	40	53	50	52	62	57	-	-	-	-	-	-	413
Hidden Trails Elementary School	-	44	51	62	55	62	64	77	-	-	-	-	-	-	415
Howard Cattle Elementary School	41	80	80	71	66	63	88	96	-	-	-	-	-	-	585
Levi Dickey Elementary School	-	59	62	52	58	63	70	76	-	-	-	-	-	-	440
Liberty Elementary School	18	73	66	68	82	73	71	69	-	-	-	-	-	-	520
Lyle S Briggs Fundamental Elementary	-	44	55	64	79	82	77	79	-	-	-	-	-	-	480
Lyle S Briggs Fundamental Junior High	-	-	-	-	-	-	-	-	85	104	-	-	-	-	189
Magnolia Junior High School	-	-	-	-	-	-	-	-	321	320	-	-	-	-	641
Newman Elementary School	-	74	63	74	77	68	81	74	-	-	-	-	-	-	511
Oak Ridge Elementary School	-	67	79	80	82	79	74	79	-	-	-	-	-	-	540
Ramona Junior High School	-	-	-	-	-	-	-	-	242	238	-	-	-	-	480
Rolling Ridge Elementary School	-	63	86	78	88	82	84	85	-	-	-	-	-	-	566
Rubens S Ayala High School	-	-	-	-	-	-	-	-	-	-	659	624	685	665	2,633
Townsend Junior High School	-	-	-	-	-	-	-	-	444	524	-	-	-	-	968
Walnut Avenue Elementary School	23	57	55	70	64	64	70	64	-	-	-	-	-	-	467
Wickman Elementary School	-	102	96	101	118	117	115	119	-	-	-	-	-	-	768
Woodcrest Junior High School	-	-	-	-	-	-	-	-	161	181	-	-	-	-	342
<b>GRAND TOTAL</b>	<b>192</b>	<b>1,670</b>	<b>1,692</b>	<b>1,782</b>	<b>1,819</b>	<b>1,839</b>	<b>1,859</b>	<b>1,911</b>	<b>1,954</b>	<b>2,080</b>	<b>2,245</b>	<b>2,274</b>	<b>2,267</b>	<b>2,267</b>	<b>25,851</b>
<b>ENROLLMENT BY SCHOOL LEVEL</b>						<b>12,764</b>			<b>4,034</b>					<b>9,053</b>	<b>25,851</b>

## APPENDIX D – DISTRICT-WIDE STUDENT GENERATION RATES

**TABLE D-1  
SCHOOL DISTRICT-WIDE  
STUDENT GENERATION RATES**

SCHOOL LEVEL	SFD UNITS	SFA UNITS	MFA UNITS
Elementary School (TK-6)	0.2263	0.2441	0.1713
Junior High School (7-8)	0.0732	0.0660	0.0524
High School (9-12)	0.1643	0.1564	0.1041
<b>TOTAL</b>	<b>0.4638</b>	<b>0.4665</b>	<b>0.3278</b>

**TABLE D-2  
SINGLE FAMILY DETACHED (SFD)  
STUDENT GENERATION RATES**

SCHOOL LEVEL	NO. OF STUDENTS MATCHED	TOTAL UNITS <sup>[1]</sup>	STUDENT GENERATION RATE
Elementary School (TK-6)	9,604	42,435	0.2263
Junior High School (7-8)	3,107	42,435	0.0732
High School (9-12)	6,972	42,435	0.1643
<b>TOTAL</b>	<b>19,683</b>	<b>NA</b>	<b>0.4638</b>

**TABLE D-3  
SINGLE-FAMILY ATTACHED (SFA)  
STUDENT GENERATION RATES**

SCHOOL LEVEL	NO. OF STUDENTS MATCHED	TOTAL UNITS <sup>[1]</sup>	STUDENT GENERATION RATE
Elementary School (TK-6)	829	3,396	0.2441
Junior High School (7-8)	224	3,396	0.0660
High School (9-12)	531	3,396	0.1564
<b>TOTAL</b>	<b>1,584</b>	<b>NA</b>	<b>0.4665</b>

**TABLE D-4  
MULTI-FAMILY (MF)  
STUDENT GENERATION RATES**

SCHOOL LEVEL	NO. OF STUDENTS MATCHED	TOTAL UNITS <sup>[1]</sup>	STUDENT GENERATION RATE
Elementary School (TK-6)	1,727	10,081	0.1713
Junior High School (7-8)	528	10,081	0.0524
High School (9-12)	1,049	10,081	0.1041
<b>TOTAL</b>	<b>3,304</b>	<b>NA</b>	<b>0.3278</b>

<sup>[1]</sup>2016-2020 American Community Survey 5-Year Estimates: DP04 - Selected Housing Characteristics

**TABLE D-5**  
**BLENDED STUDENT GENERATION RATES**

<b>SCHOOL LEVEL</b>	<b>BLENDED SGR</b>
Elementary School (K-6)	0.2185
Junior High School (7-8)	0.0670
High School (9-12)	0.1493
<b>TOTAL</b>	<b>0.4348</b>

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
July 21, 2022

**MINUTES**

<b>I. OPENING BUSINESS</b>
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**I.A. CALL TO ORDER – 4:35 P.M.**

1. Roll Call

President Gagnier called to order the regular meeting of the Board of Education, Thursday, July 21, 2022, at 4:35 p.m. with Bridge, Cruz, Na, and Gagnier present. Mr. Schaffer was absent.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent  
Sandra H. Chen, Associate Superintendent, Business Services (absent)  
Grace Park, Ed.D., Associate Superintendent, CIIS  
Lea Fellows, Assistant Superintendent, CIIS  
Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations  
Rich Rideout, Assistant Superintendent, Human Resources

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Gagnier adjourned to closed session at 4:35 p.m. regarding a student readmission; conference with labor negotiators: A.C.T. and CSEA; public employee appointment: Coordinator, Child Development; Coordinator, Behavior Intervention Program; Coordinator, Compliance; Coordinators, Special Education; Elementary School Principal; Junior High School Principal; Elementary School Assistant Principal; Junior High School Assistant Principal; and High School Assistant Principals; public employee discipline/dismissal/release; and public employee performance evaluation: Superintendent.

**I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.**

1. Report Closed Session Action

President Gagnier reconvened the regular meeting of the Board of Education at 6:00 p.m. with Bridge, Cruz, Na, and Gagnier present. The Board met in closed session from 4:35 p.m. to 5:48 p.m. regarding a student readmission; conference with labor negotiators: A.C.T. and CSEA; public employee appointment: Coordinator, Child Development;

Coordinator, Behavior Intervention Program; Coordinator, Compliance; Coordinators, Special Education; Elementary School Principal; Junior High School Principal; Elementary School Assistant Principal; Junior High School Assistant Principal; and High School Assistant Principals; public employee discipline/dismissal/release; and public employee performance evaluation: Superintendent. The Board made the following administrative appointments by a vote of 4-0 with Bridge, Cruz, Na, and Gagnier voting yes and Schaffer absent: Mehran Akhtarkhavari as assistant principal at Chino Hills HS effective July 22, 2022; Gerald Matthews as principal at Cortez ES effective August 5, 2022; Shiloh Hart as Child Development Coordinator, Health Services, effective July 22, 2022; Valerie Villarta, Coordinator, Behavior Intervention Program effective July 22, 2022; and Laurie Warner as principal Cal Aero K-8 effective date to be determined.

2. Pledge of Allegiance

Led by James Na, Clerk of the Board.

**I.C. COMMENTS FROM EMPLOYEE REPRESENTATIVES**

Emily Lao, CHAMP, spoke about the events at this year's Leadership Charge District administrators and management personnel; extended congratulations to Chino HS Cowboys as they prepare for the opening of their campus; and announced that Friday is the last day to submit CHAMP dues at a reduced rate.

**I.D. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

The following individuals addressed the Board: Jim Gallagher regarding public safety and threat assessment; Sonja Shaw regarding campus safety concerns; and Misty Startup regarding bus pass costs.

**I.E. CHANGES AND DELETIONS**

The following changes were read into the record: Item II.A.1., under Energy Services Agreement, amended the effective date to read July 21, 2022; and under Project Milestones, Due Date, amended the Agreement Execution date to read July 21, 2022; Item III.C.7., Expanded Learning Opportunities Program was yellow-sheeted; and Item IV.A.5., New Administrative Regulation 5141.51 Students—School Based Threat Assessment, deleted BP and insert AR.

## **II. ACTION**

### **II.A. FACILITIES, PLANNING, AND OPERATIONS**

#### **II.A.1. Approval of Energy Services Contract with PacificWest Energy Solutions for Improved Air Quality Measures and Determinations in Accordance with California Government Code 4217**

Moved (Na) seconded (Bridge) motion carried (4-0, Schaffer absent) to approve the energy services contract with PacificWest Energy Solutions for Improved Air Quality Measures, and made the following determinations in accordance with California Government Code 4217: 1). The project is in the best interests of the Chino Valley Unified School District; and 2).The anticipated cost to the District for electrical energy or conservation services provided by PacificWest Energy Services under the contract will be less than the anticipated cost for electricity that would have been consumed by the District in the absence of this approval, as amended.

### **II.B. HUMAN RESOURCES**

#### **II.B.1. Consideration and Approval of Employment Contracts for the Assistant Superintendent, Curriculum, Instruction, Innovation, and Support; Assistant Superintendent, Facilities, Planning, and Operations; Assistant Superintendent, Human Resources; Associate Superintendent, Business Services; and Associate Superintendent, Curriculum, Instruction, Innovation, And Support**

Sonja Shaw addressed the Board on this item. Moved (Na) seconded (Bridge) motion carried (4-0, Schaffer absent) to approve the employment contracts for: Assistant Superintendent, Curriculum, Instruction, Innovation, Support; Assistant Superintendent, Facilities, Planning, and Operations; Assistant Superintendent, Human Resources; Associate Superintendent, Business Services; and Associate Superintendent, Curriculum, Instruction, Innovation, and Support.

#### **II.B.2. Revisions to the Certificated and Classified Management Longevity Schedules**

Moved (Na) seconded (Bridge) motion carried (4-0, Schaffer absent) to approve the revisions to the certificated and classified management longevity schedules.



## **III. CONSENT**

Moved (Na) seconded (Bridge) motion carried (4-0, Schaffer absent) to approve the consent items.

### **III.A. ADMINISTRATION**

#### **III.A.1. Minutes of the June 16, 2022 Regular Meeting**

Approved the minutes of the June 16, 2022 regular meeting.

### **III.B. BUSINESS SERVICES**

#### **III.B.1. Warrant Register**

Approved/ratified the warrant register.

#### **III.B.2. 2022/2023 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students**

Approved/ratified the 2022/2023 applications to operate fundraising activities and other activities for the benefit of students.

#### **III.B.3. Fundraising Activities**

Approved/ratified the fundraising activities.

#### **III.B.4. Donations**

Accepted the donations.

#### **III.B.5. Legal Services**

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and Tao Rossini, APC.

### **III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

#### **III.C.1. Student Readmission Case 21/22-14**

Approved student readmission case 21/22-14.

#### **III.C.2. School Sponsored Trips**

Approved/ratified the school-sponsored trips for Liberty ES; Litel ES; Oak Ridge ES; Ayala HS; Chino HS; and Don Lugo HS.

#### **III.C.3. A-G Completion Improvement Grant Plan**

Approved the A-G Completion Improvement Grant Plan.

#### **III.C.4. 2022/2023 School Plan for Student Achievement**

Approved the 2022/2023 School Plan for Student Achievement.

- III.C.5. **2022/2023 School Plan for Student Achievement for Chino Valley Learning Academy**  
Approved the 2022/2023 School Plan for Student Achievement for Chino Valley Learning Academy.
- III.C.6. **Child Development Parent Handbook 2022/2023**  
Approved the Child Development Parent Handbook 2022/2023.
- III.C.7. **Expanded Learning Opportunities Program**  
Approved the Expanded Learning Opportunities Program, as amended.
- III.C.8. **2022/2023 Expulsion Hearing Administrative Panel**  
Approved the 2022/2023 Expulsion Hearing Administrative Panel.
- III.D. **FACILITIES, PLANNING, AND OPERATIONS**
- III.D.1. **Purchase Order Register**  
Approved/ratified the purchase order register.
- III.D.2. **Agreements for Contractor/Consultant Services**  
Approved/ratified the Agreements for Contractor/Consultant Services.
- III.D.3. **Resolutions 2022/2023-01, 2022/2023-02, 2022/2023-03, 2022/2023-04, 2022/2023-05, 2022/2023-06, 2022/2023-08, 2022/2023-09, and 2022/2023-10 for Authorization to Utilize Piggyback Contracts**  
Adopted Resolutions 2022/2023-01, 2022/2023-02, 2022/2023-03, 2022/2023-04, 2022/2023-05, 2022/2023-06, 2022/2023-08, 2022/2023-09, and 2022/2023-10 for Authorization to Utilize Piggyback Contracts.
- III.D.4. **Change Order and Notice of Completion for CUPCCAA Projects**  
Approved the Change Order and Notice of Completion for CUPCCAA Projects.
- III.D.5. **Change Order and Notice of Completion for Bid 19-20-50F, Don Lugo HS Culinary Classroom Hood Replacement—Rebid**  
Approved the Change Order and Notice of Completion for Bid 19-20-50F, Don Lugo HS Culinary Classroom Hood Replacement—Rebid.
- III.D.6. **Change Order and Notice of Completion for Bid 20-21-05F, Ayala HS Alterations—Phase 3 (BP 06-02)**  
Approved the Change Order and Notice of Completion for Bid 20-21-05F, Ayala HS Alterations—Phase 3 (BP 06-02).
- III.D.7. **Change Order and Notice of Completion for Bid 20-21-05F, Ayala HS Alterations—Phase 3 (BP 09-05)**  
Approved the Change Order and Notice of Completion for Bid 20-21-05F, Ayala HS Alterations—Phase 3 (BP 09-05).

- III.D.8. **Change Order and Notice of Completion for Bid 21-22-01F, District-Wide Asphalt Repairs**  
Approved the Change Order and Notice of Completion for Bid 21-22-01F, District-Wide Asphalt Repairs.
- III.D.9. **Change Order and Notice of Completion for Bid 21-22-04I, Buena Vista HS Portable Classroom Installation**  
Approved the Change Order and Notice of Completion for Bid 21-22-4I, Buena Vista HS Portable Classroom Installation.
- III.D.10. **Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase 1 (BP 5)**  
Approved the Change Oder for Bid 19-20-17F, Chino HS Reconstruction—Phase 1 (BP 5).
- III.D.11. **Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP 10)**  
Approved the Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP 10).
- III.D.12. **Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP 16)**  
Approved the Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP 16).
- III.D.13. **Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP 18)**  
Approved the Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP 18).
- III.D.14. **Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP 19)**  
Approved the Change Order for Bid 19-20-17F, Chino HS Reconstruction—Phase I (BP 19).
- III.D.15. **Change Order for Bid 19-20-24F, Chino HS Reconstruction—Phase I (BP 20)**  
Approved the Change Order for Bid 19-20-24F, Chino HS Reconstruction—Phase I (BP 20).
- III.D.16. **Change Order for Bid 19-20-32F, Chino HS Reconstruction—Phase II (BP 5)**  
Approved the Change Order for Bid 19-20-32F, Chino HS Reconstruction—Phase II (BP 5).

- III.D.17. Change Order for Bid 19-20-32F, Chino HS Reconstruction—Phase II (BP 19)**  
Approved the Change Order for Bid 19-20-32F, Chino HS Reconstruction—Phase II (BP 19).
- III.D.18. Change Order for Bid 19-20-32F, Chino HS Reconstruction—Phase II (BP 20)**  
Approved the Change Order for Bid 19-20-32F, Chino HS Reconstruction—Phase II (BP 20).
- III.D.19. Change Order for Bid 19-20-32F, Chino HS Reconstruction—Phase II (BP 21)**  
Approved the Change Order for Bid 19-20-32F, Chino HS Reconstruction—Phase II (BP 21).
- III.D.20. Change Order for Bid 19-20-32F, Chino HS Reconstruction—Phase II (BP 24)**  
Approved the Change Order for Bid 19-20-32F, Chino HS Reconstruction—Phase II (BP 24).
- III.D.21. Change Order for Bid 21-22-08F, Safety and Security (Group 6) Alternative Education, Adult School, and Allegiance Steam Academy**  
Approved the Change Order for Bid 21-22-08F, Safety and Security (Group 6) Alternative Education, Adult School, and Allegiance Steam Academy.
- III.D.22. Bid 22-23-01F, Ayala HS Alterations—Phase 4**  
Awarded Bid 22-23-01F, Ayala HS Alterations—Phase 4 to Resource Environmental Inc.; Robert Clapper Construction dba RC Construction Services; BF Steel, Inc.; Abdellatif Enterprises, Inc.; Stolo Cabinets, Inc.; Caston Inc.; Inland Pacific Tile; Elljay Acoustics, Inc.; Continental Flooring, Inc.; D & M Painting Inc.; Bogh Engineering, Inc.; Verne’s Plumbing, Inc.; DC Integrate; and Southern California West Coast Electric.
- III.D.23. Bid 22-23-02F, Classroom Preparation for Viewsonics—Group 4**  
Awarded Bid 22-23-02F, Classroom Preparation for ViewSonics—Group 4 to TDV Innovations, INC.
- III.D.24. Bid 22-23-03F, Classroom Preparation for ViewSonics—Group 5**  
Awarded Bid 22-23-03F, Classroom Preparation for ViewSonics—Group 5 to OCS Construction Services, Inc.
- III.D.25. Bid 22-23-05F, Ayala HS and Chino HS Track Resurfacing Project**  
Awarded Bid 22-23-05F, Ayala HS and Chino HS Track Resurfacing Project to Beynon Sports Surfaces, Inc.
- III.D.26. Bid 22-23-06F, Chaparral ES, Wickman ES, and Cal Aero K-8 Poured in Place (PIP) Replacement**  
Awarded Bid 22-23-06F, Chaparral ES, Wickman ES, and Cal Aero K-8 Poured in Place (PIP) Replacement to JB Builders.

- III.D.27. **Bid 22-23-09I, Don Lugo HS Soffit Removal**  
Awarded Bid 22-23-09I, Don Lugo HS Soffit Removal to Integrated Demolition and Remediation, Inc.
- III.D.28. **Bid 22-23-10I, Dickey ES Preschool and Liberty ES Playground Replacement**  
Awarded Bid 22-23-10I, Dickey ES Preschool and Liberty ES Playground Replacement to Nextgen Construction, Inc.
- III.D.29. **License Agreement Between Chino Valley Unified School District and Spectrum Center, Inc. for the Use of Real Property for the 2022/2023 School Year**  
Approved the License Agreement Between Chino Valley Unified School District and Spectrum Center, Inc. for the Use of Real Property for the 2022/2023 School Year.
- III.E. **HUMAN RESOURCES**
- III.E.1. **Certificated/Classified Personnel Items**  
Approved/ratified the certificated/classified personnel items.
- III.E.2. **Rejection of Claim**  
Rejected the claim and referred it to the District's insurance adjuster.
- III.E.3. **Communicative Disorders Program Agreement with California State University, Fullerton**  
Approved the Communicative Disorders Program agreement with California State University, Fullerton.

<b>IV. INFORMATION</b>
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- IV.A. **CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**
- IV.A.1. **2021/2022 Second Semester Student Expulsion Report**  
Received for information the 2021/2022 Second Semester Student Expulsion Report.
- IV.A.2. **Cal Aero Preserve Academy Multi Track Year-Round Student Attendance Calendars for the 2023/2024, 2024/2025, and 2025/2026 School Years**  
Received for information the Cal Aero Preserve Academy Multi Track Year-Round Student Attendance Calendars for the 2023/2024, 2024/2025, and 2025/2026 school years.

**IV.A.3. Boys Republic HS, Chino Valley Learning Academy, and Chino Valley Adult School Student Attendance Calendars for the 2023/2024, 2024/2025, and 2025/2026 School Years**

Received for information the Boys Republic HS, Chino Valley Learning Academy, and Chino Valley Adult School Student Attendance Calendars for the 2023/2024, 2024/2025, and 2025/2016 school years.

**IV.A.4. Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for April Through June 2022**

Received for information the Williams Settlement Legislation Quarterly Uniform Complaint Report Summary for April through June 2022.

**IV.A.5. New Administrative Regulation 5141.51 Students—School Based Threat Assessment**

Received for information new Administrative Regulation 5141.51 Student—School Based Threat Assessment, as amended.

**IV.A.6. Revision of Board Policy and Administrative Regulation 6020 Instruction—Parent Involvement**

Received for information the revision of Board Policy and Administrative Regulation 6020 Instruction—Parent Involvement.

**IV.A.7. Revision of Board Policy and Administrative Regulation 6174 Instruction—Education for English Learners**

Received for information the revision of Board Policy and Administrative Regulation 6174 Instruction—Education for English Learners.

**IV.B. FACILITIES, PLANNING, AND OPERATIONS**

**IV.B.1. Annual Report Per Board Policy 3470 Debt Issuance and Management**

Received for information the annual report required per Board Policy 3470 Debt Issuance and Management.

**IV.B.2. Revision of Administrative Regulation and New Exhibit 3517 Business and Noninstructional Operations—Facilities Inspection**

Received for information the revision of Administrative Regulation and New Exhibit 3517 Business and Noninstructional Operations—Facilities Inspection.

## **V. COMMUNICATIONS**

### **BOARD MEMBERS AND SUPERINTENDENT**

Mr. Bridge read Mr. Schaffer's comments in absentia: Mr. Schaffer requested Dr. Enfield to provide a public update regarding the school scoreboards at the next meeting, and requested a pause on the scoreboard process until the Board has been provided an update of what's been approved and what has been ordered because since it was originally discussed and what was ordered for proposals for different products; and said he doesn't see the wisdom replacing 1970s technology for the same thing.

Don Bridge acknowledged certificated and classified retirees; said he attended the Chino HS ribbon cutting ceremony; said he would like to see positive press for the District, and hope to be able to do so when a community event is scheduled when construction at the school is finished; and wished everyone a great school year.

Andrew Cruz said he agreed with the speaker's comments on bus passes; concurred with the statement that security personnel should be given raises; spoke about mask mandates coming back in some counties; said he would like an action item stating that mask wearing is a choice; spoke about border violence; spoke about the 2<sup>nd</sup> Amendment; and commented on the term radical ideologue.

James Na spoke about Chino HS campus; thanked speakers who raised concerns about campus safety to protect campus population; spoke about transportation concerns; and spoke about a former Chino HS student who passed away several years ago who would have been proud of the new campus.

Superintendent Enfield spoke about school safety and extensive training; said some safety protocols are internal and are not publicly shared; and thanked the Board for approving Cabinet contracts.

President Gagnier asked Superintendent Enfield to clarify the mask mandate situation as it pertains to the District; and thanked local elected representatives for supporting the local Chamber of Commerce.

## **VI. ADJOURNMENT**

President Gagnier adjourned the regular meeting of the Board of Education at 6:52 p.m.

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Christina Gagnier, President

---

James Na, Clerk

Recorded by: Patricia Kaylor Administrative Secretary, Board of Education

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** August 18, 2022  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services  
**SUBJECT: WARRANT REGISTER**

=====

**BACKGROUND**

Education Code 42650 requires the Board to approve and/or ratify all designated payment of expenses of the District. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

**FISCAL IMPACT**

\$15,551,178.53 to all District funding sources.

NE:SHC:LP:if



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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Humility • Civility • Service

**DATE:** August 18, 2022  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services  
**SUBJECT: 2022/2023 APPLICATIONS TO OPERATE FUNDRAISING  
ACTIVITIES AND OTHER ACTIVITIES FOR THE BENEFIT OF  
STUDENTS**

=====

**BACKGROUND**

Administrative Regulation 1230 Community Relations – School Connected Organizations requires that any person or group of people desiring to raise money to benefit a student or students at one or more schools within the District shall request authorization to operate by applying to the Chino Valley Unified School District Board of Education.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the 2022/2023 applications to operate fundraising activities and other activities for the benefit of students.

**FISCAL IMPACT**

None.

NE:SHC:LP:if

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**August 18, 2022**

**2022/2023 AUTHORIZATION TO OPERATE FUNDRAISING ACTIVITIES  
AND OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

<b><u>School</u></b>	<b><u>Organization</u></b>
Borba ES	PFA
Dickey ES	PTO
Hidden Trails ES	PTA
Litel ES	PTA
Oak Ridge ES	PTA
Briggs K-8	PFA
Magnolia JHS	PFA
Townsend JHS	Pageantry & Dance Boosters
Townsend JHS	PTSA

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

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Humility • Civility • Service

**DATE:** August 18, 2022  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services  
**SUBJECT: FUNDRAISING ACTIVITIES**

=====

**BACKGROUND**

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval. All on-campus fundraising activities are subject to CVUSD reopening guidelines.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the fundraising activities.

**FISCAL IMPACT**

None.

NE:SHC:LP:if

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**August 18, 2022**

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<b><u>Borba ES</u></b>		
PFA	Membership Drive	8/19/22 - 5/30/23
PFA	Student Store	8/19/22 - 5/30/23
PFA	Book Fair	8/26/22 - 8/30/22
PFA	Movie Night	9/16/22
<b><u>Dickey ES</u></b>		
PTO	Membership Drive	8/19/22 - 8/31/22
PTO	Trunk or Treat	10/28/22
PTO	Holiday Boutique	12/5/22 - 12/13/22
PTO	Valentine Grams	2/2/23 - 2/9/23
<b><u>Lite! ES</u></b>		
PTA	Spirit Wear	8/19/22 - 5/28/23
PTA	Birthday Marquee	8/19/22 - 5/30/23
PTA	Memberships	8/19/22 - 5/30/23
PTA	Spirit Sticks	9/1/22 - 5/28/23
PTA	Monthly Dine Outs	9/1/22 - 5/30/23
PTA	Yearbooks	8/19/22 - 6/15/23
PTA	Book Fair	1/1/23 - 1/31/23
<b><u>Marshall ES</u></b>		
PTO	Fall Catalog Fundraiser	9/15/22 - 9/30/22
PTO	Trunk or Treat	10/28/2022
PTO	Pastries with Parents	11/16/2022
PTO	Winter Festival Dance	12/9/2022
PTO	Sweetheart Dance	2/17/2023
<b><u>Oak Ridge ES</u></b>		
PTA	Ultra Fun Run	9/6/22 - 9/22/22
PTA	Think n Local	11/4/22 - 11/30/22
<b><u>Cal Aero K-8</u></b>		
ASB - General	After School Concessions	8/19/22 - 5/25/23
ASB - General	PE & Lock Sales	8/19/22 - 5/25/23

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**August 18, 2022**

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<b><u>Magnolia JHS</u></b>		
PFA	Membership Drive	8/19/22 - 12/31/22
PFA	T-shirt Sales	8/19/22 - 5/31/23
ASB - National Jr. Honor Society	T-shirt Sales & Supplies	9/1/22 - 10/1/22
<b><u>Townsend JHS</u></b>		
PTSA	Membership Drive	7/19/22 - 6/30/23
PTSA	Snack Shack	7/19/22 - 6/30/23
PTSA	Spirit Wear	7/19/22 - 6/30/23
PTSA	Tier Sponsorships	7/19/22 - 6/30/23
Pageantry & Dance Boosters	Applebee's Flapjack Breakfast	9/3/22
<b><u>Woodcrest JHS</u></b>		
ASB - General	Spirit Wear	8/22/22 - 9/2/22
ASB - General	Kona Ice	8/31/22
<b><u>Ayala HS</u></b>		
Band & Color Guard Boosters	Music in Motion Ads	8/19/22 - 9/30/22
Band & Color Guard Boosters	Krispy Kreme Doughnuts	8/19/22 - 10/30/22
Band & Color Guard Boosters	Air & Travel Grams	8/19/22 - 6/30/23
Band & Color Guard Boosters	Concessions	8/19/22 - 6/30/23
Band & Color Guard Boosters	Monday Night Lights	8/22/22 - 11/21/22
Band & Color Guard Boosters	Music in Motion Ticket Sales	10/8/22
Band & Color Guard Boosters	Music in Motion Concession & Programs	10/8/22
<b><u>Chino HS</u></b>		
Sports Boosters	Fan Angel Campaign	8/19/22 - 5/31/23
Sports Boosters	Team Spirit Wear	8/19/22 - 5/31/23
Sports Boosters	Concessions	8/19/22 - 5/31/23
Basketball Boosters	Free-Throw-A-Thon	8/22/22 - 9/2/22
Pep Squad Boosters	Clothes Drive	8/27/22
Basketball Boosters	IHOP Dine Out	8/31/22
Sports Boosters	Cowboys Pancake Breakfast	9/4/22
Pep Squad Boosters	Angels Cheer Night Tickets	9/27/22

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**August 18, 2022**

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<b><u>Chino Hills HS</u></b>		
General Boosters - Dance	Clothing Drive	8/27/22
Music Boosters	Donation Drive	8/29/22 - 9/9/22
ASB - Girls' Tennis	Snap! Raise	8/30/22 - 9/30/22
Music Boosters	Senior Banners	9/1/22 - 9/5/22
General Boosters - Dance	Applebee's Flapjack Breakfast	10/8/22
General Boosters - Dance	Dancing with the Staff	11/4/22
General Boosters - Dance	Junior Dance Day	12/3/22
General Boosters - Dance	Preview Show	12/4/22 - 12/11/22
General Boosters - Dance	West Coast Elite Dance Concessions	1/28/23
<b><u>Don Lugo HS</u></b>		
Band Boosters	Run for Hawaii	9/10/22

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** August 18, 2022  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services  
**SUBJECT: DONATIONS**

=====

**BACKGROUND**

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education accept the donations.

**FISCAL IMPACT**

Any cost for repairs of donated equipment will be a site expense.

NE:SHC:LP:if

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**August 18, 2022**

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<b><u>HOPE Program/Care Closet</u></b>		
City of Chino Hills City Manager's Office	Gift Cards	\$100.00
California Institution for Men	Cash	\$1,529.00
<b><u>Special Education</u></b>		
Michaels	Gift Card	\$25.00
Daisyeco, Inc.	Gift Card	\$50.00
Supply Master	4 Keyboards	\$60.00
Supply Master	4 Computer Mouse Devices	\$60.00
Uline	Mug & Bluetooth Speaker	\$80.00
Gorm, Inc.	Various Gift Cards	\$100.00
<b><u>Hidden Trails ES</u></b>		
Leading Digital Solution, LLC	Paper	\$2,200.00
Leading Digital Solution, LLC	Cash	\$11,000.00
<b><u>Rhodes ES</u></b>		
PEP Club	Cash	\$8,500.00
<b><u>Cal Aero K-8</u></b>		
The Blackbaud Giving Fund	Cash	\$25.00
<b><u>Chino HS</u></b>		
Team Lally, Inc.	Cash	\$2,580.00



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
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**DATE:** August 18, 2022

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
 Liz Pensick, Director, Fiscal Services

**SUBJECT: LEGAL SERVICES**

=====

**BACKGROUND**

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

FIRM	MONTHS	INVOICE AMOUNTS	2021/2022 YEAR-TO-DATE
Atkinson, Andelson, Loya, Ruud & Romo	June	\$13,395.19	\$239,651.62
Margaret A. Chidester & Associates	-	-	\$189,981.35
Tao Rossini, APC	-	-	\$160,614.43
Fagen, Friedman & Fulfroost	-	-	-
	<b>Total</b>	\$13,395.19	\$590,247.40

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve payment for legal services to the law office of Atkinson, Andelson, Loya, Ruud & Romo.

**FISCAL IMPACT**

\$13,395.19 to the General Fund.

NE:SHC:LP:lf

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

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**DATE:** August 18, 2022

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support  
Stephanie Johnson, Director, Student Support Services

**SUBJECT: STUDENT EXPULSION CASES 22/23-01 AND 22/23-02**

=====

**BACKGROUND**

The Board of Education has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion is used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student’s presence causes a continuing danger to him/herself or others.

A student may be expelled only by the Board of Education. The Board shall expel, as required by law, any student found to have committed certain offenses listed in Education Code 48915.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

Based upon the recommendation of the Expulsion Hearing Administrative Panel, it is recommended the Board of Education approve student expulsion cases 22/23-01 and 22/23-02.

**FISCAL IMPACT**

None.

NE:LF:SJ:jg

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

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**DATE:** August 18, 2022  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support  
**SUBJECT: SCHOOL-SPONSORED TRIPS**

=====

**BACKGROUND**

The Board of Education recognizes that school-sponsored trips are an important component of a student’s development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District’s course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the following school-sponsored trips for:

<b>School-Sponsored Trips</b>	<b>Date</b>	<b>Fiscal Impact</b>
Site: Hidden Trails ES Event: Outdoor Science School Place: Crestline, CA Chaperone: 66 students/6 chaperones	October 3-6, 2022	Cost: \$15.00 per student Funding Source: Parents

**FISCAL IMPACT**

None.

NE:LF:gks

**Chino Valley Unified School District**

**Our Motto:**

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Humility • Civility • Service

**DATE:** August 18, 2022

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

**SUBJECT: CAL AERO PRESERVE ACADEMY MULTI TRACK YEAR-ROUND STUDENT ATTENDANCE CALENDARS FOR THE 2023/2024, 2024/2025, AND 2025/2026 SCHOOL YEARS**

=====

**BACKGROUND**

The Student Attendance Calendar is adopted sufficiently in advance of the new school year in order to provide educational partners with ample time to provide input and conduct advance planning for the coming year. Additionally, adoption of the Student Attendance Calendar at this time permits the District to meet with exclusive representatives of the District’s certificated and classified employees regarding applicable work year calendars. The Student Attendance Calendar is not intended to constitute the employee work year calendar, which will be negotiated to the extent required by law. This item was presented to the Board of Education on July 21, 2022, as information.

This item was presented to the school site for feedback.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

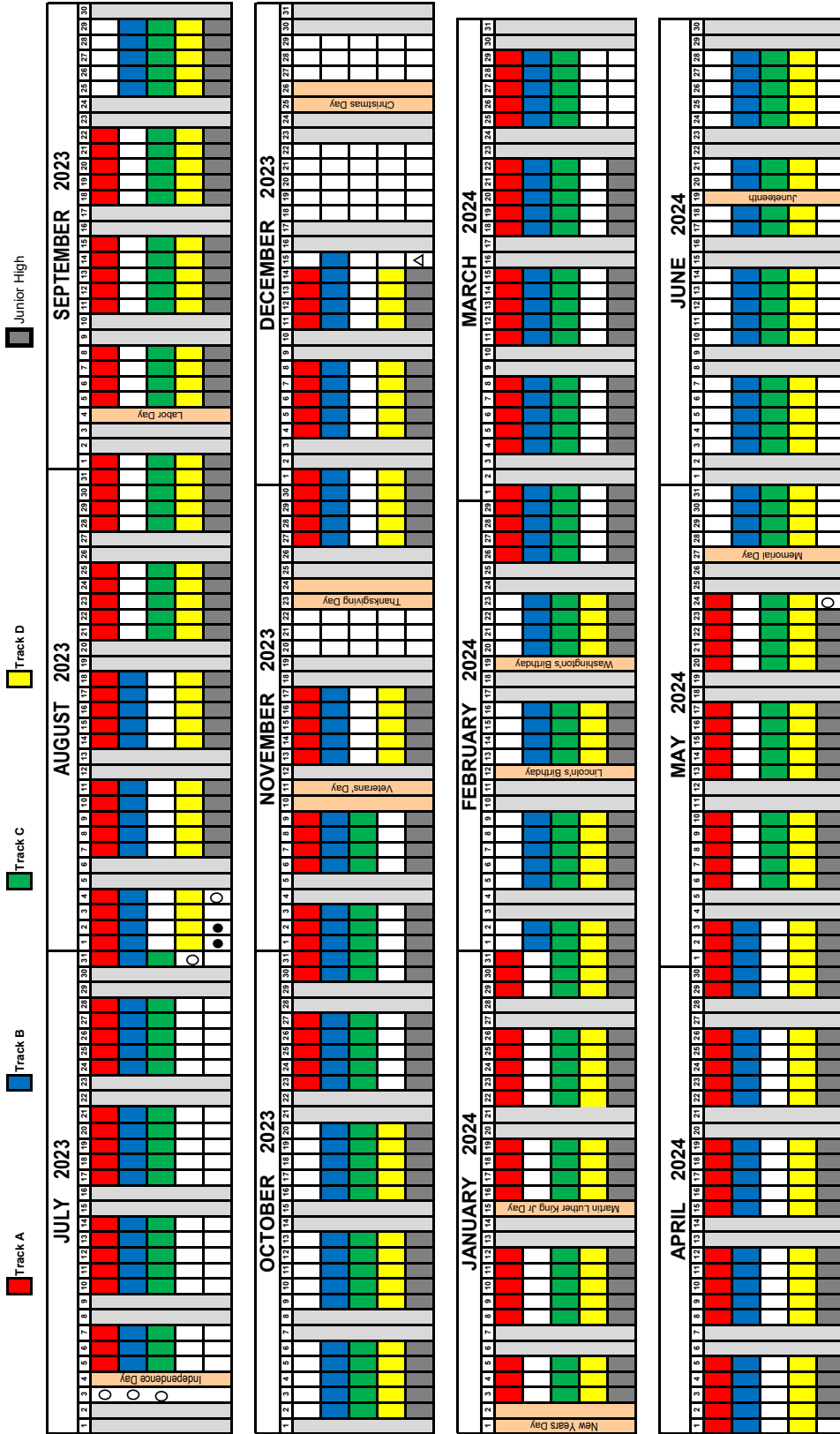
It is recommended the Board of Education approve the Cal Aero Preserve Academy Multi Track Year-Round Student Attendance Calendars for the 2023/2024, 2024/2025, and 2025/2026 school years.

**FISCAL IMPACT**

None.

NE:LF:gks

Chino Valley Unified School District  
**2023-2024 MULTITRACK YEAR-ROUND STUDENT ATTENDANCE CALENDAR**  
 Cal Aero Preserve Academy



○ Workday for ALL Teachers (student free day) ● New Teacher Day ▲ 7-8 Teacher Workday

Board Approved:

# 2024-2025 MULTITRACK YEAR-ROUND STUDENT ATTENDANCE CALENDAR

## Cal Aero Preserve Academy

JULY 2024																															AUGUST 2024																															SEPTEMBER 2024																														
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
Independence Day																															Labor Day																															Labor Day																														

Track A

Track B

Track C

Track D

Junior High

OCTOBER 2024																															NOVEMBER 2024																															DECEMBER 2024																														
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Veterans' Day																															Thanksgiving Day																															Christmas Day																														

JANUARY 2025																															FEBRUARY 2025																															MARCH 2025																														
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
New Years Day																															Martin Luther King Jr Day																															Washington's Birthday																														

APRIL 2025																															MAY 2025																															JUNE 2025																														
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Memorial Day																															Juneteenth																															Juneteenth																														

○ Workday for ALL Teachers (student free day)

● New Teacher Day

△ 7-8 Teacher Workday

Board Approved:

# 2025-2026 MULTITRACK YEAR-ROUND STUDENT ATTENDANCE CALENDAR

## Cal Aero Preserve Academy

JULY 2025																															AUGUST 2025																															SEPTEMBER 2025																														
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
Independence Day																															Labor Day																															Labor Day																														

Track A

Track B

Track C

Track D

Junior High

OCTOBER 2025																															NOVEMBER 2025																															DECEMBER 2025																														
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Veteran's Day																															Thanksgiving Day																															Christmas Day																														

JANUARY 2026																															FEBRUARY 2026																															MARCH 2026																														
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
New Years Day																															Martin Luther King Jr Day																															Washington's Birthday																														

APRIL 2026																															MAY 2026																															JUNE 2026																														
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Memorial Day																															Juneteenth																															Juneteenth																														

○ Workday for ALL Teachers (student free day)

● New Teacher Day

△ 7-8 Teacher Workday

Board Approved:

**Chino Valley Unified School**  
**District Our Motto:**  
Student Achievement • Safe Schools • Positive School  
Climate Humility • Civility • Service

**DATE:** August 18, 2022

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

**SUBJECT: BOYS REPUBLIC HS, CHINO VALLEY LEARNING ACADEMY, AND CHINO VALLEY ADULT SCHOOL STUDENT ATTENDANCE CALENDARS FOR THE 2023/2024, 2024/2025, AND 2025/2026 SCHOOL YEARS**

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**BACKGROUND**

The Board will consider the Student Attendance Calendars for the 2023/2024, 2024/2025, and 2025/2026 school years. The Student Attendance Calendar is adopted sufficiently in advance of the school year in order to provide educational partners with ample time to provide input and conduct advance planning for the coming year. Additionally, adoption of the Student Attendance Calendars at this time permits the District to meet with exclusive representatives of the District’s certificated and classified employees regarding applicable work year calendars. The Student Attendance Calendar is not intended to constitute the employee work year calendar, which will be negotiated to the extent required by law. This item was presented to the Board of Education on July 21, 2022, as information.

This item was presented to the school site for feedback.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Boys Republic HS, Chino Valley Learning Academy, and Chino Valley Adult School Student Attendance Calendars for the 2023/2024, 2024/2025, and 2025/2026 school years.

**FISCAL IMPACT**

None.

NE:LF:gks



Chino Valley Unified School District  
**2023-2024 STUDENT ATTENDANCE CALENDAR**

**Boys Republic High School**  
**217 School Days**

**JULY 2023**

S	M	T	W	Th	F	S
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16	17	18	19	20	21	22
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**AUGUST 2023**

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**SEPTEMBER 2023**

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17	X	19	20	21	22	23
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**OCTOBER 2023**

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22	23	24	25	26	27	28
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**NOVEMBER 2023**

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**DECEMBER 2023**

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24	25	26	27	28	29	30
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**JANUARY 2024**

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**FEBRUARY 2024**

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**MARCH 2024**

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**APRIL 2024**

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**MAY 2024**

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**JUNE 2024**

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16	17	18	19	20	X	22
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**IMPORTANT DATES**

July 4	Independence Day	Jan 15	Martin Luther King Day	 First Day of School  Last Day of School   Legal Holiday   School Closed
July 5	First Day of School	Feb 12	Lincoln's Birthday	
Sept 4	Labor Day	Feb 19	Washington's Birthday	
Sept 4-8	School Closed	Mar 25-29	Spring Break	
Sept 18	X Teacher Workday (Student Free Day)	May 27	Memorial Day	
Nov 10	Veterans' Day Observed	June 19	Juneteenth	
Nov 20-24	Thanksgiving Break	June 20	Last Day of School	
Dec 15	X Teacher Workday (Student Free Day)	June 21	X Teacher Workday (Student Free Day)	
Dec 15-Jan 2	Christmas/Winter Break			

Chino Valley Unified School District  
**2024-2025 STUDENT ATTENDANCE CALENDAR**

**Boys Republic High School**  
**217 School Days**

**JULY 2024**

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21	22	23	24	25	26	27
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**AUGUST 2024**

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**SEPTEMBER 2024**

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22	23	24	25	26	27	28
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**OCTOBER 2024**

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27	28	29	30	31		

**NOVEMBER 2024**

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17	18	19	20	21	22	23
24	25	26	27	28	29	30

**DECEMBER 2024**

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22	23	24	25	26	27	28
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**JANUARY 2025**

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**FEBRUARY 2025**

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**MARCH 2025**

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**APRIL 2025**

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**MAY 2025**

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25	26	27	28	29	30	31

**JUNE 2025**

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15	16	17	18	19	20	21
22	23	X	25	26	27	28
29	30					

**IMPORTANT DATES**

July 4	Independence Day	Jan 20	Martin Luther King Day	 First Day of School  Last Day of School  Legal Holiday  School Closed
July 8	First Day of School	Feb 10	Lincoln's Birthday	
Sept 2	Labor Day	Feb 17	Washington's Birthday	
Sept 2-6	School Closed	Mar 24-28	Spring Break	
Sept 16	X Teacher Workday (Student Free Day)	May 26	Memorial Day	
Nov 1	School Closed	June 19	Juneteenth	
Nov 11	Veterans' Day	June 23	Last Day of School	
Nov 25-29	Thanksgiving Break	June 24	X Teacher Workday (Student Free Day)	
Dec 20	X Teacher Workday (Student Free Day)			
Dec 20-Jan 3	Christmas/Winter Break			

Chino Valley Unified School District  
**2025-2026 STUDENT ATTENDANCE CALENDAR**

**Boys Republic High School**  
**217 School Days**

**JULY 2025**

S	M	T	W	Th	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
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**AUGUST 2025**

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**SEPTEMBER 2025**

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21	22	23	24	25	26	27
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**OCTOBER 2025**

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**NOVEMBER 2025**

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**DECEMBER 2025**

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21	22	23	24	25	26	27
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**JANUARY 2026**

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18	19	20	21	22	23	24
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**FEBRUARY 2026**

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**MARCH 2026**

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**APRIL 2026**

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
**MAY 2026**

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**JUNE 2026**

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21	22	X	24	25	26	27
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**IMPORTANT DATES**

July 4	Independence Day	Jan 19	Martin Luther King Day	 First Day of School  Last Day of School  Legal Holiday  School Closed
July 7	First Day of School	Feb 9	Lincoln's Birthday	
Sept 1	Labor Day	Feb 16	Washington's Birthday	
Sept 1-5	School Closed	Mar 30-Apr 3	Spring Break	
Sept 15	X Teacher Workday (Student Free Day)	May 25	Memorial Day	
Nov 10	School Closed	June 19	Juneteenth	
Nov 11	Veterans' Day	June 22	Last Day of School	
Nov 24-28	Thanksgiving Break	June 23	X Teacher Workday (Student Free Day)	
Dec 19	X Teacher Workday (Student Free Day)			
Dec 19-Jan 2	Christmas/Winter Break			

Chino Valley Unified School District  
**2023-2024 STUDENT ATTENDANCE CALENDAR**

**Chino Valley Learning Academy**  
**204 School Days**

**JULY 2023**

S	M	T	W	Th	F	S
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**AUGUST 2023**

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**SEPTEMBER 2023**

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**OCTOBER 2023**

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**NOVEMBER 2023**

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**DECEMBER 2023**

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**JANUARY 2024**

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**FEBRUARY 2024**

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**MARCH 2024**

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**APRIL 2024**

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**MAY 2024**

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**JUNE 2024**

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**IMPORTANT DATES**

July 4	Independence Day	Jan 15	Martin Luther King Day	 First Day of School  Last Day of School   Legal Holiday   School Closed
July 5	First Day of School	Feb 12	Lincoln's Birthday	
Aug 7	X Teacher Workday (student free)	Feb 19	Washington's Birthday	
Sept 4	Labor Day	Mar 25-29	Spring Break	
Nov 10	Veterans' Day Observed	April 1	School Closed	
Nov 20-24	Thanksgiving Break	May 27	Memorial Day	
Dec 15	X Teacher Workday (student free)	June 13	Last Day of School	
Dec 15-Jan 2	Christmas/Winter Break	June 14	X Teacher Workday (student free)	

Chino Valley Unified School District  
**2024-2025 STUDENT ATTENDANCE CALENDAR**

**Chino Valley Learning Academy**  
**204 School Days**

**JULY 2024**

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**AUGUST 2024**

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**SEPTEMBER 2024**

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**OCTOBER 2024**

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27	28	29	30	31		

**NOVEMBER 2024**

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**DECEMBER 2024**

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**JANUARY 2025**

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**FEBRUARY 2025**

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**MARCH 2025**

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**APRIL 2025**

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

**MAY 2025**

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**JUNE 2025**

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**IMPORTANT DATES**

July 4	Independence Day	Jan 20	Martin Luther King Day	 First Day of School  Last Day of School  Legal Holiday  School Closed
July 8	First Day of School	Feb 10	Lincoln's Birthday	
Aug 5	X Teacher Workday (student free)	Feb 17	Washington's Birthday	
Sept 2	Labor Day	Mar 24-28	Spring Break	
Nov 1	School Closed	April 18	School Closed	
Nov 11	Veterans' Day	May 26	Memorial Day	
Nov 25-29	Thanksgiving Break	June 13	Last Day of School	
Dec 19	X Teacher Workday (student free)	June 16	X Teacher Workday (student free)	
Dec 19-Jan 3	Christmas/Winter Break			

Chino Valley Unified School District  
**2025-2026 STUDENT ATTENDANCE CALENDAR**

**Chino Valley Learning Academy**  
**204 School Days**

**JULY 2025**

S	M	T	W	Th	F	S
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**AUGUST 2025**

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**SEPTEMBER 2025**

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**OCTOBER 2025**

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**NOVEMBER 2025**

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**DECEMBER 2025**

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**JANUARY 2026**

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18	19	20	21	22	23	24
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**FEBRUARY 2026**

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1	2	3	4	5	6	7
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**MARCH 2026**

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**APRIL 2026**

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**MAY 2026**

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**JUNE 2026**

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**IMPORTANT DATES**

July 4	Independence Day	Jan 19	Martin Luther King Day	 First Day of School  Last Day of School  Legal Holiday  School Closed
July 7	First Day of School	Feb 9	Lincoln's Birthday	
Aug 4	X Teacher Workday (student free)	Feb 16	Washington's Birthday	
Sept 1	Labor Day	Mar 30-Apr 3	Spring Break	
Nov 10	School Closed	Apr 6	School Closed	
Nov 11	Veterans' Day	May 25	Memorial Day	
Nov 24-28	Thanksgiving Break	June 12	Last Day of School	
Dec 18	X Teacher Workday (student free)	June 15	X Teacher Workday (student free)	
Dec 18-Jan 2	Christmas/Winter Break			

Chino Valley Unified School District  
**2023-2024 STUDENT ATTENDANCE CALENDAR**

**Chino Valley Adult School**  
**205 School Days**

**JULY 2023**

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**AUGUST 2023**

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**SEPTEMBER 2023**

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**OCTOBER 2023**

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**NOVEMBER 2023**

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**DECEMBER 2023**

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**JANUARY 2024**

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**FEBRUARY 2024**

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**MARCH 2024**

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**APRIL 2024**

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


**MAY 2024**

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**JUNE 2024**

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**IMPORTANT DATES**

July 3	School Closed	Jan 15	Martin Luther King Day	 First Day of School  Last Day of School
July 4	Independence Day	Feb 12	Lincoln's Birthday	
July 5	First Day of School	Feb 19	Washington's Birthday	
Sept 4	Labor Day	Mar 25-29	Spring Break	 Legal Holiday  School Closed
Nov 10	Veterans' Day Observed	Apr 1	School Closed	
Nov 20-24	Thanksgiving Break	May 24	Last Day of School	
Dec 18-Jan 2	Christmas/Winter Break	May 27	Memorial Day	

Chino Valley Unified School District  
**2024-2025 STUDENT ATTENDANCE CALENDAR**

**Chino Valley Adult School**  
**205 School Days**

**JULY 2024**

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**AUGUST 2024**

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**SEPTEMBER 2024**

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**OCTOBER 2024**

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**NOVEMBER 2024**

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**DECEMBER 2024**

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**JANUARY 2025**

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**FEBRUARY 2025**

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**APRIL 2025**

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


**MAY 2025**

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**JUNE 2025**

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**IMPORTANT DATES**

July 4	Independence Day	Jan 20	Martin Luther King Day	 First Day of School  Last Day of School
July 8	First Day of School	Feb 10	Lincoln's Birthday	
Sept 2	Labor Day	Feb 17	Washington's Birthday	
Nov 1	School Closed	Mar 24-28	Spring Break	 Legal Holiday  School Closed
Nov 11	Veterans' Day	April 18	School Closed	
Nov 25-29	Thanksgiving Break	May 26	Memorial Day	
Dec 19-Jan 3	Christmas/Winter Break	May 30	Last Day of School	



Chino Valley Unified School District  
**2025-2026 STUDENT ATTENDANCE CALENDAR**

**Chino Valley Adult School**  
**205 School Days**

**JULY 2025**

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**AUGUST 2025**

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**SEPTEMBER 2025**

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**OCTOBER 2025**

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**NOVEMBER 2025**

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**DECEMBER 2025**

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**JANUARY 2026**

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**FEBRUARY 2026**

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**MARCH 2026**

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**APRIL 2026**

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**MAY 2026**

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**JUNE 2026**

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**IMPORTANT DATES**

July 4	Independence Day	Jan 19	Martin Luther King Day	 First Day of School  Last Day of School
July 7	First Day of School	Feb 9	Lincoln's Birthday	
Sept 1	Labor Day	Feb 16	Washington's Birthday	
Nov 10	School Closed	Mar 30-Apr 3	Spring Break	 Legal Holiday  School Closed
Nov 11	Veterans' Day	Apr 6	School Closed	
Nov 24-28	Thanksgiving Break	May 25	Memorial Day	
Dec 18-Jan 2	Christmas/Winter Break	May 29	Last Day of School	

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** August 18, 2022  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support  
Stacy Ayers-Escarcega, Ed.D., Director, Access & Equity  
**SUBJECT: ADOPTION OF THE MASTER PLAN FOR MULTILINGUAL PROGRAMS 2022/2023**

=====

**BACKGROUND**

The Master Plan for Multilingual Programs is designed to provide a framework for instruction for English Learners and Target Language Learners. It is provided to acquaint teachers, administrators, and parents with federal, state, and District policies, as well as programs, resources, and staff/parent development opportunities. The Master Plan includes guidelines for all staff. The plan contains two sections: (1) English Learners Master Plan and (2) Dual Language Immersion Master Plan.

The plan must be annually reviewed and revised as needed to ensure it is in alignment with all legislative and/or programmatic changes. The plan includes the proposed reclassification criteria for the 2022/2023 school year and program guidance for the new Dual Language Immersion Mandarin program. This plan was reviewed by a committee of educational partners, including parents from the District English Learner Advisory Committee and Dual Language Immersion Leadership Team. The draft Master Plan for Multilingual Programs 2022/2023 is provided under separate cover.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the adoption of the Master Plan for Multilingual Programs 2022/2023.

**FISCAL IMPACT**

None.

NE:LF:SA:gks

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** August 18, 2022

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support  
Stacy Ayers-Escarcega, Ed.D., Director, Access & Equity

**SUBJECT: REVISION OF BOARD POLICY 6020 INSTRUCTION – PARENT INVOLVEMENT**

=====

**BACKGROUND**

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current District practice. Board Policy is being revised to reflect requirements for parents/guardians and family members involvement in jointly developing the District's parent involvement policy, and to include strategies for family engagement in the local control and accountability plan (LCAP). This item was presented to the Board of Education on July 21, 2022, as information.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the revision of Board Policy 6020 Instruction – Parent Involvement.

**FISCAL IMPACT**

None.

NE:LF:SA:gks

**PARENT INVOLVEMENT**

The Board of Education recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent/guardian involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall consult with staff and parents/guardians in the development of meaningful opportunities for them to be involved in District and school activities at all grade levels; advisory, decision-making, and advocacy roles; and activities to support learning at home.

- (cf. 0420 - School Plans/Site Councils)
- (cf. 1220 - Citizen Advisory Committees)
- (cf. 1230 - School-Connected Organizations)
- (cf. 1240 - Volunteer Assistance)
- (cf. 1250 - Visitors/Outsiders)

Parents/guardians shall be notified of their rights to be informed about and to participate in their children’s education and of the opportunities available to them to do so.

- (cf. 5020 - Parent Rights and Responsibilities)
- (cf. 5145.6 - Parental Notifications)

The District’s local control and accountability plan (LCAP) shall include goals and strategies for parent/guardian involvement, including District efforts to seek parent/guardian input in District and school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities. (Education Code 42238.02, 52060)

- (cf. 0460 - Local Control and Accountability Plan)

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the District’s parent/guardian and family engagement efforts, including, but not limited to, input from parents/guardians and family members, and school staff on the adequacy of involvement opportunities and on barriers that may inhibit participation.

- (cf. 0500 - Accountability)

**Title I Schools**

The Superintendent or designee shall involve parents/guardians and family members in establishing district expectations and objectives from meaningful parent/guardian and family engagement in schools supported by Title I funding, developing strategies that describe how the district will carry out each activity listed in 20 USC 6318, as contained in the accompanying administrative regulation, and implementing and evaluating such programs, activities, and procedures. As appropriate, the Superintendent or designee

**PARENT INVOLVEMENT** (cont.)

shall conduct outreach to parents/guardians and family members. (Education Code 11503; 20 USC 6318)

(cf. 6171 - Title I Programs)

WHEN THE DISTRICT'S TITLE I, PART A ALLOCATION EXCEEDS THE AMOUNT SPECIFIED IN 20 USC 6318, THE BOARD SHALL RESERVE AT LEAST ONE PERCENT OF THE FUNDING TO IMPLEMENT PARENT/GUARDIAN AND FAMILY ENGAGEMENT ACTIVITIES AND SHALL DISTRIBUTE AT LEAST 90 PERCENT OF THOSE RESERVED FUNDS TO ELIGIBLE SCHOOLS, WITH PRIORITY GIVEN TO HIGH-NEED SCHOOLS AS DEFINED IN 20 USC 6631. The Superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the District's Title I funds will be allotted for parent/guardian and family engagement activities ~~and shall ensure that priority is given to schools in high poverty areas in accordance with law.~~ (20 USC 6318, ~~6631~~)

(cf. 3100 - Budget)

Expenditures of such funds shall be consistent with the activities specified in this policy and shall include at least one of the following: (20 USC 6318)

1. Support for schools AND NONPROFIT ORGANIZATIONS in providing professional development for District and school staff regarding parent/guardian and family engagement strategies, WHICH MAY BE PROVIDED JOINTLY TO TEACHERS, PRINCIPALS, OTHER SCHOOL LEADERS, SPECIALIZED INSTRUCTIONAL SUPPORT PERSONNEL, PARAPROFESSIONALS, EARLY CHILDHOOD EDUCATORS, AND PARENTS/GUARDIANS AND FAMILY MEMBERS
2. Support for programs that reach parents/guardians and family members at home, in the community, and at school
3. Dissemination of information on best practices focused on parent/guardian and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents/guardians and family members
4. Collaboration, OR THE PROVISION OF SUBGRANTS TO SCHOOLS TO ENABLE COLLABORATION, with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement
5. Any other activities and strategies that the District determines are appropriate and consistent with this policy

**PARENT INVOLVEMENT (cont.)**

IF THE DISTRICT ALSO RECEIVES FUNDS UNDER FEDERAL TITLE IV, PART E, TO COORDINATE AND ENHANCE FAMILY ENGAGEMENT PROGRAMS, THE SUPERINTENDENT OR DESIGNEE SHALL INFORM PARENTS/GUARDIANS AND ORGANIZATIONS OF THE EXISTENCE OF TITLE IV. (20 USC 6318)

THE DISTRICT'S BOARD POLICY AND ADMINISTRATIVE REGULATION CONTAINING PARENT/GUARDIAN AND FAMILY ENGAGEMENT STRATEGIES SHALL BE INCORPORATED INTO THE DISTRICT'S LCAP IN ACCORDANCE WITH 20 USC 6312. (20 USC 6318)

The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent/guardian and family engagement policy in accordance with 20 USC 6318.

DISTRICT AND SCHOOL-LEVEL PARENT/GUARDIAN AND FAMILY ENGAGEMENT POLICIES AND ADMINISTRATIVE REGULATIONS SHALL BE DISTRIBUTED TO PARENTS/GUARDIANS OF STUDENTS PARTICIPATING IN TITLE I PROGRAMS AND SHALL BE AVAILABLE TO THE LOCAL COMMUNITY. PARENTS/GUARDIANS SHALL BE NOTIFIED OF THE POLICY IN AN UNDERSTANDABLE AND UNIFORM FORMAT AND, TO THE EXTENT PRACTICABLE, PROVIDED IN A LANGUAGE THE PARENTS/GUARDIANS CAN UNDERSTAND. (20 USC 6318)

(CF. 5145.6 - PARENTAL NOTIFICATIONS)

**Non-Title I Schools**

The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the District and schools will address the purposes and goals described in Education Code 11502. (Education Code 11504)

**Legal Reference:**EDUCATION CODE

11500-11506 Programs to encourage parental involvement

48985 Notices in languages other than English

51101 Parent rights and responsibilities

52060-52077 Local control and accountability plan

54444.1-54444.2 Parent advisory councils, services to migrant children 56190-56194 Community advisory committee, special education 64001 Single plan for student achievement

LABOR CODE

230.8 Time off to visit child's school

CODE OF REGULATIONS, TITLE 5

18275 Child care and development programs, parent involvement and education

**PARENT INVOLVEMENT (cont.)**

UNITED STATES CODE, TITLE 20

6311 State plan

6312 Local educational agency plan

6314 Schoolwide programs

6318 Parent and family engagement

6631 Teacher and school leader incentive program, purposes and definitions

7241-7246 FAMILY ENGAGEMENT IN EDUCATION PROGRAMS

CODE OF FEDERAL REGULATIONS, TITLE 28

35.104 Definitions, auxiliary aids and services

35.160 Communications

Management Resources:

CALIFORNIA SCHOOL BOARDS ASSOCIATION DEPARTMENT OF EDUCATION PUBLICATIONS

Title I School-Level Parental Involvement Policy

Family Engagement Framework: A Tool for California School Districts, 2014

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Parental Involvement: Title I, Part A, Non-Regulatory Guidance, April 23, 2004

WEBSITES

CALIFORNIA SCHOOL BOARDS ASSOCIATION: [www.csba.org](http://www.csba.org)

California Department of Education, Family, School, Community Partnerships: [www.cde.ca.gov/ls/pf](http://www.cde.ca.gov/ls/pf)

California Parent Center: [www.parent.sdsu.edu](http://www.parent.sdsu.edu)

California State PTA: [www.capta.org](http://www.capta.org)

National Coalition for Parent Involvement in Education: [www.ncpie.org](http://www.ncpie.org)

National PTA: [www.pta.org](http://www.pta.org)

Parent Information and Resource Centers: [www.pirc-info.net](http://www.pirc-info.net)

Parent as Teachers National Center: [www.parentsasteachers.org](http://www.parentsasteachers.org)

U.S. Department of Education: [www.ed.gov](http://www.ed.gov)

**Chino Valley Unified School District**

Policy adopted: August 21, 1997

Revised: May 20, 2010

Revised: March 21, 2019

REVISED:

**Chino Valley Unified School District**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** August 18, 2022  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support  
Stacy Ayers-Escarcega, Ed.D., Director, Access & Equity  
**SUBJECT: REVISION OF BOARD POLICY 6174 INSTRUCTION – EDUCATION FOR ENGLISH LEARNERS**

=====

**BACKGROUND**

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Board Policy is being revised to reflect new law (Assembly Bill (AB) 2735, 2018) which prohibits districts from denying English learners the opportunity to enroll in core curricular courses or courses needed for middle school promotion, high school graduation, or college admission. Policy also adds requirement to annually designate a district and site coordinator to oversee administration of the English Language Proficiency Assessments for California (ELPAC). This item was presented to the Board of Education on July 21, 2022, as information.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the revision of Board Policy 6174 Instruction – Education for English Learners.

**FISCAL IMPACT**

None.

NE:LF:SA:gks



**EDUCATION FOR ENGLISH LEARNERS**

The Board of Education intends to provide English learners with challenging curriculum and instruction that maximize the attainment of high levels of proficiency in English, advance multilingual capabilities, and facilitate student achievement in the District's regular course of study.

The District shall identify in its Local Control and Accountability Plan (LCAP) goals and specific actions and services to enhance student engagement, academic achievement, and other outcomes for English learners.

(cf. 0460 - Local Control and Accountability Plan)  
(cf. 3100 - Budget)

The Superintendent or designee shall encourage parent/guardian and community involvement in the development and evaluation of programs for English learners. THE SUPERINTENDENT OR DESIGNEE MAY ALSO PROVIDE AN ENGLISH DEVELOPMENT LITERACY TRAINING PROGRAM FOR PARENTS/GUARDIANS AND COMMUNITY MEMBERS SO THAT THEY MAY BETTER SUPPORT STUDENTS' ENGLISH LANGUAGE DEVELOPMENT.

(cf. 0420 - School Plans/Site Councils)  
(cf. 1220 - Citizen Advisory Committees)  
(cf. 6020 - Parent Involvement)

English learners shall be provided differentiated English language development instruction, which is targeted to their English proficiency level, ~~integrated across all subject areas, and aligned with state content standards.~~ The District's program SUCH INSTRUCTION shall be based on sound instructional theory, BE ALIGNED WITH STATE CONTENT STANDARDS, ~~use standards-aligned instructional materials,~~ emphasize inquiry-based learning and critical thinking skills, ~~and provide students with access to the full educational program.,~~ AND BE INTEGRATED ACROSS ALL SUBJECT AREAS.

(cf. 6011 - Academic Standards)  
(cf. 6141 - Curriculum Development and Evaluation)  
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)  
(cf. 6161.11 - Supplementary Instructional Materials)  
(cf. 6171 - Title I Programs)

NO JUNIOR HIGH OR HIGH SCHOOL STUDENT WHO IS AN ENGLISH LEARNER SHALL BE DENIED ENROLLMENT IN ANY OF THE FOLLOWING: (EDUCATION CODE 60811.8)

1. COURSES IN THE CORE CURRICULUM AREAS OF READING/LANGUAGE ARTS, MATHEMATICS, SCIENCE, AND HISTORY-SOCIAL SCIENCE, COURSES REQUIRED TO MEET STATE AND LOCAL HIGH SCHOOL GRADUATION REQUIREMENTS, OR COURSES REQUIRED FOR JUNIOR

**EDUCATION FOR ENGLISH LEARNERS (cont.)**

**HIGH SCHOOL GRADE PROMOTION**

HOWEVER, AN ENGLISH LEARNER MAY BE DENIED PARTICIPATION IN ANY SUCH COURSE IF THE STUDENT HAS BEEN ENROLLED IN A SCHOOL IN THE UNITED STATES FOR LESS THAN 12 MONTHS OR IS ENROLLED IN A PROGRAM DESIGNED TO DEVELOP THE BASIC ENGLISH SKILLS OF NEWLY ARRIVED IMMIGRANT STUDENTS, AND THE COURSE OF STUDY PROVIDED TO THE STUDENT IS DESIGNED TO REMEDY ACADEMIC DEFICITS INCURRED DURING PARTICIPATION AND TO ENABLE THE STUDENT TO ATTAIN PARITY OF PARTICIPATION IN THE STANDARD INSTRUCTIONAL PROGRAM WITHIN A REASONABLE LENGTH OF TIME AFTER THE STUDENT ENTERS THE SCHOOL SYSTEM.

2. A FULL COURSE LOAD OF COURSES SPECIFIED IN ITEM #1 ABOVE
3. OTHER COURSES THAT MEET THE "A-G" COURSE REQUIREMENTS FOR COLLEGE ADMISSION OR ARE ADVANCED COURSES SUCH AS HONORS OR ADVANCED PLACEMENT COURSES, ON THE SOLE BASIS OF THE STUDENT'S CLASSIFICATION AS AN ENGLISH LEARNER

(CF. 0415 - EQUITY)

(CF. 6141.4 - INTERNATIONAL BACCALAUREATE PROGRAM)

(CF. 6141.5 – ADVANCED PLACEMENT)

**STAFF QUALIFICATIONS AND TRAINING**

The Superintendent or designee shall ensure that all staff employed to teach English learners possess the appropriate authorization from the Commission on Teacher Credentialing.

(cf. 4112.22 - Staff Teaching English Language Learners)

The District shall provide effective professional development to teachers (INCLUDING TEACHERS IN CLASSROOM SETTINGS THAT ARE NOT THE SETTINGS OF LANGUAGE INSTRUCTION EDUCATIONAL PROGRAMS), administrators, and other school personnel to improve the instruction and assessment of English learners and enhance staff's ability to understand and use curricula, assessment, and instructional strategies for English learners. Such professional development shall be of sufficient intensity and duration to produce a positive and lasting impact on teachers' performance in the classroom. (20 USC 6825)

(cf. 4131/4231/4331 - Staff Development)

STAFF DEVELOPMENT SHALL ALSO ADDRESS THE SOCIOCULTURAL NEEDS OF ENGLISH LEARNERS AND PROVIDE OPPORTUNITIES FOR TEACHERS TO ENGAGE IN SUPPORTIVE, COLLABORATIVE LEARNING COMMUNITIES.

## **EDUCATION FOR ENGLISH LEARNERS (cont.)**

~~To support students' English language development, the Superintendent or designee may provide an adult literacy training program that leads to English fluency for parents/guardians and community members.~~

### **Identification and Assessment**

The Superintendent or designee shall maintain procedures for the early identification of English learners and an assessment of their proficiency USING THE STATE'S ENGLISH LANGUAGE PROFICIENCY ASSESSMENTS FOR CALIFORNIA (ELPAC) ~~and needs in the areas of listening, speaking, reading, and writing in English.~~ TO OVERSEE THE TEST ADMINISTRATION, THE SUPERINTENDENT OR DESIGNEES SHALL ANNUALLY DESIGNATE A DISTRICT ELPAC COORDINATOR AND A SITE COORDINATOR FOR EACH TEST SITE IN ACCORDANCE WITH 5 CCR 11518.40-11518.45.

Once identified as an English learner, a student shall be annually assessed for language proficiency until ~~he/she~~ THE STUDENT is reclassified based on criteria specified in the accompanying administrative regulation.

IN ADDITION, English learners' academic achievement in English language arts, mathematics, science, and any additional subject required by law shall be assessed using the California Assessment of Student Performance and Progress. As necessary, the test shall be administered with testing variations in accordance with 5 CCR 854.1 and 854.3. English learners who are in their first 12 months of attending a school in the United States shall be exempted from taking the English language arts assessment to the extent allowed by federal law. (Education Code 60603, 60640; 5 CCR 854.1-854.3)

(cf. 6162.51 - State Academic Achievement Tests)

Formative assessments may be utilized to analyze student performance and appropriately adapt teaching methodologies and instructions.

(cf. 6162.5 - Student Assessment)

### **Language Acquisition Programs**

The District shall offer research-based language acquisition programs that are designed to ensure English acquisition as rapidly and as effectively as possible and that provide instruction to students on the state-adopted academic content standards, including the English language development standards. (Education Code 306; 5 CCR 11300)

At a minimum, the District shall offer a structured English immersion program which includes designated and integrated English language development. In the structured English immersion program, nearly all of the classroom instruction shall be provided in English, but with the curriculum and presentation designed for students who are learning English. (Education Code 305-306; 5 CCR 11309).

**EDUCATION FOR ENGLISH LEARNERS (cont.)**

For the purpose of determining the amount of instruction to be conducted in English in the structured English immersion program, “nearly all” means that all classroom instruction shall be conducted in English except for clarification, explanation, and support as needed.

In addition, language acquisition programs offered by the District may include, but is not limited to offering a dual-language immersion program that provides integrated language learning and academic instruction for native speakers of English and native speakers of another language, with the goals of high academic achievement, first and second language proficiency, and cross-cultural understanding. (Education Code 305-306)

(cf. 6142.2 - World/Foreign Language Instruction)

THE DISTRICT'S LANGUAGE ACQUISITION PROGRAMS FOR GRADES K-3 SHALL COMPLY WITH CLASS SIZE REQUIREMENTS SPECIFIED IN EDUCATION CODE 42238.02. (EDUCATION CODE 310)

(CF. 6151 - CLASS SIZE)

In establishing the District's language acquisition programs, the Superintendent or designee shall consult with parents/guardians and the community during the LCAP development process. ~~He/she~~ THE SUPERINTENDENT OR DESIGNEE shall also consult with administrators, teachers, and other personnel with appropriate authorizations and experience in establishing a language acquisition program. (Education Code 305)

At the beginning of each school year or upon a student's enrollment, parents/guardians shall be provided information on the types of language acquisition programs available to students enrolled in the District, including, but not limited to, a description of each program, the process to be followed in making a program selection, identification of any language to be taught in addition to English when the program includes instruction in another language, and the process to request establishment of a language acquisition program. (Education Code 310; 5 CCR 11310)

(cf. 5145.6 - Parental Notifications)

WHENEVER A STUDENT IS IDENTIFIED AS AN ENGLISH LEARNER BASED ON THE RESULTS OF THE ELPAC, THE STUDENT'S PARENTS/GUARDIANS MAY CHOOSE A LANGUAGE ACQUISITION PROGRAM THAT BEST SUITS THEIR CHILD. TO THE EXTENT POSSIBLE, ANY LANGUAGE ACQUISITION PROGRAM REQUESTED BY THE PARENTS/GUARDIANS OF 30 OR MORE STUDENTS AT THE SCHOOL OR BY THE PARENTS/GUARDIANS OF 20 OR MORE STUDENTS AT ANY GRADE LEVEL SHALL BE OFFERED BY THE SCHOOL. (EDUCATION CODE 310; 5 CCR 11311)

**EDUCATION FOR ENGLISH LEARNERS (cont.)****Reclassification**

When an English learner is determined based on state and District reclassification criteria to have acquired a reasonable level of English proficiency pursuant to Education Code 313 and 52164.6, or upon request by the student's parent/guardian, the student shall be transferred from a language acquisition program into an English language mainstream classroom.

The following measures shall be used to determine whether an English learner shall be reclassified as fluent English proficient: (Education Code 313; 5 CCR 11303)

1. Assessment of English language proficiency using an objective assessment instrument, including, but not limited to, the state's English language proficiency assessment
2. Participation of the student's classroom teacher and any other certificated staff with direct responsibility for teaching or placement decisions related to the student
3. Parent/guardian opinion and consultation

The Superintendent or designee shall provide the parents/guardians with notice and a description of the reclassification process and of his/her opportunity to participate in the process and shall encourage his/her involvement in the process.

4. Student performance on an objective assessment of basic skills in English that shows whether the student is performing at or near grade level.

The Superintendent or designee shall monitor the progress of reclassified students to ensure their correct classification and placement. (5 CCR 11304)

The Superintendent or designee shall monitor students for at least four years following their reclassification to determine whether the student needs any additional academic support to ensure his/her language and academic success.

**Program Evaluation**

To evaluate the effectiveness of the District's educational program for English learners, the Superintendent or designee shall report to the Board, at least annually, regarding:

1. Progress of English learners towards proficiency in English
2. The number and percentage of English learners reclassified as fluent English proficient

**EDUCATION FOR ENGLISH LEARNERS (cont.)**

3. The number and percentage of English learners who are or at risk of being classified as long-term English learners, in accordance with Education Code 313.1
4. The achievement of English learners on standards-based tests in core curricular areas
5. Any language acquisition program that includes instruction in a language other than English, student achievement in the non-English language IN ACCORDANCE WITH 5 CCR 11309
6. Progress toward any other goals for English learners identified in the District's LCAP
7. A comparison of current data with data from at least the previous year IN REGARD TO ITEMS #1-6 ABOVE
8. A COMPARISON OF DATA BETWEEN THE DIFFERENT LANGUAGE ACQUISITION PROGRAMS OFFERED BY THE DISTRICT

The Superintendent or designee also shall provide the Board with regular reports from any District or school-wide English learner advisory committees.

**Legal Reference:**EDUCATION CODE

300-340 English language education, especially:

305-310 Language acquisition programs

313-313.5 Assessment of English proficiency

430-446 English Learner and Immigrant Pupil Federal Conformity Act

33050 State Board of Education waiver authority

42238.02-42238.03 Local control funding formula

44253.1-44253.11 Qualifications for teaching English learners

48980 Parental notifications

48985 Notices to parents in language other than English

52052 Academic Performance Index; numerically significant student subgroups

52060-52077 Local control and accountability plan

52160-52178 Bilingual Bicultural Act

56305 CDE manual on English learners with disabilities

60603 Definition, recently arrived English learner

60640 California Assessment of Student Performance and Progress

~~60810~~ 60811-60812 Assessment of language development

62005.5 Continuation of advisory committee after program sunsets

CODE OF REGULATIONS, TITLE 5

854.1-854.3 CAASPP and universal tools, designated supports, and accommodations

854.9 CAASPP and unlisted resources for students with disabilities

11300-11316 English learner education

~~11510-11517.5 California English Language Development Test~~

11517.6-11519.5 English Language Proficiency Assessments for California

UNITED STATES CODE, TITLE 20

1412 Individuals with Disabilities Education Act; state eligibility

**EDUCATION FOR ENGLISH LEARNERS (cont.)**

1701-1705 Equal Educational Opportunities Act

6311 Title I state plan

6312 Local education agency plans

6801-7014 Title III, Language instruction for limited English proficient and immigrant students

7801 Definitions

CODE OF FEDERAL REGULATIONS, TITLE 34

100.3 Discrimination prohibited

200.16 Assessment of English learners

COURT DECISIONS

Valeria O. v. Davis, (2002) 307 F.3d 1036

California Teachers Association v. State Board of Education et al., (9th Circuit, 2001) 271 F.3d 1141

McLaughlin v. State Board of Education, (1999) 75 Cal.App.4th 196

Teresa P. et al v. Berkeley Unified School District et al, (1989) 724 F.Supp. 698

ATTORNEY GENERAL OPINIONS

83 Ops.Cal.Atty.Gen. 40 (2000)

**Management Resources:**CALIFORNIA SCHOOL BOARDS ASSOCIATE PUBLICATIONS

English Learners in Focus: The English Learner Roadmap: Providing Direction for English Learner Success, Governance Brief, February 2018

~~English Learners in Focus: The English Learner Roadmap: Providing Direction for English Learner Success, Governance Brief, February 2018~~

English Learners in Focus, Issue 4: Expanding Bilingual Education in California after Proposition 58, Governance Brief, March 2017

English Learners in Focus, Issue 1: Updated Demographic and Achievement Profile of California's English Learners, Governance Brief, rev. September 2016

English Learners in Focus, Issue 3: Ensuring High-Quality Staff for English Learners, Governance Brief, July 2016

English Learners in Focus, Issue 2: The Promise of Two-Way Immersion Programs, Governance Brief, September 2014

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

CALIFORNIA PRACTITIONERS' GUIDE FOR EDUCATING ENGLISH LEARNERS WITH DISABILITIES, 2019

California English Learner Roadmap: Strengthening Comprehensive Educational Policies, Programs and Practices for English Learners, 2018

Matrix One: Universal Tools, Designated Supports, and Accommodations for the California Assessment of Student Performance and Progress for 2017-18, rev. August 2017

Reclassification Guidance for 2017-18, CDE Correspondence, April 28, 2017

Integrating the CA ELD Standards into K-12 Mathematics and Science Teaching and Learning, December 2015

Next Generation Science Standards for California Public Schools, Kindergarten through Grade Twelve, rev. March 2015

English Language Arts/English Language Development Framework for California Public Schools: Transitional Kindergarten Through Grade Twelve, 2014

Common Core State Standards for Mathematics, rev. 2013

English Language Development Standards for California Public Schools: Kindergarten Through Grade Twelve, 2012

THE EDUCATION TRUST- WEST PUBLICATIONS

Unlocking Learning II: Math as a Lever for English Learner Equity, March 2018  
Unlocking Learning: Science as a Lever for English Learner Equity, January 2017

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Accountability for English Learners Under the ESEA, Non-Regulatory Guidance, January 2017  
Innovative Solutions for Including Recently Arrived English Learners in State Accountability Systems: A Guide for States, January 2017

**EDUCATION FOR ENGLISH LEARNERS (cont.)**

English Learner Tool Kit for State and Local Educational Agencies (SEAs and LEAs), rev. November 2016  
English Learners and Title III of the Elementary and Secondary Education Act (ESEA), as Amended by  
the Every Student Succeeds Act (ESSA), Non-Regulatory Guidance, September 23, 2016

Dear Colleague Letter: English Learner Students and Limited English Proficient Parents, January 7, 2015

WEBSITES

California Association for Bilingual Education: [www.gocabe.org](http://www.gocabe.org)

California Department of Education: [www.cde.ca.gov/sp/el](http://www.cde.ca.gov/sp/el)

National Clearinghouse for English Language Acquisition: [www.ncela.us](http://www.ncela.us)

The Education Trust-West: [www.west.edtrust.org](http://www.west.edtrust.org)

U.S. Department of Education: [www.ed.gov](http://www.ed.gov)

**Chino Valley Unified School District**

Policy Adopted: August 21, 1997

Revised: February 22, 2001

Revised: September 4, 2003

Revised: June 18, 2009

Revised: March 21, 2013

Revised: March 3, 2016

Revised: September 7, 2017

Revised: May 2, 2019

REVISED:



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** August 18, 2022

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
Anna G. Hamilton, Director, Purchasing

**SUBJECT: PURCHASE ORDER REGISTER**

=====

**BACKGROUND**

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

**FISCAL IMPACT**

\$189,813,602.00 to all District funding sources.

NE:GJS:AGH:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** August 18, 2022

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
Anna G. Hamilton, Director, Purchasing

**SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES**

=====

**BACKGROUND**

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

**FISCAL IMPACT**

As indicated.

NE:GJS:AGH:pw

<b>SUPERINTENDENT</b>	<b>FISCAL IMPACT</b>
<p><b>S-2223-005 Lamar Transit, LLC dba The Lamar Companies.</b>            To provide bus marketing campaign for the BST program at Chino HS.            Submitted by: Communications            Duration of Agreement: August 19, 2022 - December 2, 2022</p>	<p>Contract amount: \$8,004.00            Funding source: General Fund</p>
<p><b>S-2223-006 Rob Wiltsey Creative Partners dba School Shine.</b>            To provide production of one Measure G update video, one BST video, and five graduation videos for each CVUSD high school for 2023.            Submitted by: Communications            Duration of Agreement: July 1, 2022 - June 30, 2023</p>	<p>Contract amount: \$9,251.25            Funding source: General Fund</p>
<p><b>S-2223-007 National CineMedia, LLC.</b>            To provide marketing campaign inside local movie theaters featuring the BST Program at Chino HS.            Submitted by: Communications            Duration of Agreement: August 19, 2022 - December 1, 2022</p>	<p>Contract amount: \$11,875.00            Funding source: General Fund</p>

<b>BUSINESS SERVICES</b>	<b>FISCAL IMPACT</b>
<p><b>B-2223-008 CVUSD Nutrition Services.</b>            To provide prepared meals (snack and supper) each school day for students attending Health Services and Child Development programs.            Submitted by: Health Services and Child Development (SOAR)            Duration of Agreement: July 1, 2022 - June 30, 2023</p>	<p>Contract amount: Per rate sheet            Funding source: Child Development Fund</p>
<p><b>B-2223-009 CVUSD Nutrition Services.</b>            To provide prepared meals (breakfast, lunch, snack, supper, and milk) each school day for students attending Health Services and Child Development programs.            Submitted by: Health Services and Child Development            Duration of Agreement: July 1, 2022 - June 30, 2023</p>	<p>Contract amount: Per rate sheet            Funding source: Child Development Fund</p>
<p><b>B-2223-010 Dewey Services, Incorporated dba Dewey Pest Control.</b>            To provide treatment of kitchens and warehouse once per month for pests. Includes semi annual pesticide treatments/spraying.            Submitted by: Nutrition Services            Duration of Agreement: July 1, 2022 - June 30, 2023</p>	<p>Contract amount: \$28,228.00            Funding source: Cafeteria Fund 13</p>

<b>CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT</b>	<b>FISCAL IMPACT</b>
<p><b>CIIS-2223-086 San Joaquin County Office of Education.</b>            To provide annual renewal for two-way automated data transmission between Special Education Information System (SEIS) and Aeries.            Submitted by: Special Education            Duration of Agreement: July 1, 2022 - June 30, 2023</p>	<p>Contract amount: \$6,000.00            Funding source: Special Education</p>
<p><b>CIIS-2223-087 Card Integrators Corporation dba CI Solutions.</b>            To provide annual renewal for student ID badge software.            Submitted by: Alternative Education Center            Duration of Agreement: July 1, 2022 - June 30, 2023</p>	<p>Contract amount: \$1,540.00            Funding source: General Fund</p>

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
<p><b>CIIS-2223-088 CDW LLC dba Amplified IT, LLC.</b>            To provide G Suite Enterprise - Google services.            Submitted by: Technology            Duration of Agreement: August 11, 2022 - August 10, 2023</p>	<p>Contract amount: \$64,800.00            Funding source: General Fund</p>
<p><b>CIIS-2223-089 CDW LLC dba CDW Government LLC, CDW Government.</b>            To provide annual renewal ContentKeeper Web Filter.            Submitted by: Technology            Duration of Agreement: August 1, 2022 - July 31, 2023</p>	<p>Contract amount: \$104,960.00            Funding source: General Fund</p>
<p><b>CIIS-2223-090 Clever Prototypes, LLC dba Storyboard That.</b>            To provide web based storyboards, graphic organizer, and posters.            Submitted by: Buena Vista HS            Duration of Agreement: September 1, 2022 - September 1, 2024</p>	<p>Contract amount: \$251.76            Funding source: Title I</p>
<p><b>CIIS-2223-091 Erin Leigh Payseur Oeth dba Erin Oeth, LLC.</b>            To provide module creation for CDE Homeless Innovation Program (HIP); McKinney-Vento homeless education grant.            Submitted by: Health Services            Duration of Agreement: July 1, 2022 - June 30, 2023</p>	<p>Contract amount: \$62,500.00            Funding source: CDE Grant</p>
<p><b>CIIS-2223-092 Daybreak Medical PC.</b>            To provide parent engagement program through virtual platform.            Submitted by: Access and Equity-Family Engagement Center            Duration of Agreement: September 1, 2022 - June 7, 2024</p>	<p>Contract amount: \$32,000.00            Funding source: ESSER</p>
<p><b>CIIS-2223-093 Liminex, Inc. dba GoGuardian.</b>            To provide student device monitoring while on the District network, video conferencing, and training.            Submitted by: Cattle ES            Duration of Agreement: August 1, 2022 - July 31, 2023</p>	<p>Contract amount: \$3,500.00            Funding source: Title I</p>
<p><b>CIIS-2223-094 Lexia Learning Systems, LLC.</b>            To provide renewal for Lexia Core5 Reading unlimited school subscription.            Submitted by: Litel ES            Duration of Agreement: July 1, 2022 - June 30, 2023</p>	<p>Contract amount: \$9,500.00            Funding source: ESSER</p>
<p><b>CIIS-2223-095 Zoom Video Communications, Inc.</b>            To provide renewal of site licenses for Zoom Education.            Submitted by: Technology            Duration of Agreement: September 15, 2022 - September 15, 2023</p>	<p>Contract amount: \$27,850.00            Funding source: General Fund</p>
<p><b>CIIS-2223-096 DocuSign, Inc.</b>            To provide software/services for eSignature.            Submitted by: Alternative Education Center            Duration of Agreement: August 1, 2022 - July 31, 2023</p>	<p>Contract amount: \$3,712.00            Funding source: School Site Budget</p>
<p><b>CIIS-2223-097 Subject Technologies, Inc.</b>            To provide software licenses for online curriculum.            Submitted by: Alternative Education Center            Duration of Agreement: August 1, 2022 - July 31, 2023</p>	<p>Contract amount: \$90,000.00            Funding source: School Site Budget</p>

<b>CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT</b>	<b>FISCAL IMPACT</b>
<b>CIIS-2223-098 Rajhans Sidhu dba Codecampus, LLC.</b> To provide in-school computer science coding enrichment for grades K-6. Submitted by: Wickman ES Duration of Agreement: September 12, 2022 - May 5, 2023	Contract amount: \$29,400.00  Funding source: Donation
<b>CIIS-2223-099 Literacy Resources, LLC.</b> To provide software subscription/license for Pre-K and Kindergarten. Submitted by: Liberty ES Duration of Agreement: July 1, 2022 - June 30, 2023	Contract amount: \$355.76  Funding source: Title I
<b>CIIS-2223-100 Imagine Learning, LLC.</b> To provide software licenses for online curriculum. Submitted by: Alternative Education Center Duration of Agreement: August 1, 2022 - July 31, 2023	Contract amount: \$97,500.00  Funding source: LCAP

<b>FACILITIES, PLANNING, AND OPERATIONS</b>	<b>FISCAL IMPACT</b>
<b>F-2223-026 Inland Empire Stages, LTD.</b> To provide charter bus services. Submitted by: Transportation Duration of Agreement: July 1, 2022 - June 30, 2025	Contract amount: Per rate sheet  Funding source: General Fund
<b>F-2223-027 Visser Bus Services, Inc.</b> To provide charter bus services. Submitted by: Transportation Duration of Agreement: July 1, 2022 - June 30, 2025	Contract amount: Per rate sheet  Funding source: General Fund
<b>F-2223-028 Hot Dogger Tours, Inc. dba Gold Coast Tours.</b> To provide charter bus services. Submitted by: Transportation Duration of Agreement: July 1, 2022 - June 30, 2025	Contract amount: Per rate sheet  Funding source: General Fund
<b>F-2223-029 Transportation Charter Services.</b> To provide charter bus services. Submitted by: Transportation Duration of Agreement: July 1, 2022 - June 30, 2025	Contract amount: Per rate sheet  Funding source: General Fund
<b>F-2223-030 H &amp; L Charter Co., Inc.</b> To provide charter bus services. Submitted by: Transportation Duration of Agreement: July 1, 2022 - June 30, 2025	Contract amount: Per rate sheet  Funding source: General Fund
<b>F-2223-031 Chino Auto Center, LLC dba Soft Touch Carwash.</b> To provide washing of District vehicles. Submitted by: Transportation Duration of Agreement: July 1, 2022 - June 30, 2023	Contract amount: Per rate sheet  Funding source: General Fund
<b>F-2223-032 American PowerWash Corp.</b> To provide washing of District vehicles. Submitted by: Transportation Duration of Agreement: July 1, 2022 - June 30, 2023	Contract amount: Per rate sheet  Funding source: General Fund

<b>HUMAN RESOURCES</b>	<b>FISCAL IMPACT</b>
<b>HR-2223-009 OSTs, Inc.</b> To provide updating CAL OSHA compliance standards, regulation, and safety training. Submitted by: Risk Management Duration of Agreement: July 1, 2022 - June 30, 2023	Contract amount: \$20,000.00  Funding source: General Fund

HUMAN RESOURCES	FISCAL IMPACT
<b>HR-2223-010 Thompson &amp; Colegate LLP.</b> To provide legal services. Submitted by: Risk Management Duration of Agreement: July 1, 2022 - June 30, 2023	Contract amount: \$20,000.00  Funding source: General Fund
<b>HR-2223-011 Occupational Health Centers of California, A Medical Corporation dba Concentra Medical Centers.</b> To provide pre-employment physicals. Submitted by: Human Resources Duration of Agreement: July 1, 2022 - June 30, 2023	Contract amount: Per rate sheet  Funding source: General Fund
<b>HR-2223-012 California Department of Public Health.</b> To provide Memorandum of Understanding making available COVID-19 testing at CVUSD. Submitted by: Risk Management Duration of Agreement: July 1, 2022 - June 30, 2023	Contract amount: None  Funding source: None
<b>HR-2223-013 Soraya Sutherlin dba Emergency Management Safety Partners, LLC.</b> To provide consulting to include District-wide emergency preparedness, CSSP-Comprehensive Schools Safety Plans, emergency management, and training. Submitted by: Risk Management Duration of Agreement: July 1, 2022 - June 30, 2023	Contract amount: \$50,000.00  Funding source: General Fund
<b>HR-2223-014 Keenan &amp; Associates.</b> To provide run-off claims administration agreement. Submitted by: Risk Management Duration of Agreement: July 1, 2022 - June 30, 2023	Contract amount: \$6,000.00  Funding source: General Fund
<b>HR-2223-015 San Joaquin County of Education.</b> To provide annual Edjoin account service agreement renewal for 2022/2023. Submitted by: Human Resources Duration of Agreement: July 1, 2022 - June 30, 2023	Contract amount: \$6,594.00  Funding source: General Fund
<b>HR-2223-016 Atkinson, Andelson, Loya, Ruud, &amp; Romo.</b> To provide legal services. Submitted by: Human Resources Duration of Agreement: July 1, 2022 - July 30, 2023	Contract amount: Per rate sheet  Funding source: Various
<b>HR-2223-017 Maxim Healthcare Staffing Services, Inc.</b> To provide licensed healthcare personnel and COVID-19 contact tracers. Submitted by: Risk Management Duration of Agreement: September 14, 2022 - June 30, 2023	Contract amount: Per rate sheet  Funding source: General Fund
<b>HR-2223-018 Norma Yacoub dba Universal Psychological Services, Inc.</b> To provide psychological evaluations for pre-employment. Submitted by: Risk Management Duration of Agreement: July 1, 2022 - June 30, 2023	Contract amount: \$12,000.00  Funding source: General Fund
<b>HR-2223-019 Agility Recovery Solutions, Inc.</b> To provide Emergency notification system. Submitted by: Risk Management Duration of Agreement: November 8, 2022 – June 30, 2023	Contract amount: \$15,000.00  Funding source: General Fund
<b>HR-2223-020 All City Management Services.</b> To provide crossing guard services - Chino consortium. Submitted by: Risk Management Duration of Agreement: July 1, 2022 - June 30, 2023	Contract amount: \$486,108.00  Funding source: General Fund

<b>HUMAN RESOURCES</b>	<b>FISCAL IMPACT</b>
<b>HR-2223-021 All City Management Services.</b> To provide crossing guard services – District. Submitted by: Risk Management Duration of Agreement: July 1, 2022 - June 30, 2023	Contract amount: \$62,272.80  Funding source: General Fund

<b>SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS</b>	<b>FISCAL IMPACT</b>
<b>SBCSS 22/23-0360 San Bernardino County Superintendent of Schools.</b> To provide high school student attendee for Medical Leaders of Tomorrow Academy. Submitted by: Secondary Curriculum Duration of Agreement: July 1, 2022 - June 30, 2024	Contract amount: \$400.00  Funding source: LCAP
<b>SBCSS MOU #22/23-0179 San Bernardino County Superintendent of Schools.</b> To provide utility, custodial, maintenance, and facility services for special education classrooms owned and operated by SBCSS on CVUSD sites. Submitted by: Facilities, Planning, and Operations Duration of Agreement: July 1, 2022 - June 30, 2023	Contract amount: None  Funding source: None
<b>SBCSS MOU #22/23-0180 San Bernardino County Superintendent of Schools.</b> To provide Woodcrest JHS classroom for students with disabilities. Submitted by: Facilities, Planning, and Operations Duration of Agreement: July 1, 2022 - June 30, 2023	Contract amount: None  Funding source: None

<b>MASTER CONTRACTS</b>	<b>FISCAL IMPACT</b>
<b>MC-2223-020 TurnAround Schools, Inc. dba No Excuses University.</b> To provide platform for educational networking, workshops, and online resources. Submitted by: Dickey ES Duration of Agreement: August 8, 2022 - June 30, 2025	Contract amount: Per invoice  Funding source: Various
<b>MC-2223-021 Boys Republic.</b> To provide catering, bakery, pre-game meals, and fundraising opportunities. Submitted by: Purchasing Duration of Agreement: August 8, 2022 - June 30, 2025	Contract amount: Per rate sheet  Funding source: Various

<b>APPROVED CONTRACTS TO BE AMENDED</b>	<b>AMENDMENT</b>
<b>CIIS-2223-054 Document Tracking Services.</b> To provide annual license agreement for software to support compliance documentation related to categorical programs. Submitted by: Access and Equity Duration of Agreement: July 1, 2022 - June 30, 2023 Original Agreement Board Approved: June 16, 2022	Contract amount: \$12,975.00  Pricing for translation services added by vendor to section Q of contract per County audit  Funding source: Title I and Title III
<b>F-1314-007 Chino D.E.S. Club, Inc.</b> To provide monthly rental of D.E.S. parking lot. Submitted by: Facilities, Planning, and Operations Duration of Agreement: July 1, 2022 - June 30, 2024 Original Agreement Board Approved: August 15, 2013	Contract amount: \$33,600.00  Extend original contract through June 30, 2024  Funding source: General Fund

APPROVED CONTRACTS TO BE AMENDED	AMENDMENT
<p><b>F-2122-021 Ware Malcomb.</b>            To provide consulting services for interior architectural furniture design.            Submitted by: Facilities, Planning, and Operations            Duration of Agreement: July 16, 2021 - June 30, 2023            Original Agreement Board Approved: July 15, 2021</p>	<p>Contract amount: \$57,000.00             Extend original contract through June 30, 2023             Funding source:            Capital Facilities Fund 25</p>
<p><b>HR-2122-008 Soraya Sutherlin dba Emergency Management Safety Partners, LLC.</b>            To provide consulting services to assist with the Districts comprehensive schools safety plans and emergency management for the 2021/2022 school year.            Submitted by: Risk Management            Duration of Agreement: July 1, 2021 - June 30, 2022            Original Agreement Board Approved: July 15, 2021</p>	<p>Contract amount: Increase contract amount from \$20,152.00 to \$36,952.00 for additional training and support             Funding source: General Fund</p>



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** August 18, 2022

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: NOTICE OF COMPLETION FOR CUPCCAA PROJECTS**

=====

**BACKGROUND**

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below.

<b>CUPCCAA Project</b>	<b>Project Description</b>	<b>Contractor</b>	<b>Original Quotation</b>	<b>Change Order</b>	<b>Total</b>	<b>Funding Source</b>
CC2022-45	Townsend JHS Food Service Window Replacement	Dan Lyman Construction	\$24,973.00	N/A	\$24,973.00	01
CC2022-51	Don Lugo HS Library Carpet Replacement	Rite-Way Flooring Inc.	\$20,206.00	N/A	\$20,206.00	21
CC2023-02	Chino Hills HS Athletic Court Repairs	Premier Paving, Inc.	\$59,950.00	N/A	\$59,950.00	01

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for this project.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Notice of Completion for CUPCCAA Projects.

**FISCAL IMPACT**

\$84,923.00 to General Fund 01.  
\$20,206.00 to Building Fund 21.

NE:GJS:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

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Humility • Civility • Service

**DATE:** August 18, 2022  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID 20-21-05F, AYALA HS ALTERATIONS – PHASE 3 (BP 11-01)**

=====

**BACKGROUND**

On April 15, 2021, the Board of Education awarded Bid 20-21-05F, Ayala HS Alterations – Phase 3 (BP 11-01) to Kitcor Corporation. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

<b>Change Order</b>	<b>Contractor</b>	<b>Amount</b>
1	Kitcor Corporation	(\$13,410.00)
	Bid Amount:	\$331,118.00
	Revised Total Project Amount:	\$317,708.00
	Retention Amount:	\$15,885.40

The change order results in a net decrease of \$13,410.00.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on February 28, 2022.

Documentation indicating satisfactory completion and compliance with specification has been obtained from the following individuals: John Michael, DSA Inspector; Jim DiCamillo, Architect/Engineer; Hung Truong Construction/Project Manager; and Sam Sousa, Construction Coordinator.

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 20-21-05F, Ayala HS Alterations – Phase 3 (BP 11-01).

**FISCAL IMPACT**

(\$13,410.00) to Building Fund 21.

NE:GJS:pw



Chino Valley Unified School District  
Facilities, Planning, and Operations Division

# CHANGE ORDER


Date: 07/26/2022 BID/ CUPCCAA #: 20-21-05F Change Order #: 001

Project Title: Ayala High School Phase 3 – Alterations

Owner: Chino Valley Unified School District DSA Application #: A04-119505 DSA File #: 36-H3

Architect: PBK-WLC Architects Contractor: Kitcor Corporation (BP 11-01)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Reconcile Unused Unforeseen Allowance
	Document Ref:	Change Order Request No. A-013 (PCO #A-195)
	Requested by:	District
	Change in Contract Sum:	(\$13,410.00) / DEDUCT 
	Time Extension:	0 Calendar Days

## CONTRACT SUMMARY

The original contract amount was: \$331,118.00

Previously approved change order amount(s): \$0.00

The contract amount will be increased/**decreased** by this Change Order:  (\$13,410.00)

The new contract amount including this change order will be: \$317,708.00

The original contract completion date: 02/01/2022

The contract time will be increased/decreased by days: 0 days

The date of completion as a result of this Change Order is: 02/01/2022

## APPROVED BY:

Kent Kitchen

Contractor – Kitcor Corporation

DocuSigned by:  
  
10BA082F809D43D...  
Signature

07/27/2022 | 08:39 PDT

Date

John Michael  
Knowland Construction Services  
DSA Inspector of Record (if applicable)

DocuSigned by:  
  
6A4504017F574D3...  
Signature

07/27/2022 | 08:46 PDT

Date

Jim DiCamillo  
PBK WLC Architects Inc.  
Architect / Engineer (if applicable)

DocuSigned by:  
*Jim DiCamillo*  
66F76B9D4BE54A5...  
Signature

07/27/2022 | 08:53 PDT  
Date

Hung Truong  
CW Driver  
Construction/Sr. Project Manager

DocuSigned by:  
*Hung Truong*  
DB919CAC3A0446B...  
Signature

07/27/2022 | 09:30 PDT  
Date

Authorized Department Head (if applicable)

Signature

Date

Director, Technology (if applicable)

Signature

Date

Samuel Sousa  
CVUSD Project Manager

*SS*  
Signature

*8/1/22*  
Date

Martin Silveira  
Director, Maintenance, Operations &  
Construction (if applicable)

Signature

Date

Beverly Beemer  
Director, Planning (if applicable)

*BB*  
Signature

*8/2/2022*  
Date

Greg Stachura  
Owner (Authorized Agent)

*GS*  
Signature

*8/2/22*  
Date

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** August 18, 2022

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID 20-21-05F, AYALA HS ALTERATIONS – PHASE 3 (BP 22-01)**

=====

**BACKGROUND**

On April 15, 2021, the Board of Education awarded Bid 20-21-05F, Ayala HS Alterations – Phase 3 (BP 22-01) to Verne’s Plumbing, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

<b>Change Order</b>	<b>Contractor</b>	<b>Amount</b>
1	Verne’s Plumbing, Inc.	(\$35,212.00)
	Bid Amount:	\$695,000.00
	Revised Total Project Amount:	\$659,788.00
	Retention Amount:	\$32,989.40

The change order results in a net decrease of \$35,212.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on February 28, 2022.

Documentation indicating satisfactory completion and compliance with specification has been obtained from the following individuals: John Michael, DSA Inspector; Jim DiCamillo, Architect/Engineer; Hung Truong Construction/Project Manager; and Sam Sousa, Construction Coordinator.

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 20-21-05F, Ayala HS Alterations – Phase 3 (BP 22-01).

**FISCAL IMPACT**

(\$35,212.00) to Building Fund 21.

NE:GJS:pw






Chino Valley Unified School District  
Facilities, Planning, and Operations Division


# CHANGE ORDER

Date: 07/14/2022 BID/ CUPCCAA #: 20-21-05F Change Order #: 001  
 Project Title: Ayala High School Phase 3 – Alterations  
 Owner: Chino Valley Unified School District DSA Application #: A04-119505 DSA File #: 36-H3  
 Architect: PBK-WLC Architects Contractor: Verne's Plumbing Inc. (BP 22-01)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Allowance
	Reason:	Reconcile Unused Unforeseen Allowance
	Document Ref:	Change Order Request No. A-012 (PCO #A-218)
	Requested by:	District
	Change in Contract Sum:	(\$35,212.00) / DEDUCT 
	Time Extension:	0 Calendar Days

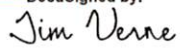
## CONTRACT SUMMARY

The original contract amount was: \$695,000.00  
 Previously approved change order amount(s): \$0.00  
 The contract amount will be increased/**decreased** by this Change Order:  (\$35,212.00)  
 The new contract amount including this change order will be: \$659,788.00

The original contract completion date: 02/01/2022  
 The contract time will be increased/decreased by days: 0 days  
 The date of completion as a result of this Change Order is: 02/01/2022

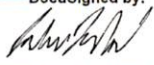
## APPROVED BY:

Tim Verne  
 Contractor – Verne's Plumbing Inc.

DocuSigned by:  
  
 92F4ECEA284A472...  
 Signature


07/15/2022 | 18:38 PDT  
 Date

John Michael  
 Knowland Construction Services  
 DSA Inspector of Record (if applicable)

DocuSigned by:  
  
 6A4504017F574D3...  
 Signature

07/17/2022 | 09:00 PDT  
 Date

Jim DiCamillo  
PBK WLC Architects Inc.  
Architect / Engineer (if applicable)

DocuSigned by:  
  
66F76B9D4BE54A5...  
Signature

07/16/2022 | 16:32 PDT  
Date

Hung Truong  
CW Driver  
Construction/Sr. Project Manager

DocuSigned by:  
  
DB919CAC3A0446B...  
Signature

07/18/2022 | 01:38 PDT  
Date

Authorized Department Head (if applicable)

Signature

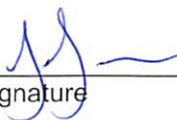
Date

Director, Technology (if applicable)

Signature

Date

Samuel Sousa  
CVUSD Project Manager

  
Signature

7/21/22  
Date

Martin Silveira  
Director, Maintenance, Operations &  
Construction (if applicable)

Signature

Date

Beverly Beemer  
Director, Planning (if applicable)

  
Signature

7/22/2022  
Date

Greg Stachura  
Owner (Authorized Agent)

  
Signature

7/22/22  
Date

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** August 18, 2022  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID 21-22-16F, CLASSROOM PREPARATION FOR VIEWSONICS – GROUP 3**

=====

**BACKGROUND**

On April 7, 2022, the Board of Education awarded Bid 21-22-16F, Classroom Preparation for ViewSonics – Group 3 to OCS Construction Services, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

<b>Change Order</b>	<b>Contractor</b>	<b>Amount</b>
1	OCS Construction Services, Inc.	(\$13,084.97)
	Bid Amount:	\$204,210.00
	Revised Total Project Amount:	\$191,125.03
	Retention Amount:	\$9,556.25

The change order results in a net decrease of \$13,084.97 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on June 27, 2022.

Documentation indicating satisfactory completion and compliance with specification has been obtained from the following individuals: Andrew Black, Director, Technology and Carlos Camarena, Supervisor.

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 21-22-16F, Classroom Preparation for ViewSonics – Group 3.

**FISCAL IMPACT**

(\$13,084.97) to Expanded Learning Opportunities Fund 01.

NE:GJS:pw



Chino Valley Unified School District  
Facilities, Planning, and Operations Division

# CHANGE ORDER

Date: July 21, 2022 BID/ CUPCAA #: 21-22-16F Change Order #: 01  
Project Title: Classroom Preparation for ViewSonics – Group 3  
Owner: Chino Valley Unified School District DSA Application #: NA DSA File #: NA  
Architect: NA Contractor: OCS Construction Services Inc

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1: Description: Removal of allowance balance.  
Reason: Project did not require the use of the entire allowance.  
Document Ref: NA  
Requested by: Chino Valley USD  
Change in Contract Sum: (\$13,084.97)  
Time Extension: 0 days

ITEM NO. 2: Description:  
Reason:  
Document Ref:  
Requested by:  
Change in Contract Sum:  
Time Extension:

ITEM NO. 3: Description:  
Reason:  
Document Ref:  
Requested by:  
Change in Contract Sum:  
Time Extension:

ITEM NO. 4: Description:  
Reason:  
Document Ref:  
Requested by:  
Change in Contract Sum:  
Time Extension:

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## CONTRACT SUMMARY

The original contract amount was: \_\_\_\_\_ \$204,210.00  
Previously approved change order amount(s): \_\_\_\_\_ \$0.00  
The contract amount will be increased/**decreased** by this Change Order: \_\_\_\_\_ (\$13,084.97)  
The new contract amount including this change order will be: \_\_\_\_\_ \$191,125.03

The original contract completion date: \_\_\_\_\_ XX/XX/XXXX  
The contract time will be increased/decreased by days: \_\_\_\_\_ XX days  
The date of completion as a result of this Change Order is: \_\_\_\_\_ XX/XX/XXXX

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### APPROVED BY:

<u>Mark A. Vaca, Sr.</u> Contractor (OCS Construction Services Inc)	 Signature	<u>7/25/2022</u> Date
<u>NA</u> DSA Inspector of Record (if applicable)	Signature	Date
<u>NA</u> Architect / Engineer (if applicable)	Signature	Date
<u>NA</u> Construction / Project Manager	Signature	Date
<u>NA</u> Authorized Department Head (if applicable)	Signature	Date
<u>Andrew Black</u> Director, Technology (if applicable)	Signature	Date
<u>Carlos Camarena</u> CVUSD Project Manager	 Signature	<u>7/25/2022</u> Date
<u>Martin Silveira</u> Director, Maintenance & Operations (if applicable)	Signature	Date
<u>Director, Planning (if applicable)</u>	Signature	Date
<u>Greg Stachura</u> Owner (Authorized Agent)	 Signature	<u>8/2/22</u> Date

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** August 18, 2022  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations  
Anna G Hamilton, Director, Purchasing  
**SUBJECT: BID 22-23-01F, AYALA HS ALTERATIONS – PHASE 4**

=====

**BACKGROUND**

Public Contract Code 20111 requires that contracts for public works exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder, who shall have such surety as the Board requires.

A Notice to Contractors Calling for Bid 22-23-01F, Ayala HS Alterations – Phase 4 was published in the Inland Valley Daily Bulletin on May 9, 2022, and May 16, 2022. Bids were submitted at 1:00 p.m. on June 28, 2022. The results are as follows:

<b>Bid Package</b>	<b># of Bids Received</b>	<b>Low Bidder</b>	<b>Bid Amount</b>
BP 13-01 – Pool and Equipment	3	California Waters, Inc.	\$1,059,400.00

The basic scope of work for this project includes: demo/abatement and remodel of interiors at buildings A, G, and J, as well as site work.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education award Bid 22-23-01F, Ayala HS Alterations – phase 4, BP 13-01 Pool and Equipment to California Waters, Inc.

**FISCAL IMPACT**

\$1,059,400.00 to Building Fund 21.

NE:GJS:AGH:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

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Humility • Civility • Service

**DATE:** August 18, 2022  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Richard Rideout, Assistant Superintendent, Human Resources  
Isabel Brenes Ed.D., Director, Human Resources  
Eric Dahlstrom, Ed.D., Director, Human Resources  
**SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS**

=====

**BACKGROUND**

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

**FISCAL IMPACT**

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

NE:RR:IB:ED:mcm



**CERTIFICATED PERSONNEL**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**CERTIFICATED MANAGEMENT PERSONNEL FOR THE 2022/2023 SCHOOL YEAR**

LOPEZ, Luz	Program Specialist	Special Education	08/05/2022
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**PROMOTION**

SMITH, Adrienne	Program Specialist	Special Education	TBD
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**RESIGNATION**

CARRILLO, Patricia	Program Specialist	Special Education	07/17/2022
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**HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2022/2023 SCHOOL YEAR**

BRUSIG, Adam	Special Education Teacher	Cattle ES	08/02/2022
LAMB, Emily	Elementary Teacher	Cattle ES	08/05/2022
ROSALES, Perla	Special Education Teacher	Chaparral ES	07/29/2022
EVANS-VAUGHAN, Brittany	SAI Early Childhood Ed. Teacher	Country Springs ES	07/29/2022
RICKMAN, Kara	Elementary Teacher	Country Springs ES	07/29/2022
ANDERSON, Melissa	Elementary Teacher	Dickson ES	07/29/2022
COVARRUBIAS, Amparo	Elementary Teacher	Dickson ES	07/29/2022
DE GENNARO, Lori	Elementary Teacher	Eagle Canyon ES	08/03/2022
ERICKSON, Kimberly	Elementary Teacher	Eagle Canyon ES	08/02/2022
KERN, Kristin	Elementary Teacher	Glenmeade ES	08/04/2022
GONZALES, Alyssa	Elementary Teacher	Liberty ES	08/05/2022
VAZQUEZ, Benjamin	Elementary Teacher	Liberty ES	07/29/2022
BARRIOS, Samantha	Elementary Teacher	Litel ES	07/29/2022
MCDONOUGH, Kimberly	Elementary Teacher	Litel ES	07/29/2022
MORALES, Claudia	Special Education Teacher	Marshall ES	07/29/2022
TRAYLOR, Karla	Child Development Teacher	Marshall ES/Sp. Ed.	08/08/2022
YANG, Jennifer	Elementary Teacher	Marshall ES	07/29/2022
MUSTAFA, Jawariyah	Special Education Teacher	Newman	08/02/2022
LENZ, Sara	Special Education Teacher	Oak Ridge ES	07/29/2022
CATANO, Isabel	Elementary Teacher	Walnut ES	07/29/2022
LEE, April	Special Education Teacher	Walnut ES	07/29/2022
NAVARRO, Yesenia	Special Education Teacher	Walnut ES	07/29/2022
BECHARD, Mandi	Math Teacher	Briggs K-8	08/02/2022
HWANG, Charles	Math Teacher	Ramona JHS	07/29/2022
KANG, David	Art Teacher	Ramona JHS	07/29/2022
PEREZ, Jamie	Social Science Teacher	Ramona JHS	07/29/2022
KEMBLE-MYERS, Tristan	Social Science Teacher	Woodcrest JHS	08/05/2022

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2022/2023 SCHOOL YEAR</u></b>			
LEE, Timothy	Math Teacher	Woodcrest JHS	07/29/2022
LOPEZ, Alexis	Science Teacher	Woodcrest JHS	08/05/2022
CUEVAS-GARCIA, Irene	ESL Teacher	Adult School	08/08/2022
GONZALES, Brittany	Elementary Teacher	Alternative Education	08/02/2022
BROWN, Kevin	Social Science Teacher	Ayala HS	08/04/2022
PUENTE, Kate	Social Science Teacher	Ayala HS	07/29/2022
WILCOX, Eric	Math Teacher	Ayala HS	07/29/2022
JACHMANN, Alison	Culinary Arts Teacher	Buena Vista HS	08/03/2022
CHRISTENSON, Kailey	Biology Teacher	BST Academy at Chino HS	07/29/2022
WANG, Xiaolin	Mandarin Teacher	BSY Academy at Chino HS	08/10/2022
LANG, Jennifer	Social Science Teacher	Chino HS	07/29/2022
MONTOYA, Allison	Special Education Teacher	Chino HS	07/29/2022
OCHOA, Daniella	Special Education Teacher	Chino HS	07/29/2022
VELASQUEZ, Claudia	Math Teacher	Chino HS	07/29/2022
ORIZAGA, Michael	Special Education Teacher	Chino Hills HS	07/29/2022
BHASIN, Ramandeep	Special Education Teacher	Chino Hills HS	07/29/2022
CORRALES, James	Special Education Teacher	Chino Hills HS	07/29/2022
DUFFY HUERTA, Kody	Special Education Teacher	Chino Hills HS	07/29/2022
ESCOBAR, Michelle	Biology Teacher	Chino Hills HS	07/29/2022
FLINT, Andrew	Chemistry Teacher	Chino Hills HS	07/29/2022
GARCIA, Jazmine	Chemistry Teacher	Chino Hills HS	07/29/2022
MORALES, Alyssa	Ceramics Teacher	Chino Hills HS	07/29/2022
STONE, Christopher	PE Teacher	Chino Hills HS	08/03/2022
TIM, Tatiana	Math Teacher	Chino Hills HS	08/04/2022
WEBB-WILLIAMS, Demaree	Special Education Teacher	Chino Hills HS	08/01/2022
BUCKLEY, Camille	Social Science Teacher	Don Lugo HS	08/09/2022
HASSON, Gena	Agriculture Teacher	Don Lugo HS	07/29/2022
JAMIR, Joy	Social Science Teacher	Don Lugo HS	08/03/2022
SCOLERI, Kelly	Special Education Teacher	Don Lugo HS	08/04/2022
COLLINS, Alexandra	Psychologist	Special Education	08/05/2022
PORTESI, Alexandra	Psychologist	Special Education	08/05/2022
VALENTE, Kayla	Psychologist	Special Education	08/02/2022

**RETIREMENT**

ALTENBURG, Jeannette (25 years of service)	School Nurse	Health Services	08/01/2022
MORENO, Tracy (6 years of service)	Special Education Teacher	Newman ES	06/02/2022

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>RESIGNATION</u></b>			
JUAREZ, Magdalena	Elementary Teacher	Litel ES	05/27/2022
LARSSON, Monica	Intervention Teacher	Oak Ridge ES	07/15/2022
SAAVEDRA, Monica	Elementary Teacher	Rhodes ES	07/28/2022
BEV, Britney	Special Education Teacher	Walnut ES	07/12/2022
KNIGHT, Christopher	Art Teacher	Canyon Hills JHS	07/26/2022
SIMENTAL, Jennifer	Math Teacher	Ayala HS	07/15/2022
FULLERTON, Keith	Special Education Teacher	Chino Hills HS	07/29/2022
HOSTETLER, Kimberly	Social Science Teacher	Chino Hills HS	08/03/2022
ROLLAND, Michael	English Teacher	Chino Hills HS	07/25/2022
VIRAMONTES DORADO, Fernando	Math Teacher	Chino Hills HS	07/20/2022
SMITH, Benjamin	Special Education Teacher	Don Lugo HS	07/21/2022
LITTLEFIELD, Karen	Child Development Teacher	Health Services	05/27/2022

**APPOINTMENT – PEER ASSISTANCE AND REVIEW (PAR) SUPPORT PROVIDER 2022/2023**

TAYLOR, Collette	PAR Provider	Magnolia JHS	08/19/2022
KUNISHIMA, John	PAR Provider	Townsend JHS	08/19/2022
SOLIS-MILLER, Sarah	PAR Provider	Chino HS	08/19/2022
JOHNSON, Lindsay	PAR Provider	Chino HS	08/19/2022

**APPOINTMENT - EXTRA DUTY**

RASH, Carissa	Cheer (B)	Cattle ES	08/08/2022
ESCOBEDO, Gabriel (NBM)	Band (B)	Canyon Hills JHS	08/08/2022
LY, Robert	Band (B)	Canyon Hills JHS	08/08/2022
MA, Edmund (NBM)	Band (B)	Canyon Hills JHS	08/08/2022
MENDIOLA, Mikayla (NBM)	Band (B)	Canyon Hills JHS	08/08/2022
ORTEGA, Thalia (NBM)	Band (B)	Canyon Hills JHS	08/08/2022
WILCOX, Eric	Band (B)	Canyon Hills JHS	08/08/2022
TAYLOR, Shirley (NBM)	Band (B)	Townsend JHS	08/08/2022
WILSON, Zachary (NBM)	Band (B)	Townsend JHS	08/08/2022
ALFARO, Joaquin (NBM)	Football (GF)	Ayala HS	08/08/2022
ALFARO, Jonathan (NBM)	Football (B)	Ayala HS	08/08/2022
ALLEN, Stephanie	Competitive Cheer (GF)	Ayala HS	08/08/2022
BARAJAS, Ashlyn (NBM)	Cross Country (B)	Ayala HS	08/08/2022
BARIN, Gassia (NBM)	Cheer (B)	Ayala HS	08/08/2022
BATY, James	Football (GF)	Ayala HS	08/08/2022
BRIGGS, Gary (NBM)	Band (B)	Ayala HS	08/08/2022
CALDERON, Derek (NBM)	Football (B)	Ayala HS	08/08/2022
CAPPS, Ronald	Women's Golf (GF)	Ayala HS	08/08/2022

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>APPOINTMENT - EXTRA DUTY</u></b> (cont.)			
CARLOS, Jazmine (NBM)	Women's Volleyball (B)	Ayala HS	08/08/2022
CARRASCO, Zachary (NBM)	Band (B)	Ayala HS	08/08/2022
CORDTS, Michael (NBM)	Men's Water Polo (GF)	Ayala HS	08/08/2022
DIMARCO, Tonino (NBM)	Cross Country (GF)	Ayala HS	08/08/2022
DURAN, Elliott (NBM)	Band (B)	Ayala HS	08/08/2022
ESCOBEDO, Gabriel (NBM)	Band (B)	Ayala HS	08/08/2022
FELIX, Moises (NBM)	Band (B)	Ayala HS	08/08/2022
FONACIER, Noah (NBM)	Men's Water Polo (GF)	Ayala HS	08/08/2022
GARCIA, Marco (NBM)	Men's Water Polo (B)	Ayala HS	08/08/2022
GORDON, Moriah (NBM)	Women's Volleyball (B)	Ayala HS	08/08/2022
GORDON, Sean (NBM)	Band (B)	Ayala HS	08/08/2022
Gracia III, Arthur	Football (GF)	Ayala HS	08/08/2022
HAMMOND, Kevin (NBM)	Men's Water Polo (B)	Ayala HS	08/08/2022
HUVER, Colin (NBM)	Men's Water Polo (B)	Ayala HS	08/08/2022
ISLAS, Michael (NBM)	Band (B)	Ayala HS	08/08/2022
JARAMILLO, Jay (NBM)	Women's Volleyball (GF)	Ayala HS	08/08/2022
LY, Robert	Band (B)	Ayala HS	08/08/2022
MCLAURIN, Ernest (NBM)	Band (B)	Ayala HS	08/08/2022
MONTELLO, Matthew (NBM)	Football (GF)	Ayala HS	08/08/2022
MORALES, Thomas (NBM)	Band (B)	Ayala HS	08/08/2022
MORRIS, Makena (NBM)	Cross Country (B)	Ayala HS	08/05/2022
NGUYEN, Vincent (NBM)	Women's Tennis (B)	Ayala HS	08/08/2022
NUNO, Derrick (NBM)	Band (B)	Ayala HS	07/14/2022
OJINAGA, Paulette	Women's Tennis (GF)	Ayala HS	08/08/2022
ORDONEZ, Andrew (NBM)	Band (B)	Ayala HS	08/08/2022
OROZCO, John (NBM)	Football (B)	Ayala HS	08/08/2022
ORTEGA, Thalia (NBM)	Band (B)	Ayala HS	08/08/2022
PARKS, Ryan (NBM)	Football (GF)	Ayala HS	08/08/2022
POLAND, Michael (NBM)	Women's Golf (B)	Ayala HS	08/08/2022
PRELL, Christopher (NBM)	Band (B)	Ayala HS	08/08/2022
RAMIREZ, Rudy (NBM)	Football (B)	Ayala HS	08/08/2022
REAMS, Randall	Football (B)	Ayala HS	08/08/2022
RICO, Jessica (NBM)	Band (B)	Ayala HS	08/08/2022
RODRIGUEZ, Christopher (NBM)	Band (B)	Ayala HS	08/08/2022
SAIZ, Manuel	Football (GF)	Ayala HS	08/08/2022
SEYMOUR, Jared	Band (B)	Ayala HS	08/08/2022
SIMMONS, Paige (NBM)	Cross Country (B)	Ayala HS	08/08/2022
STRONG, Frank J. (NBM)	Football (B)	Ayala HS	08/08/2022
STRONG, Frank J. (NBM)	Women's Golf (B)	Ayala HS	08/08/2022
THOMSON, Catherine (NBM)	Cheer (B)	Ayala HS	08/08/2022
URENA, Luis	Football (B)	Ayala HS	08/08/2022

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>APPOINTMENT - EXTRA DUTY</u></b> (cont.)			
UTTERBACK, Torey (NBM)	Men's Water Polo (B)	Ayala HS	08/08/2022
VAN DERPOEL, Darren (NBM)	Band (B)	Ayala HS	08/08/2022
VANDERPOOL, Trevor (NBM)	Band (B)	Ayala HS	08/08/2022
WEIHERT, Jeffrey (NBM)	Women's Volleyball (GF)	Ayala HS	08/08/2022
WILLE, Kayla (NBM)	Athletic Trainer (B)	Ayala HS	08/08/2022
WILLIAMS, Mako (NBM)	Band (B)	Ayala HS	08/08/2022
YE, Sean (NBM)	Band (B)	Ayala HS	08/08/2022
BRIGGS, Gary (NBM)	Band (B)	Chino HS	08/08/2022
CANFIELD, Paul (NBM)	Football (B)	Chino HS	08/08/2022
CARPENTER, Justin (NBM)	Band (B)	Chino HS	08/08/2022
CASTANEDA, Hannah	Women's Tennis (B)	Chino HS	08/08/2022
CELESTINO, Lisbet (NBM)	Men's Water Polo (B)	Chino HS	08/08/2022
COLINCO, Clyde	Women's Golf (GF)	Chino HS	08/08/2022
CONDE, Alejandra (NBM)	Band (B)	Chino HS	08/08/2022
DAVILA, Wendy (NBM)	Band (B)	Chino HS	08/08/2022
DINKEL, Brian (NBM)	Band (B)	Chino HS	08/08/2022
ECHEVERRIA, Robyn (NBM)	Band (B)	Chino HS	08/08/2022
GARCIA, Matthew (NBM)	Cross Country (B)	Chino HS	08/08/2022
GEORGE, Miles (NBM)	Football (GF)	Chino HS	08/08/2022
GLEESON, Megan (NBM)	Cross Country (GF)	Chino HS	08/08/2022
GOMEZ, Porfirio (NBM)	Band (B)	Chino HS	08/08/2022
GUERRA, Keven (NBM)	Men's Water Polo (GF)	Chino HS	08/08/2022
HERMAN, Steven (NBM)	Band (B)	Chino HS	08/08/2022
HERRERA, Anthony (NBM)	Band (B)	Chino HS	08/08/2022
HINKLE, Michael	Women's Tennis (GF)	Chino HS	08/08/2022
HUTSON, Lauren (NBM)	Band (B)	Chino HS	08/08/2022
INGLIMA, Tom	Football (GF)	Chino HS	08/08/2022
KAYLOR, Matthew (NBM)	Football (GF)	Chino HS	08/08/2022
LAROSA, Joseph	Football (GF)	Chino HS	08/08/2022
LAROSA, Vince (NBM)	Football (B)	Chino HS	08/08/2022
LIRA, Alex (NBM)	Cross Country (B)	Chino HS	08/08/2022
OCHOA, Daniella	Football (B)	Chino HS	08/08/2022
PARRELL, Flint (NBM)	Band (B)	Chino HS	08/08/2022
PHELAN, Brian (NBM)	Football (GF)	Chino HS	08/08/2022
PRATT, Joshua (NBM)	Women's Tennis (B)	Chino HS	08/08/2022
SANCHEZ, Ivan (NBM)	Band (B)	Chino HS	08/08/2022
VATKIN, Gaby (NBM)	Women's Volleyball (GF)	Chino HS	08/08/2022
VILLEGAS, Ashley (NBM)	Colorguard (B)	Chino HS	07/21/2022
BACA, Christopher (NBM)	Football (B)	Chino Hills HS	08/08/2022
BALARA, Phillip	Football (B)	Chino Hills HS	08/08/2022
BARONE, Andrew (NBM)	Band (B)	Chino Hills HS	08/08/2022
BATEMAN, Michael (NBM)	Football (B)	Chino Hills HS	08/08/2022

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**APPOINTMENT - EXTRA DUTY** (cont.)

BINYON, Daniel (NBM)	Football (GF)	Chino Hills HS	08/08/2022
BRENNER, Carson (NBM)	Men's Water Polo (B)	Chino Hills HS	08/08/2022
CALLES, Scott	Football (B)	Chino Hills HS	08/08/2022
CAREY-BARRON, Erin (NBM)	Dance (B)	Chino Hills HS	08/08/2022
CEDANO, Isabelle (NBM)	Cheer (B)	Chino Hills HS	08/08/2022
CONGO, Dulce (NBM)	Colorguard (B)	Chino Hills HS	07/13/2022
CROCKER, Shyanne (NBM)	Band (B)	Chino Hills HS	08/08/2022
DEL HARO, Adrian (NBM)	Football (B)	Chino Hills HS	08/08/2022
DIEGO, Jason (NBM)	Men's Basketball (B)	Chino Hills HS	08/04/2022
DOZAL, Joshua (NBM)	Football (B)	Chino Hills HS	08/08/2022
DUFFY, McKenna (NBM)	Cheer (B)	Chino Hills HS	08/08/2022
ELLIS, Katelin (NBM)	Women's Volleyball (GF)	Chino Hills HS	08/08/2022
ESPINOSA, Jose	Football (GF)	Chino Hills HS	08/08/2022
FIMBRES, Jacob (NBM)	Football (B)	Chino Hills HS	08/08/2022
GROM, Ian (NBM)	Band (B)	Chino Hills HS	08/08/2022
HARTMAN, Chadd (NBM)	Band (B)	Chino Hills HS	08/08/2022
HERNANDEZ, Carla (NBM)	Band (B)	Chino Hills HS	08/08/2022
HOLBERG-OLSEN, Kalealani (NBM)	Women's Golf (B)	Chino Hills HS	08/08/2022
IGNACIO III, Robert (NBM)	Cheer (B)	Chino Hills HS	08/08/2022
JACOBUS, Thomas (NBM)	Women's Golf (B)	Chino Hills HS	08/08/2022
JETT, Robert (NBM)	Band (B)	Chino Hills HS	08/08/2022
JOHNSON, Keland (NBM)	Football (GF)	Chino Hills HS	08/08/2022
LEUNG, Samuel	Women's Tennis (GF)	Chino Hills HS	08/08/2022
LEWIS, Benjamin (NBM)	Band (B)	Chino Hills HS	08/08/2022
LOPEZ, Garret (NBM)	Band (B)	Chino Hills HS	08/08/2022
MAPES, John (NBM)	Band (B)	Chino Hills HS	08/08/2022
MARQUEZ, Ronald (NBM)	Football (B)	Chino Hills HS	07/25/2022
MISAWA, Keane	Women's Golf (GF)	Chino Hills HS	08/08/2022
MORGAN, Mark (NBM)	Football (B)	Chino Hills HS	08/08/2022
MORIARTY, Timothy (NBM)	Band (B)	Chino Hills HS	08/08/2022
NOBLETT, Luke (NBM)	Men's Water Polo (GF)	Chino Hills HS	08/08/2022
OGATA, Christian (NBM)	Band (B)	Chino Hills HS	08/08/2022
OPPERWALL, Scott (NBM)	Band (B)	Chino Hills HS	08/08/2022
PIATTONI, Jacob (NBM)	Dance (B)	Chino Hills HS	08/08/2022
POWER, Greg (NBM)	Band (B)	Chino Hills HS	08/08/2022
PROBST, Jonathan	Band (B)	Chino Hills HS	08/08/2022
ROBERTS, Mia (NBM)	Cheer (B)	Chino Hills HS	08/08/2022
RODRIGUEZ-JIMENEZ, Michael (NBM)	Volleyball (B)	Chino Hills HS	07/13/2022
RUSSELL, Cory (NBM)	Men's Water Polo (B)	Chino Hills HS	08/08/2022
SCHNAKE, Joseph (NBM)	Women's Volleyball (GF)	Chino Hills HS	08/08/2022
SMIT, Kyle (NBM)	Band (B)	Chino Hills HS	08/08/2022
SMITH, Bradley (NBM)	Football (B)	Chino Hills HS	08/08/2022

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>APPOINTMENT - EXTRA DUTY</u></b> (cont.)			
SPENCER, Andre (NBM)	Football (GF)	Chino Hills HS	08/08/2022
STONE, Christopher	Cross Country (B)	Chino Hills HS	08/08/2022
STULL, Tyson (NBM)	Football (GF)	Chino Hills HS	08/08/2022
SUVIATE, Alexandra (NBM)	Dance (B)	Chino Hills HS	08/08/2022
THE, Paul (NBM)	Women's Volleyball (B)	Chino Hills HS	08/08/2022
TOBIN, Timothy (NBM)	Men's Water Polo (GF)	Chino Hills HS	08/08/2022
TRUONG, Kevin (NBM)	Band (B)	Chino Hills HS	08/08/2022
URBINA Jr., Erick (NBM)	Band (B)	Chino Hills HS	08/08/2022
VANG, Andrew (NBM)	Band (B)	Chino Hills HS	08/08/2022
VASQUEZ, George (NBM)	Football (GF)	Chino Hills HS	08/08/2022
VILLEGAS, Austin (NBM)	Football (B)	Chino Hills HS	08/08/2022
YAMASAKI, Kyle (NBM)	Dance (B)	Chino Hills HS	08/08/2022
ARAMBULA, Lindsay (NBM)	Women's Tennis (GF)	Don Lugo HS	08/08/2022
BARAJAS, Enrique (NBM)	Men's Water Polo (GF)	Don Lugo HS	08/08/2022
BARAJAS, Yuleisi (NBM)	Men's Water Polo (GF)	Don Lugo HS	08/08/2022
CABALLERO, Antonio (NBM)	Football (GF)	Don Lugo HS	08/08/2022
CASTELLANOS, Eduardo (NBM)	Football (GF)	Don Lugo HS	08/08/2022
FAVELA, Serena (NBM)	Volleyball (GF)	Don Lugo HS	08/08/2022
FERNANDEZ, Armando (NBM)	Volleyball (B)	Don Lugo HS	08/08/2022
FINCH, Richard	Football (GF)	Don Lugo HS	08/08/2022
GARCIA, Fatima (NBM)	Volleyball (B)	Don Lugo HS	08/08/2022
JERRY, Cole (NBM)	Baseball (B)	Don Lugo HS	07/14/2022
JERRY, Cole (NBM)	Men's Water Polo (B)	Don Lugo HS	07/14/2022
MARTIN, Richard	Football (GF)	Don Lugo HS	08/08/2022
MILLER, Tyler (NBM)	Band (B)	Don Lugo HS	08/08/2022
MONROE, Jonathan (NBM)	Football (B)	Don Lugo HS	08/08/2022
PETERSON, Rebecca	Cross Country (B)	Don Lugo HS	08/08/2022
POLITE, Coby	Cross Country (GF)	Don Lugo HS	08/08/2022
POTEET Jr., Ronald	Football (B)	Don Lugo HS	08/08/2022
RANDAZZO, Christopher (NBM)	Football (B)	Don Lugo HS	07/18/2022
ROBLES, Daniel	Football (GF)	Don Lugo HS	08/08/2022
RODRIGUEZ, Ramiro (NBM)	Band (B)	Don Lugo HS	08/08/2022
TENG, Lyle (NBM)	Band (B)	Don Lugo HS	08/08/2022
THIGPEN Jr., William	Football (GF)	Don Lugo HS	08/08/2022
URIBE GUERRERO, Yolanda (NBM)	Band (B)	Don Lugo HS	08/08/2022
WEINSTEIN, Danielle	Women's Golf (GF)	Don Lugo HS	08/08/2022
WILEY, Jason (NBM)	Football (B)	Don Lugo HS	08/08/2022
WROTH, Christen (NBM)	Band (B)	Don Lugo HS	08/08/2022

TOTAL: \$176,206.00

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2022, THROUGH  
JUNE 30, 2023**

ARGUELLO, Patricia	BAYONA, Aaron	BEENER, Carol
BLACK, Carrie	BOESKIN, Tyler	BOONSTRA, Chloe
BUENCONSEJO, Tina	CAREY-BARRON, Erin	CAVALIER, Julie
CERVANTES, Kenneth	COCKS, David	COOK, Danylle
DE VILLEZ, Susan	FOX, Kathryn	GOR, Anna
HARGROVE, Stephanie	HERNANDEZ, Hanna	KAHN, Lorraine
LOWE, Caitlyn	LUSTRO, Sharon	MADRID, Hanna
MESERVE, Judith	MONTELLO, Candice	NARAHARA, Jenna
NELSON, Patricia	THOMAS, Andre	TRAN, Tuong My
TRISTAN, Cecilia	WAITE, Madison	



**CLASSIFIED PERSONNEL**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED MANAGEMENT SALARY SCHEDULE****APPOINTMENT**

ALVARADO, Jazmin	Behavior Intervention Associate (C)	Special Education	08/01/2022
HARKNESS, Brandi	Occupational Therapist (SELPA/GF)	Special Education	08/15/2022

**HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE****APPOINTMENT**

TICE, Noemi	Typist Clerk II (GF)	Butterfield Ranch ES	07/25/2022
DUFFY, McKenna	IA/Elementary Grade Level (GF)	Chaparral ES	08/08/2022
DAMOLE, Manuel	Playground Supervisor (GF)	Country Springs ES	08/15/2022
TALAMERA, Jasmyrn	Paraprofessional II (SELPA/GF)	Country Springs ES	08/08/2022
SERNA, Denise	Playground Supervisor (GF)	Liberty ES	08/15/2022
LEGG, Melissa	Paraprofessional II (SELPA/GF)	Litel ES	08/08/2022
TAGLE, Veronica	Paraprofessional II (SELPA/GF)	Walnut ES	08/08/2022
MEDINA, Rosalia	Nutrition Services Assistant I (NS)	Cal Aero K-8	08/05/2022
BEAS, Gabriel	Playground Supervisor (GF)	Townsend JHS	08/08/2022
FELIZ, Gina	Central Kitchen Assistant I (NS)	Townsend JHS	08/15/2022
ROMERO, Rafaela	Paraprofessional II (SELPA/GF)	Ayala HS	08/10/2022
TORRES, Erick	Paraprofessional II (SELPA/GF)	Ayala HS	08/08/2022
MAZZUCA, Angela	Custodian I (GF)	Buena Vista HS	08/15/2022
CORTES, Cristina	Paraprofessional II (SELPA/GF)	Chino Hills HS	08/08/2022
DOZAL, Joshua	Playground Supervisor (GF)	Chino Hills HS	08/15/2022
BROWN, Jennifer	Nutrition Services Assistant II (NS)	Don Lugo HS	08/05/2022
INDOLINO, Dominic	Public Information Officer (GF)	Communications	08/08/2022

**PROMOTION**

SUNAGAWA, Cynthia	FROM: Nutrition Services Manager I (NS) 6 hrs./183 work days	Borba ES	08/03/2022
	TO: Nutrition Services Manager III (NS) 8 hrs./184 work days	Canyon Hills JHS	
LUGO, Mayra	FROM: Nutrition Services Assistant I (NS) 3.5 hrs./181 work days	Walnut ES	08/08/2022
	TO: IA/Elementary Grade Level (GF) 3.5 hrs./180 work days	Walnut ES	

**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>PROMOTION</u></b> (cont.)			
RAMIREZ, Evelia	FROM: Typist Clerk II (GF) 8 hrs./201 work days TO: School Secretary I (GF) 8 hrs./215 work days	Walnut ES Borba ES	08/02/2022
MANGOLD, Misty	FROM: Nutrition Services Assistant II (NS) 3.0 hrs./181 work days TO: IA/Elementary Grade Level (C) 3.5 hrs./175 work days	Ayala HS Liberty ES	08/01/2022
CASTILLO, Monika	FROM: Custodian I (GF) 3.5 hrs./181 work days TO: Custodian II (GF) 8 hrs./261 contract days	CVLA Alternative Education	08/08/2022
BAYONA, Karen	FROM: Paraprofessional I (SELPA/GF) 3.5 hrs./181 work days TO: Paraprofessional II (SELPA/GF) 6.0 hrs./181 work days	Don Lugo HS Woodcrest JHS	08/08/2022
JIMENEZ, Maritza	FROM: District Student Records Specialist (GF) 8 hrs./261 contract days TO: Student Personnel Specialist (GF) 8 hrs./261 contract days	Student Support Student Support	07/25/2022
<b><u>ASSIGNMENT CHANGE</u></b>			
GALLARDO DE AGUILERA, Maria	FROM: Playground Supervisor (GF) 1.5 hrs./180 work days TO: Custodian I (GF) 8 hrs./261 contract days	Marshall ES Chino HS	08/01/2022
LUCAS, Melanie	FROM: Paraprofessional I (SELPA/GF) 3.5 hrs./181 work days TO: Paraprofessional I (SELPA/GF) 5 hrs./181 work days	Briggs K-8 Briggs K-8	08/08/2022

**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**ASSIGNMENT CHANGE** (cont.)

MEDINA, Michelle	FROM: Paraprofessional I (SELPA/GF) 3.5 hrs./181 work days TO: Paraprofessional I (SELPA/GF) 5 hrs./181 work days	Ayala HS Rolling Ridge ES	08/08/2022
ROCHA, Devon	FROM: Paraprofessional I (SELPA/GF) 3.5 hrs./181 work days TO: Paraprofessional I (SELPA/GF) 5 hrs./181 work days	Ayala HS Ayala HS	08/08/2022
TOWNSELL, Brandy	FROM: Paraprofessional I (SELPA/GF) 3.5 hrs./181 work days TO: Paraprofessional I (SELPA/GF) 5 hrs./181 work days	Ayala HS Ayala HS	08/08/2022
AYRES, Bridget	FROM: Paraprofessional I (SELPA/GF) 3.5 hrs./181 work days TO: Paraprofessional I (SELPA/GF) 5 hrs./181 work days	Chino Hills HS Don Lugo HS	08/09/2022
ROJAS, Eduardo	FROM: Custodian I (GF) 4 hrs./261 contract days TO: Custodian I (GF) 8 hrs./261 contract days	Adult School Briggs K-8	08/15/2022

**ADDITIONAL ASSIGNMENT**

ALVANO, Kyle	Playground Supervisor (GF)	Oak Ridge ES	08/08/2022
WAPP, Eleanor	Playground Supervisor (GF)	Wickman ES	08/08/2022
FELIX, Trinida	Custodian I (GF)	Briggs K-8	08/01/2022
MERCED, Audra	Playground Supervisor (GF)	Ramona JHS	08/19/2022

**INCREASE IN HOURS/DAYS**

CRUZ, Gina	FROM: Nutrition Services Asst. I (NS) 2 hrs./181 work days TO: Nutrition Services Asst. I (NS) 2.5 hrs./181 work days	Rolling Ridge ES Rolling Ridge ES	08/05/2022
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**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**LEAVE OF ABSENCE**

TAY, Chingda	Bus Driver (GF)	Transportation	08/01/2022 through 01/01/2023
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**RESIGNATION OF POSITION**

GUTENSOHN, Joanne	Playground Supervisor (GF)	Cattle ES	06/01/2022
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**RESIGNATION**

FUSTON, Samantha	IA/Childhood Education (CDF) and Child Care Specialist (CDF)	Butterfield Ranch FC and Chaparral FC	08/01/2022
ALVAREZ, Rosa	Playground Supervisor (GF)	Cortez ES	05/30/2022
TREXLER-SOUSA, Jeena	Elementary Library/Media Center Assistant (GF)	Glenmeade ES	08/01/2022
NERI, Xochitl	Bilingual Typist Clerk I (C) and School Community Liaison-Bilingual (C)	Newman ES	08/24/2022
LOPEZ, Valerie	Elementary Library/Media Center Assistant (GF)	Oak Ridge ES	08/14/2022
GILBERT, Alysia	Child Care Specialist (CDF)	Rolling Ridge ES	08/04/2022
SAMSON, Brandi	Playground Supervisor (GF)	Walnut ES	06/30/2022
MISSERI, Monica	Paraprofessional I (SELPA/GF)	Magnolia JHS	07/28/2022
BHASIN, Ramandeep	Paraprofessional I (SELPA/GF)	Ayala HS	07/28/2022
MEZA, Claudia	Playground Supervisor (GF)	Ayala HS	08/05/2022
ARAGON, Dorothy	Playground Supervisor (GF)	Chino HS	05/30/2022
DOUGHER, Brisa	Bilingual Typist Clerk I Spanish (C)	Adult School	08/04/2022
WILSON, Sandy Ray	Electronics Display Systems Technician (GF)	Maintenance	07/25/2022
ROSALES, Perla	Typist Clerk II (GF)	Special Education	07/28/2022

**RETIREMENT**

BICKLE, Marcella (17 Years of Service)	Nutrition Services Assistant I (NS)	Wickman ES	07/27/2022
COMPTON, Irene (25 Years of Service)	Paraprofessional I (SELPA/GF)	Chino Hills HS	08/07/2022

**APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2022, THROUGH JUNE 30, 2023**

BARNES, Noelle	DELGADO, Linda	ESPINOZA, Zachariah
GARCIA, Jacqueline	MORRIS, Makena	MUNGUIA, Alexandra
MUNGUIA, Priscilla	MUNOZ, Oscar	SANCHEZ, Tatyana

(504)	= Federal Law for Individuals with Handicaps
(ABG)	= Adult Education Block Grant
(ASB)	= Associated Student Body
(ASF)	= Adult School Funded
(ATE)	= Alternative to Expulsion
(B)	= Booster Club
(BTSA)	= Beginning Teacher Support & Assessment
(C)	= Categorically Funded
(CDF)	= Child Development Fund
(CVLA)	= Chino Valley Learning Academy
(CWY)	= Cal Works Youth
(E-rate)	= Discount Reimbursements for Telecom.
(G)	= Grant Funded
(GF)	= General Fund
(HBE)	= Home Base Education
(MAA)	= Medi-Cal Administrative Activities
(MG)	= Measure G – Fund 21
(MH)	= Mental Health – Special Ed.
(NBM)	= Non-Bargaining Member
(ND)	= Neglected and Delinquent
(NS)	= Nutrition Services Budget
(OPPR)	= Opportunity Program
(PFA)	= Parent Faculty Association
(R)	= Restricted
(ROP)	= Regional Occupation Program
(SAT)	= Saturday School
(SB813)	= Medi-Cal Admin. Activities Entity Fund
(SELPA)	= Special Education Local Plan Area
(SOAR)	= Students on a Rise
(SPEC)	= Spectrum Schools
(SS)	= Summer School
(SWAS)	= School within a School
(VA)	= Virtual Academy
(WIA)	= Workforce Investment Act

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** August 18, 2022  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Richard Rideout, Assistant Superintendent, Human Resources  
Whitney Fields, Director, Risk Management and Human Resources  
**SUBJECT: REJECTION OF CLAIMS**

=====

**BACKGROUND**

Claim 22-08-36 was submitted on August 1, 2022, from David Castillo, community member. Claimant alleges vehicle damage after a baseball was hit over the site fence and hit the windshield of his vehicle that was parked in his driveway. This occurred during an after-school baseball game. Claimant seeks reimbursement for vehicle damages in the amount of \$517.00.

Claim 22-08-37 was submitted on August 8, 2022, from Omar Franco, on behalf of his student at Canyon Hills JHS. Claimant alleges that a certificated employee accidentally broke the student's gold chain while assisting the student on the bus with his seat belt while attending the end of the year field trip to Knotts Berry Farm. Claimant seeks reimbursement for the broken gold chain in the amount of \$754.24.

The Board is requested to reject claims against the District to allow insurance carriers to investigate the claims and make recommendations regarding the dispositions.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education reject the claims and refer them to the District's insurance adjuster.

**FISCAL IMPACT**

Unknown at present.

NE:RR:WF:lag

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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**DATE:** August 18, 2022  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Richard Rideout, Assistant Superintendent, Human Resources  
Isabel Brenes, Ed.D., Director, Human Resources  
Eric Dahlstrom, Ed.D., Director, Human Resources  
**SUBJECT: INTERNSHIP AGREEMENT WITH RIVERSIDE COUNTY OFFICE OF EDUCATION**

=====

**BACKGROUND**

Interns provide a high quality of learning, support, and practical classroom experience for professionals in training. The Chino Valley Unified School District has an opportunity to establish an internship agreement with Riverside County Office of Education. This agreement will allow the District to hire intern eligible candidates working towards their Education Specialist credential.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the internship agreement with Riverside County Office of Education.

**FISCAL IMPACT**

None.

NE:RR:IB:ED:mcm

**RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS**  
**3939 Thirteenth Street**  
**Riverside, California 92502**

**MEMORANDUM OF UNDERSTANDING FOR EDUCATION SPECIALIST DISTRICT INTERN PROGRAM**  
**Center for Teacher Preparation**

This three (3) year Memorandum of Understanding (MOU) is entered into by and between the **Riverside County Superintendent of Schools**, hereinafter referred to as “SUPERINTENDENT,” and **Chino Valley Unified School District**, hereinafter referred to as “EMPLOYING AGENCY”, each being a “Party” and collectively “Parties”. Upon full execution, this MOU supersedes and terminates MOU1308 in its entirety.

**RECITALS**

SUPERINTENDENT sponsors a Commission on Teacher Credentialing (CTC) accredited program for the Education Specialist District Intern program and is authorized to recommend preliminary credentials for program completers. The Center for Teacher Preparation (CTP) is SUPERINTENDENT’S facilitator of its District Intern program.

**NARRATIVE**

The purpose of this MOU is to establish a formal working relationship between the Parties to this MOU and to set forth the operative conditions, which will govern this partnership. SUPERINTENDENT and EMPLOYING AGENCY will form a partnership in providing and coordinating services as part of the Center for Teacher Preparation Education Specialist Intern Program, hereafter referred to as RCSS Intern Program.

The RCSS Intern Program is a District Intern Program. Interns earn full-time salaries as the teacher of record in their own classroom while pursuing their Preliminary Education Specialist Credential with an authorization in mild/moderate or moderate/severe disabilities. The RCSS Intern Program is designed to prepare Interns to teach and provide services to students from kindergarten through age 22.

The credential program offered by SUPERINTENDENT extends over two years of coursework and practicum. Interns will be provided with monthly support until the completion of their Preliminary Education Specialist credential program.

Autism Spectrum Disorders (ASD) content is included in the RCSS Intern Program for both mild/moderate and moderate/severe specialty areas. The preliminary credential authorizes the holder to provide autism instructional services to students within the specialty area(s) of their credential. The ASD authorization appears as a separate authorization on the Education Specialist Credential.

The RCSS Intern Program also includes content for teaching English learners. This authorizes the credential holder to provide instruction for English language development and specially designed academic instruction in English within the subject area and grade level authorization of the Education Specialist Teaching Credential.

Upon completion of the program, RCSS program Interns are eligible for an Education Specialist preliminary teaching credential issued by the California Commission on Teacher Credentialing.



## AGREEMENTS

1. **TERM:** The term of this MOU shall be from **July 1, 2022**, through **June 30, 2025** for a total of three (3) school years. Either Party may discontinue this MOU by giving written notice eight (8) months in advance of the final date of this partnership.
2. **ELIGIBILITY:** Interns are teachers who have been hired by an EMPLOYING AGENCY and possess an Intern Credential issued by the CTC. The RCSS District Intern Program may, for good cause, refuse a placement if it does not meet RCSS District Intern Program standard requirements and/or terminate the assignment of any Intern assigned to a placement that does not meet the program standard requirements.
3. **SERVICES:**

**EMPLOYING AGENCY agrees to:**

- A. At the time of hiring an Intern teacher, EMPLOYING AGENCY will carefully select and assign a highly qualified and exemplary experienced teacher as a Site Mentor to perform as an exceptional professional role model for each EMPLOYING AGENCY’S Intern enrolled in the RCSS Intern Program, who will meet the following criteria:

<b>Possess:</b>	<b>Description:</b>
	Clear or Life credential in the same area as the Intern’s Credential
	English Learner Authorization
	A minimum of three (3) years of exemplary teaching experience within an accredited (K-12) California school for students
	Relevant knowledge of the context and culture of their assigned Intern(s)
	Experience with teacher development and adult learning theory
<b>Demonstrate:</b>	<b>Description:</b>
	Expert instructional practice as verified through administrative evaluation
	Resourcefulness in meeting beginning teacher needs
	A commitment to professional learning
	Student-centered approach to professional practice
	Instructional strategies for differentiation and equity relative to diversity and student achievement
	Willingness to complete ten (10) hours of initial training regarding the roles and responsibilities of Site Mentors

- B. Determine the terms of employment for the Site Mentor and any additional personnel. It is at the discretion of EMPLOYING AGENCY to determine if the Site Mentor and any additional personnel receive compensation and, if so, compensation is the responsibility of EMPLOYING AGENCY.
- C. To meet the CTC and 5 CCR 80033 requirement of 144 hours of required support and

supervision per year, EMPLOYING AGENCY will ensure that the Intern receives a minimum of 70-80 hours of support (approximately 2-3 hours per week) with the Site Mentor and any additional personnel (if appropriate) per year. Support may include, but is not limited to, weekly course planning of curriculum and assessments, coaching in the classroom, and problem-solving regarding student matters. For additional ideas for support, see CTC Professional Services Committee ("PSA") 13-06 Appendix B. The Intern will be responsible for documenting hours received from the Site Mentor on the Support and Supervision Log provided by the RCSS Intern Program.

- D. For Interns who do not already have an English Learner Authorization from a current California credential or a passing score on the California Teacher of English Learners (CTEL) exam, EMPLOYING AGENCY will ensure the Intern receives an additional 20 hours of the required 45 hours per year related to working with English learners.
  - 1. The Site Mentor and any additional personnel should be immediately available to assist the Intern with planning lessons that are appropriately designed and differentiated for English learners, including assessing language needs and progress, and supporting making content instruction accessible for English learners, e.g., through in-classroom modeling and coaching as needed.
  - 2. EMPLOYING AGENCY will ensure there is protected time for the Site Mentor and any additional personnel to work with the Intern within the school day and school week.
  - 3. Terms of employment for the Site Mentor, including the evaluation process of the site support/mentor, will be clearly delineated.
  
- E. To meet the 600 hours of clinical practice across the arc of the program, the EMPLOYING AGENCY will provide the intern with the following opportunities (either through appropriate placements or by providing interns with sufficient release time):
  - 1. Access to general and special education settings
  - 2. Access to experienced mentors in both general and special education settings
  - 3. Access to opportunities for co-planning, co-teaching and/or guided teaching
  - 4. Access to diverse ages and grade levels
  - 5. Access to the range of federal disability categories
  - 6. Experiences with the continuum of special education services
  
- F. The EMPLOYING AGENCY will provide evaluation data as requested by CTC and the SUPERINTENDENT'S CTP Intern Program, including survey completion, demographic and/or retention information.
  
- G. The EMPLOYING AGENCY will assign a representative (e.g. assistant superintendent or site principal) to act as a contact person with the SUPERINTENDENT'S CTP Intern Program.
  
- H. The EMPLOYING AGENCY will provide access to the Intern's site administrator or evaluator for consultation with program personnel.
  
- I. The EMPLOYING AGENCY will provide professional development activities for the Intern including grade level meetings, in-service activities, and faculty meetings for approximately 1.5 hour per week. These activities will be delineated on the Support and Supervision log provided by the CTP Intern Program.

- J. The EMPLOYING AGENCY will release SUPERINTENDENT’S CTP Intern Program teachers to participate in 2 half-days of professional development observations.
- K. The EMPLOYING AGENCY will apply all SOE Intern Program units earned for the advancement of the Intern on the EMPLOYING AGENCY’S salary schedule when the preliminary credential is granted per ED CODE.
- L. The EMPLOYING AGENCY will make every effort to assign Interns to classrooms appropriate to their novice status avoiding, whenever possible, combination classrooms, secondary assignments with multiple preps, teaching assignments at multiple sites, and multiple adjunct duties.
- M. The EMPLOYING AGENCY will ensure Interns maintain a full-time teaching assignment with access to “the full range of service delivery options, including general education”. The EMPLOYING AGENCY will contact the SUPERINTENDENT’S CTP Intern Program if any changes are made to the Intern’s teaching assignment and/or schedule.
- N. The EMPLOYING AGENCY will ensure Interns have the ability to record instruction as a component of fieldwork and/or course assignments. Settings that do not allow the use of video to record instruction do not meet the requirements of the CTP Intern Program.
- O. The EMPLOYING AGENCY will ensure that Interns are able to attend mandatory Intern program classes/events, including allowing for travel time to arrive for class sessions on time.
- P. The EMPLOYING AGENCY will provide Interns with an EMPLOYING AGENCY orientation.
- Q. The EMPLOYING AGENCY will develop a Professional Development Plan for each Intern in consultation with the CTP Intern Program.
- R. The EMPLOYING AGENCY will ensure that Interns do not displace certificated employees.
- S. The EMPLOYING AGENCY will evaluate the Intern on an annual basis
- T. The EMPLOYING AGENCY will notify the SOE Intern Program immediately of any cause of misconduct of, dissatisfaction with, or any other difficulties in the work performance of the Intern or if the Intern is no longer employed by the EMPLOYING AGENCY.

**SUPERINTENDENT agrees to:**

- A. Provide CTP Intern Program staff who will advise and support the Intern to complete the Intern Program in two years.
- B. Provide administration, management, and coordination of the Intern Program as approved by CCTC.
- C. Provide training to administrators to acquaint them with the CTP Intern Program goals, requirements for participation, and administrator responsibilities.
- D. Provide RCSS Intern Program staff who shall carefully select and assign a highly qualified and

exemplary experienced teacher as a Practicum Supervisor. SUPERINTENDENT will allocate additional personnel if needed to provide on-site support for the Intern. The assigned Practicum Supervisor will perform as an exceptional professional role model for each EMPLOYING AGENCY’S Intern enrolled in the CTP Intern Program, and will meet the following criteria:

<b>Possess:</b>	<b>Description:</b>
	Clear or Life credential in the same area as the Intern’s credential
	English Learner Authorization
	A minimum of three (3) years of exemplary teaching experience within an accredited (K-12) California school for students
	Relevant knowledge of the context and culture of their assigned Intern(s)
	Experience with teacher development and adult learning theory
<b>Demonstrate:</b>	<b>Description:</b>
	Ability to model best teaching practices
	Knowledge of new teacher development
	Effective interpersonal and communication skills
	Student-centered approach to professional practice
	Instructional strategies for differentiation and equity relative to diversity and student achievement
	Knowledge of the state-adopted academic content standards and performance levels for students, state-adopted curriculum frameworks, and the Teacher Performance Expectations

1. Provide appropriate orientation and training for the Practicum Supervisor and additional personnel, including, but not limited to, characteristics of coaching, time and frequency of visitations, and process for documenting observations and evaluation of the Intern.
  2. Ensure that the Intern receives a minimum of 84-94 hours of support from the Practicum Supervisor and additional personnel per year. Support may include, but is not limited to, weekly course planning of curriculum and assessments, coaching within the classroom, and problem-solving regarding student matters. The Intern will be responsible for documenting hours received from the CTP Intern Program, e.g., Practicum Supervisor and additional personnel.
  3. For Interns who do not already have English Learner Authorization from a California credential or passing score on the CTEL exam, SUPERINTENDENT will ensure the Intern receives an additional 25 hours of in-classroom coaching specific to the needs of English learners from the Practicum Supervisor and additional personnel.
- E. The CTP Intern Program will submit the “CTP Intern Credential” application at the recommendation of SUPERINTENDENT and provide assistance and support with credentialing issues.
- F. Be responsible for establishing effective and ongoing communication with EMPLOYING AGENCY and CTP Intern Program personnel (e.g., Practicum Supervisor, Site Mentor

Teacher, Intern Coordinator) as appropriate to ensure a successful teaching experience for the Intern.

- G. Be responsible for providing the Intern with procedures to document and monitor the CTC required hours of mentoring and support from the employer and the RCOE Intern Program.
- H. Provide all CTC required coursework for the Preliminary Credential.
- I. Coordinate and provide developing teacher Practicum Supervision (approximately 18 observations year one and 12 observations year two).
- J. Coordinate administrative committee meetings to provide an ongoing system of program development and evaluation that leads to substantive program improvements in teacher development associated with the CTC requirements.
- K. Maintain records of the CTP Intern Program enrolled Intern teachers, provide advisement and feedback to the participant as to their progress.

**It is further agreed to as follows:**

- 4. **QUALIFICATIONS:** EMPLOYING AGENCY and all of EMPLOYING AGENCY'S employees or agents shall secure and maintain in force such licenses and permits that are required by law and/or employer, in connection with the furnishing of materials, supplies, or services herein listed.
- 5. **MATERIALS:** Any and all products developed by SUPERINTENDENT'S CTP Intern Programs are the exclusive property of SUPERINTENDENT. SUPERINTENDENT and SUPERINTENDENT'S District Intern Programs reserve the right to adapt and adopt materials developed by SUPERINTENDENT'S Intern Programs for dissemination purposes. Usage and revision of this material by EMPLOYING AGENCY requires prior written approval from SUPERINTENDENT.
- 6. **INDEPENDENT CONTRACTOR:** It is agreed that EMPLOYING AGENCY or any employee or agent of EMPLOYING AGENCY is acting as an independent contractor and not as an agent or employee of SUPERINTENDENT.
- 7. **WORKERS' COMPENSATION:** EMPLOYING AGENCY certifies that it is aware of the laws of the state of California requiring the employer to be insured against liability for Workers' Compensation and shall comply with such laws during the term of this contract.
- 8. **FINGERPRINTING:** Education Code section 45125.1 and 45125.2 requires EMPLOYING AGENCY to certify that its employees and employees of EMPLOYING AGENCY who may have contact with pupils have not been convicted of serious or violent felonies as defined by statute. Compliance with these conditions and with the fingerprinting requirements, is a condition of this contract, and SUPERINTENDENT reserves the right to terminate the contract at any time for noncompliance.
- 9. **OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA):** EMPLOYING AGENCY hereby certifies awareness of the Occupational Safety and Health Administration (OSHA) standards and codes as set forth by the U.S. Department of Labor, and the derivative Cal/OSHA standards, laws and regulations relating thereto, and verifies that all performance under this MOU shall be in compliance therewith.

10. **ASSIGNMENT OF CONTRACT:** Neither this MOU nor any duties or obligations under this MOU may be assigned by EMPLOYING AGENCY without the prior written consent of SUPERINTENDENT.
11. **MUTUAL HOLD HARMLESS:** The Parties hereto, and each of them, do hereby mutually agreed to indemnify, defend, save and hold harmless each other, and their respective officers, agents and employees, of and from any and all liability, claims demands, debts, suits, actions and causes of action, including wrongful death and reasonable attorneys' fees for the defense thereof, arising out of or in any manner connected with the performance of any act or deed under or pursuant to the terms and provisions of this MOU by such indemnifying Party, or its officers, agents, and employees.
12. **NON-DISCRIMINATION:** EMPLOYING AGENCY shall not illegally discriminate against any individual, including, without limitation, with respect to the provision of services, allocation of benefits, accommodation in facilities, or employment of personnel on the basis of race, color, national or ethnic origin, ancestry, age, religion or religious creed, disability or handicap, sex or gender (including sexual orientation, gender identity, gender expression, pregnancy, childbirth, breastfeeding, and pregnancy-related medical conditions), political belief or affiliation (not union related), military or veteran status, genetic information, or any other characteristic protected under applicable federal, state, or local laws. Harassment, retaliation, intimidation and bullying is also prohibited. EMPLOYING AGENCY shall comply with any and all applicable state, federal and other laws that prohibit discrimination, including, without limitation, Title IV, Title VI and Title VII of the Civil Rights Act, the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination in Employment Act.
13. **NOTICES:** All correspondence and notices required or contemplated by this Agreement shall be delivered to the respective Parties at the addresses set forth below. Each notice shall be deemed to have been given or served only upon actual receipt by the addressee, and notices may be delivered by one of the following methods: (i) registered or certified United States Mail, postage prepaid by sender and return receipt requested; (ii) FedEx, U.P.S. or other reliable private delivery service, delivery charge paid by sender and signature on delivery receipt required; or (iii) personal delivery, delivery charge paid by sender and signature on delivery receipt required.

**SUPERINTENDENT:**  
**Riverside County Superintendent of Schools**  
**School of Education**  
**3939 Thirteenth Street**  
**Riverside, CA 92501-0868**

**EMPLOYING AGENCY:**  
**Chino Valley Unified School District**  
**5130 Riverside Dr**  
**Chino, CA 91710**

14. **AMENDMENT:** This MOU may be amended only by the mutual written consent of the Parties hereto, except that SUPERINTENDENT may unilaterally amend the contract to accomplish the below-listed changes:

- a. Administrative changes that do not affect the contractual rights of the Parties.
- b. Changes as required by law.

IN WITNESS WHEREOF, the Parties hereto have executed this MOU on the day and year first above-written.

**Riverside County Superintendent of Schools**

**Chino Valley Unified School District**

Signed \_\_\_\_\_  
Authorized Signature

Signed \_\_\_\_\_  
Authorized Signature

Tiffany Hill, Director I  
Intern & Recruitment, School of Education  
Printed Name and Title

\_\_\_\_\_  
Printed Name and Title

Date \_\_\_\_\_

Date \_\_\_\_\_

District Contact: Richard Rideout  
Title: Assistant Superintendent  
Email: [Richard\\_rideout@chino.k12.ca.us](mailto:Richard_rideout@chino.k12.ca.us)

Secondary District Contact: Melissa Martinez  
Title: Administrative Secretary to the Assistant Superintendent, Human Resources  
Email: [melissa\\_martinez@chino.k12.ca.us](mailto:melissa_martinez@chino.k12.ca.us)

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** August 18, 2022

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Richard Rideout, Assistant Superintendent, Human Resources  
Isabel Brenes, Ed.D., Director, Human Resources  
Eric Dahlstrom, Ed.D., Director, Human Resources

**SUBJECT: STUDENT FIELDWORK AGREEMENT WITH THE UNIVERSITY OF ST. AUGUSTINE**

=====

**BACKGROUND**

Fieldwork and practicum experience provides a high quality of learning, support, and practical classroom experience for professionals in training. The Chino Valley Unified School District has an opportunity to establish a student fieldwork agreement with the University of St. Augustine.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the student fieldwork agreement with the University of St. Augustine.

**FISCAL IMPACT**

None.

NE:RR:IB:ED:mcm



**Student Affiliation Agreement**

*- Between -*

Chino Valley Unified School District  
5130 Riverside Drive  
Chino, CA 91710

*- And -*

***University of St. Augustine for Health Sciences***

- Physical Therapy (PT)
- Occupational Therapy (OT)
- Speech Language Pathology (SLP)\*
- Nursing (MSN, DNP)

**This Agreement** is made and entered into this 14th day of July, 2022  
(**Effective Date**) by and between Chino Valley Unified School District  
hereinafter known as the **Facility** and the **University of St. Augustine for Health Sciences**, hereinafter known as the **University**.

***- RECITALS -***

**The University** is a provider of education for PT, OT, SLP, and Nursing students in master and doctorate entry level, and post-professional master, doctorate, graduate certificate, and clinical residency programs. Such programs require in-depth, clinical experience for the students under supervision of competent health care providers in actual clinical conditions.

**The Facility** is a health care provider, health care practitioner or academic institution and recognizes a benefit in fashioning an environment of collegiality, mentoring and respect for continuing academic efforts and research.

**Now therefore**, the parties agree as follows,

**IT IS AGREED:**

**1. Duties of the University**

- (a) Assume responsibility for continuing compliance with the educational standards of the appropriate accreditation and licensing bodies.
- (b) Designate a member of the faculty or staff to communicate with the Facility on all items pertinent to clinical education. This includes: Academic Fieldwork Coordinator and Doctoral Coordinator (OT), Academic Coordinator of Clinical Education (PT), Director of SLP Clinical Educator (DSLPCPE), and Nursing Practicum Coordinator (Nursing).
- (c) Notify the Facility about the planned schedule of student assignment, level of academic preparation, length and dates of internship assignments.
- (d) Refer to the Facility only those students who have completed the prerequisite didactic portion of the curriculum applicable to the Facility.
- (e) Inform the student of any specific requirements of the Facility for acceptance, uniform requirements if applicable and the necessity to conform to the standards, practices, policies and procedures of the Facility.
- (f) Require students to complete training on the applicable provisions of the Administrative Simplification section of the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. ‘ 1320 through d-8 (“HIPAA”), and the requirements of any regulations promulgated there under, including, without limitation, the federal privacy regulations as contained in 45 C.F.R. Part 142 (collectively, the “Regulations”) to the extent such laws and regulations apply during the term hereof. University shall not use or further disclose any protected health information, as defined in 45 C.F.R. 164.504, or individually identifiable health information, as defined in 42 U.S.C. ‘ 1320d (collectively, the “Protected Health Information”), other than as permitted by this Agreement and the requirements of HIPAA or the Regulations.
- (g) Require each student to carry a current medical insurance policy and be certified in CPR and first aid (first aid is required for OT, PT and SLP programs) by the American Heart Association, and complete mandatory training in blood borne pathogens (OSHA).
- (h) Obtain and maintain at its own expense during the term of this Agreement, and any renewal hereof, a comprehensive liability policy including professional liability insuring the University against all claims for personal and bodily injury or death and property damage resulting from the performance of services by the University, its employees and students participating in the clinical training program on the Facility premises. Such insurance shall be in the amount of not less than \$1,000,000 per incident and \$3,000,000 in the aggregate. University shall give immediate notice to Facility if any changes or lapse in policy should occur.
- (i) Obtain and maintain evidence that each student is in good general health, as determined by a physical examination, and that s/he is free from a health impairment, which is of potential risk to a patient or which might interfere with the performance of his/her duties, or any other condition which would interfere with ability to satisfy the requirement(s) of this Agreement and/or potentially create a risk to the health and safety of the Facility, its patients, staff, visitors, and other Affiliates and the student, him/herself.
- (j) Obtain and maintain evidence that each student has received (i) vaccination for measles, mumps and Rubella (MMR) or evidence of immunity through screening blood test and documentation of serologic evidence of immunity; (ii) Hepatitis B series vaccination or written declination, (iii) negative PPD (Mantoux) skin test or chest x-ray (when indicated) for tuberculosis, and yearly thereafter; (iv) vaccination

for Varicella or evidence of immunity screening blood test and documentation of serologic evidence of immunity; (v) Tdap vaccine, (vi) flu shot, and (vii) Texas campus - bacterial meningitis according to the Texas Higher Education Coordinating Board.

- (k) Post professional OT and PT students must maintain a current license to practice in the state in which the residency is occurring. Nursing students must maintain a current unrestricted registered nurse (RN) license to practice nursing in the state in which the practicum is occurring
- (l) Obtain and maintain evidence that each student has received a (i) fingerprint report; (ii) background check; and (iii) drug screen.
- (m) The University reserves the right to remove students from the affiliation when the learning experience does not meet the objectives of the University or if appropriate supervision and mentorship is not provided.

## **2. Duties of the Facility**

- (a) Maintain standards for appropriate health care services, which are conducive to sound educational experiences for students participating in the affiliation.
- (b) Designate an individual who will be responsible for the coordination of services with the University, assisting in maintaining contracts and providing student orientation. Orientation shall include but is not limited to addressing appropriate facility/site specific security and safety measures.
- (c) Designate an individual who is the primary mentor to the student and is responsible for evaluation of student performance and planning clinical experiences. This clinical supervisor shall have at least one year of clinical experience in the area to be supervised. The student will work under the immediate and direct supervision of this individual.
  - i. Nursing preceptors will have a minimum of a master's degree and one year's experience.
- (d) Students may be assigned to more than one clinical supervisor/preceptor/educator. The facility is responsible for continuity and effective communication between the supervising clinicians to assure an appropriate learning environment and student performance evaluation.
  - i. Nursing: Designate or approve an individual who is the primary preceptor to the student and is responsible for planning practicum experiences and evaluation of student performance along with the Practicum Course Faculty. This preceptor shall have a minimum of a master's degree and at least one year of specialty experience in the specialty area of the student (e.g., a preceptor serving as a preceptor for a nurse executive student must have at least one year of experience as a nurse executive). The student will work under the supervision of the preceptor.
- (e) Make available to the students the space, facilities, equipment and supplies necessary for rendering Facility directed patient care and treatment, including appropriate PPE as required by the facility and/or by state and federal guidelines.
- (f) Assist students with obtaining emergency medical care if they become ill or injured during their clinical affiliation, if medically appropriate and necessary. The student shall arrange for medical care beyond that of emergency nature. The student shall be responsible for the cost of emergency care and for the cost of any additional medical care beyond that.

- (g) Advise the University of any serious deficits noted in the ability of assigned students to progress toward achievement of the stated objectives of the internship.
- (h) Reserves the right to terminate students from the affiliation who do not comply with the Facility rules and regulations, policies and procedures or who endanger patient health, welfare or safety.
- (i) Will provide the University with a written description of the objectives and the experience being offered. For post-professional students, these objectives are developed by mutual efforts of the facility, the University and the student.
- (j) Permit the student to participate in patient care services to the extent of their skill and training.
- (k) Will assure that equitable practices will be evident when assessing and evaluating student performance.

### **3. Mutual Duties of the University and the Facility**

- (a) Establish the educational objectives for the fieldwork/internship/clinical practicum experience and continually evaluate the effectiveness of the fieldwork/internship/clinical practicum.
- (b) Agree that there shall be no unlawful discrimination concerning the affiliation based upon race, color, ancestry, religion, gender, sexual orientation, age, disability, or veteran status.
- (c) A dispute involving the discipline of a student while participating in a clinical experience shall be jointly addressed by the University clinical education faculty member, clinical supervisor/preceptor and student. The University Student Handbook and Clinical Education Handbook shall be used as the standard for policies and procedures for any unresolved disputes.
- (d) Each party reserves the right to control the use of any of its copyrighted materials, symbols, trademarks, service marks, and other proprietary rights presently existing or hereafter established. Each party agrees that it will not use such works, symbols, trademarks, service marks, or other devices in advertising, promotional materials or otherwise and that it will not advertise or display such devices without the prior consent of the other party and will cease all such usage immediately upon termination of this Agreement.
- (e) No failure by either party to insist upon strict performance of any covenant, term or condition of this Agreement or to exercise a right or remedy shall constitute a waiver. No waiver of any breach shall affect or alter this Agreement, but each covenant, condition, and term of this Agreement shall continue in full force and effect with respect to any other existing or subsequent breach.
- (f) Nothing in this Agreement shall be construed as creating or giving rise to any right in any third parties or other persons other than the parties hereto.
- (g) Each party shall indemnify, defend and hold the other party harmless from all claims, loss, damage or injury of any kind or character (including, without limitation, attorney fees and costs of defense) to any person or property arising from the performance of the terms and responsibilities under this Agreement caused by the negligent act or omission of the indemnifying party, its agents or employees. Nothing herein is intended or shall be construed to waive the Facility's entitlement to sovereign immunity, if applicable.
- (h) If either the University or the Facility becomes aware of any alleged injury arising out of the care or treatment of any patient in connection with the Program, each party has a duty to give the other party written notice containing the particulars sufficient to identify the name and address of the alleged person,

place and circumstances of the alleged incident and addresses of the available witnesses.

- (i) Students assigned to the Facility shall not be considered employees of the Facility.
- (j) The parties in this Agreement are independent contractors and agree and stipulate that this Agreement in no way creates a partnership, joint venture, employment or agency relationship between the parties.
- (k) This Agreement may not be assigned by either party without the express written consent of the other.
- (l) The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions hereof, and this Agreement shall be construed and enforced under and in accordance with the laws of the State.
- (m) Whenever any notice, demand or consent is required or permitted under this Agreement, such notice, demand or consent shall be written and shall be deemed given when sent by certified mail, return receipt requested.
- (n) The University provides continuing education opportunities to affiliated sites and employees who provide supervisor for students. The clinical site and employees warrant that payments and other things of value provided by the University under his Agreement will be used for the professional benefit of the site or employee and not for the personal benefit of any individual who might influence the awarding of clinical positions for USAHS students.

4. **Insurance**

University and Facility shall always each secure and maintain during the Term of this Agreement, at their respective sole expense, workers’ compensation and employers’ liability insurance covering their respective employees. Such coverage provided by University and Facility may be afforded via commercial insurance or self-insurance at the following limits:

Workers’ Compensation:	Statutory limits
Employers’ Liability:	\$1,000,000 each accident; \$1,000,000 disease policy limit; \$1,000,000 disease each employee
Commercial General Liability	\$1,000,000/\$2,000,000
Business Automobile Liability:	\$1,000,000 per accident for bodily injury and property damage
Professional Liability:	\$1,000,000/\$3,000,000

Both University and Facility agree to endorse such policy to (1) waive subrogation in favor of each other, and (2) have a 30-day notice of cancellation. Such coverage shall be primary and non-contributory. Upon either party’s request, the other party shall provide a certificate of insurance evidencing such coverage.

5. **Renewal, Termination and Modification**

- a. This term of this Agreement shall commence on the Effective Date and continue for a period of five (5) years from the Effective Date (“Initial Term”) unless earlier terminated in accordance with this



**IN WITNESS WHEREOF**, the parties have hereunto set their hands and sealed the date and year first above written.

**AS TO THE UNIVERSITY:**

By:  C1F115548DCC4B4...

Brian Goldstein, Ph.D.  
President & Chief Academic Officer  
**University of St. Augustine for Health Sciences**

Execution Date:

7/14/2022

**AS TO THE FACILITY:**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title \_\_\_\_\_

Execution Date: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title \_\_\_\_\_

Execution Date: \_\_\_\_\_

**Chino Valley Unified School District**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** August 18, 2022  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support  
**SUBJECT: SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS WILLIAMS FINDINGS DECILE 1-3 SCHOOLS FOURTH QUARTERLY REPORT 2021/2022**

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**BACKGROUND**

California Education Code 1240 requires that the San Bernardino County Superintendent of Schools visit all decile 1-3 schools (Williams monitored schools currently based on the 2012 Academic Performance Index and all Quality Education Investment Act schools) identified in the county and report the results of findings on a quarterly basis to ensure compliance with the Williams Legislation. The San Bernardino County Superintendent of Schools’ office is required to file quarterly reports on schools’ progress in rectifying any findings.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education receive for information the San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Fourth Quarterly Report 2021/2022.

**FISCAL IMPACT**

None.

NE:LF:gks



July 18, 2022

Dr. Norm Enfield, Superintendent  
Chino Valley Unified School District  
5130 Riverside Drive  
Chino, CA 91710-4130

Dear Dr. Enfield:

California Education Code section 1240 requires that I annually visit all deciles 1-3 schools (*Williams*-monitored schools currently based on the 2012 Academic Performance Index [API]) identified in our county and report to you the results of my findings on a quarterly basis (October, January, April, and July). This report serves as your district's ***fourth quarterly report*** for the 2021/22 fiscal year.

Education Code section 1240(c)(2)(C) also requires that the results of the visits and/or reviews be reported to the governing board of each school district at a regularly scheduled meeting held in accordance with public notification requirements. ***Please be sure to include this report as an agenda item for your next regularly scheduled Board meeting.***

In summary, there are no findings to report in the following areas:

**1. Instructional Materials**

The instructional materials sufficiency reviews were conducted during the first quarter of the 2021/22 fiscal year as part of the *Williams* site visitation process and the findings were reported in the first quarterly reports generated in October 2021.

**2. School Accountability Report Cards (SARC)**

The SARC reviews were conducted during the second quarter of the 2021/22 fiscal year and the findings were reported in the second quarterly report generated in January 2022.

**3. School Facilities**

The facilities inspections were conducted during the first quarter of the 2021/22 fiscal year as part of the *Williams* site visitation process and the findings were reported in the first quarterly reports generated in October 2021.

**4. Teacher Assignments**

The annual assignment monitoring and review process for the 2021/22 fiscal year has been postponed by the California Commission on Teacher Credentialing due to a delay in the availability of the California Longitudinal Pupil Achievement Data System data required for the California Statewide Assignment Accountability System program. The 90-day review process is now officially scheduled to begin on August 1, 2022, and conclude on November 1, 2022. Based on this adjusted timeline, findings will be included in the second quarterly report of the 2022/23 fiscal year.

On behalf of the SBCSS *Williams* team, it has been a pleasure to work in partnership with you and the staff of the Chino Valley Unified School District.

Sincerely,

A handwritten signature in black ink that reads "Ted Alejandre". The signature is written in a cursive, flowing style.

Ted Alejandre  
County Superintendent

cc: Ms. Christina Gagnier, Board President  
Ms. Lea Fellows, *Williams* Liaison  
Ms. Jenny Owen, SBCSS Director, Communications and Intergovernmental Relations  
Mr. James Fields, SBCSS Senior Manager, Intergovernmental Relations and Communications  
Ms. Amanda Shoffner, SBCSS Credentials Manager